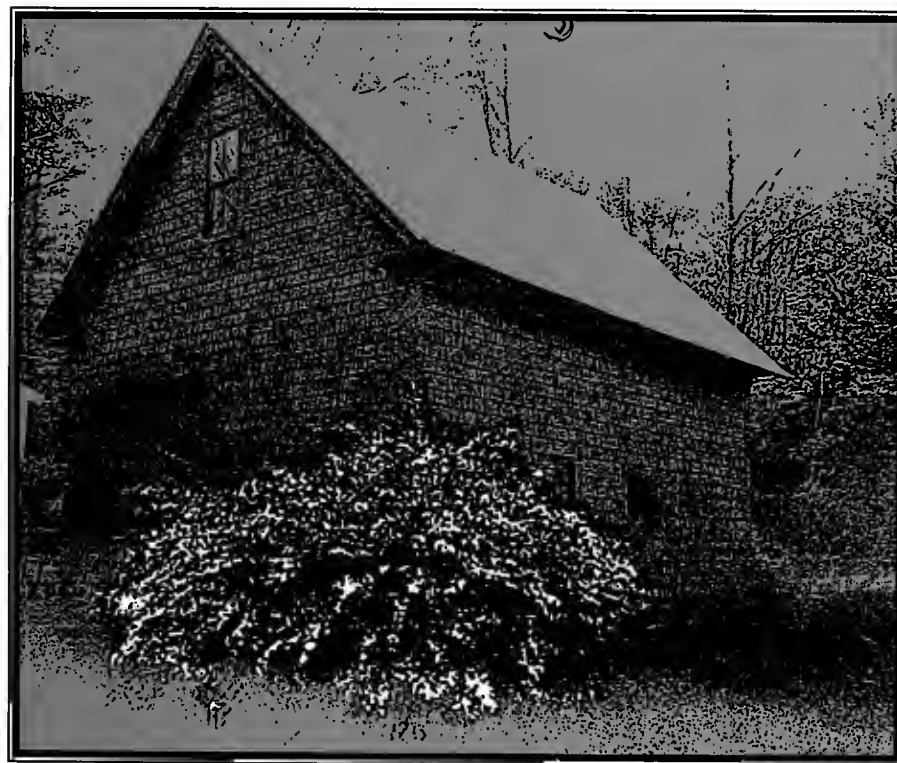




# TOWN & SCHOOL DISTRICT ANNUAL REPORTS



2003

TOWN OF DEERFIELD  
NEW HAMPSHIRE



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## This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no text or other markings on the paper.

Special thanks to Liz Murphy for allowing a photo of her barn to be used for the cover of this year's annual report. Thank you also to the Deerfield Heritage Commission for allowing the use of the photo of Liz's barn that was published in the "Old Barns of Deerfield 2003" calendar.

## DEDICATION

*The Deerfield Board of Selectmen would like to dedicate this edition of the Annual Town Report to the memory of five individuals that have helped shape the character of Deerfield with their dedication and love for the Community; Steven J. Cruikshank, Roger C. King, William "Bill" O'Neal, Rodney P. Swanson and Thomas L. Fowke.*

### **Steven J. Cruikshank**

**September 25, 1951 - January 20, 2003**

Steven volunteered his carpentry service from 2001 to 2003 to work on the Deerfield Gazebo project. His services have left a mark on the Town for future generations to enjoy.

### **Thomas L. Fowke**

**July 17, 1926 – November 24, 2003**

Thomas served as the Clerk on the Deerfield Zoning Board of Adjustment from 1970 to 1990.



### **Roger C. King**

**February 15, 1919 – September 1, 2003**

Roger King was educated at Coe Brown Northwood Academy and was an apprentice at the Portsmouth Naval Ship Yard. He was employed at the Portsmouth Naval Ship Yard working in the design section and retiring as a leading man pattern maker.

He served in the Army and Air Force during World War II in the European and Pacific theaters. He was one of the organizers of the American Legion Hoague-Batchelder Post 103 in Deerfield serving as its first commander. He was the fourth World War II Veteran to serve as District 5 Commander and then as Department Vice-Commander. He served on many State and National Legion Committees and Commissions including Alternate Executive National Committee. He was a life member of the American Legion. Roger was past president and life member of the NH Veterans Association.

He served many years as a member of the board of Trustees of Coe Brown Northwood Academy.

Roger was active in the Deerfield Fair Association, serving as a director and 21 years as president. He was a member of the Deerfield Volunteer Fire Association and was a life member of the Deerfield Historical Society. He was a member of Rockingham Lodge #76 F. & AM in Candia. He was Library Trustee, a Trustee of the Trust Funds, a Deerfield Selectmen for 18 years and a representative of the General Court for nine terms.

On March 15, 2003, Roger King listened in on the Deerfield Business Portion of the Town Meeting by phone as the residents gladly accepted his donation of 11.25 acres off of Ridge Road on behalf of he and his late wife Margaret "Peg" King to be used by the Town as a park for hiking, picnicking and general use.

## DEDICATION

**William "Bill" O'Neal**

**February 4, 1928 – September 16, 2003**

Bill O'Neal was born in Deerfield, New Hampshire on February 4, 1928 and remained a lifelong resident known for his love of poetry. His photographic memory enabled Bill to recite volumes of poetry off the top of his head to any audience. He was a successful businessman who owned and operated Granite State Well Company for many years with his brother Frank.

Bill was a member of the Deerfield Fair Association and the Deerfield Volunteer Fire Department. But Bill seems to be most well known to the residence of Deerfield for his lively recitation of poetry.

### ***Keep a-Goin'***

as recited by William "Bill" O'Neal  
author: Frank L. Stanton

*If you strike a thorn or rose,  
Keep a'goin'!  
If it hails or if it snows,  
Keep a'goin'!  
'Taint no use to sit an' whine  
When the fish ain't on your line;  
Bait your hook an' keep a-tryin'-  
Keep a'goin'!  
When the weather kills your crop,  
Keep a'goin'!  
Though 'tis work to reach the top,  
Keep a'goin'!*



*S'pose you're out o' ev'ry dime,  
Gittin' broke ain't any crime;  
Tell the world you're feelin' prime-  
Keep a'goin'!  
When it looks like all is up,  
Keep a'goin'!  
Drain the sweetness from the cup,  
Keep a'goin'!  
See the wild birds on the wing,  
Hear the bells that sweetly ring,  
When you feel like sighin', sing-  
Keep a'goin'!*



**Rodney P. Swanson**

**January 22, 1935 – October 4, 2003**

Rodney P. Swanson moved to Deerfield around 1989 and became involved in the Community in short order. Rodney served on the Town Hall Accessibility Committee, the Municipal Budget Committee, the School Board, the Senior Housing Committee, the Parish Hall Committee, the Rescue Squad. He served as the Rescue Squad as Director, the Deerfield Fair First Aid Superintendent, the Church Moderator (two terms), and the Overseer of Welfare.

Rodney's love for woodworking was to the benefit of the Deerfield's residents. He crafted the kitchen cabinets, the quilt frame, the Boston Post Cane Cabinet and the Warren Guinan plaque in the Historic Town Hall. He was also involved in the construction of the Gazebo behind the Historic Town Hall.

Although the scope of Rodney's service to the Community of Deerfield, The Community Church, The Deerfield Community School, The Deerfield Fairgrounds and Town Government was wide ranging, each commitment was served whole-heartedly accompanied by kind humor and wit.

# DEERFIELD TOWN OFFICERS

## Board of Selectmen

R. Andrew Robertson, Chairman	March, 2004
Paul P. Dinneen	March, 2004
Joseph E. Stone	March, 2005
Stephen R. Barry	March, 2005
Frances L. Menard, Vice Chairman	March, 2006

## Town Clerk/Tax Collector

Cynthia E. Heon	March, 2006
Jeanette L. Foisy, Deputy	March, 2004

## Town Treasurer

Cynthia E. Tomilson	March, 2005
Raymond Sundstrom, Deputy	March, 2005

## Moderator

Jonathan W. Hutchinson	March, 2004
------------------------	-------------

## Trustees of Trust Funds

Dwight D. Barnes, Chairman	March, 2004
Donald Gorman	March, 2005
Vacant	March, 2006

## Trustees of the Philbrick-James Library

Ruth Kletnick	March, 2004
Lizabeth MacDonald	March, 2004
Christopher Dunstan (Resigned)	March, 2004
Anne K. Deely, Chairman	March, 2005
Claudia Renee Rivard	March, 2005
Bonita Beaubien	March, 2006
Donald M. Williams, Jr., Treasurer	March, 2006

## Water Commissioners

Waldo H. Twombly, Jr.	March, 2004
Robert Kilham	March, 2005
George H. Thompson, Jr.	March, 2006

## Supervisors of Checklist

Cherie Sanborn	March, 2004
Diane Valade (Appointed)	March, 2004
George Owen (Resigned)	March, 2006
Kathryn E. Williams	March, 2008

## Planning Board Members

David A. Gattuso	March, 2004
George H. Thompson, Jr.	March, 2005
Frederick J. McGarry, Chairman	March, 2006
Katherine Hartnett, Co-Chairman	March, 2006
Daniel Briggs (Alternate)	March, 2005
Christine Hatfield (Alternate)	March, 2005
Richard Pelletier (Alternate)	March, 2005
Frances L. Menard	Selectmen's Member

## Highway Agent

Keith Rollins (Resigned)	March, 2005
Alex E. Cote (Appointed)	March, 2004

## Municipal Budget Committee

James T. Alexander (Appointed)	March, 2004
Sean B. Beausoleil (Appointed)	March, 2004
Thomas A. Foulkes, Vice-Chairman	March, 2004
Thomas P. Dillon	March, 2004
Timothy Godbois (Resigned)	March, 2004
Elbert Bicknell, Chairman	March, 2005
Raymond W. Cote (Resigned)	March, 2005
Stephen P. Phillips	March, 2005
Donald J. Daley	March, 2006
Walter C. Hooker	March, 2006
Rebecca C. Hutchinson	March, 2006
Stephen R. Barry	Selectmen's Member
John Harrington	School Board Member

## Overseer of Welfare

Rodney P. Swanson (Deceased)	March, 2004
John Richards (Appointed)	March, 2004
Colleen Guardia, Deputy (Appointed)	March, 2004

## Appointed Offices

### Police Department

Robert Wunderlich	Chief of Police
Michael Greeley	Lieutenant, Full Time
Steven Turner	Sergeant, Full Time
Paul C. Tower	Senior Patrolman, Full Time
Eric A. Hardy	Patrolman, Full Time
Daniel Deyermund	Patrolman, Full Time
Michael Lavoie	Patrolman, Full Time
Roger St. Onge	Patrolman Part Time
Glenda Gonnella Admin Secretary,	Patrolman, Part Time

## Librarian

Evelyn DeCota

## Building Inspector/Health Officer

Richard Pelletier

## Heritage Commission

Kathryn E. Williams, Chairman	April, 2004
Rebecca Hutchinson	April, 2004
James Deely, Vice-Chairman	April, 2006
Joe Sears, Treasurer	April, 2006
Irene Shores	April, 2006
Hannah Gile Beye (Alternate)	April, 2004
Elsie Brown (Alternate)	April, 2004
Frances L. Menard	Selectmen's Member

**Animal Control Officer**

Donald Evans April, 2004

**Zoning Board of Adjustment**

Joshua Freed April, 2004  
 Dennis Kuczewski April, 2004  
 Timothy Boucher April, 2005  
 John Leighton April, 2005  
 Anthony DiMauro, Chairman April, 2006  
 Dianne Kimball, Vice Chairman April, 2006  
 George H. Thompson, Jr. (Alternate) April, 2005

**Conservation Commission**

Mary I Doane (Resigned) April, 2004  
 Joe Sears, Chairman April, 2004  
 Rebecca Whitmeyer April, 2004  
 Katherine Hartnett April, 2005  
 Wesley A. Golomb April, 2005  
 Brenda Eaves April, 2006  
 Charles L. McCabe (Alternate) April, 2005  
 Erick Berglund, Jr. April, 2006

**Deerfield Open Space Committee**

Erick Berglund, Jr. April, 2004  
 Thomas Foulkes April, 2004  
 Erik Gross April, 2004  
 Katherine Hartnett April, 2004  
 Linda Lee April, 2004  
 Robert Mathews April, 2004  
 Judy E. Muller April, 2004  
 Wendy S. Schorr April, 2004  
 R. Andrew Robertson Selectmen's Member

**Parks and Recreation Commission**

Richard Pelletier April, 2004  
 Dwight D. Barnes April, 2004  
 Jonathan Hutchinson, Chairman April, 2005  
 Jeff Shute April, 2006

**Veasey Park Commission**

Donald Williams, Co-Chairman April, 2004  
 Paula McCoy, Co-Chairman April, 2004

**Cemetery Commission**

Frances L. Menard April, 2004  
 Donald Tordoff April, 2004  
 Roger Hartgen, Chairman April, 2005

**Forestry Commission**

David Sidmore April, 2004  
 Frederick Dodge April, 2005  
 Roger Mathes (Resigned) April, 2006

**Representatives to the General Court**

Elbert Bicknell Rudolph Kobel  
 Harriet E. Cady Joseph E. Stone  
 Robert A. Johnson

**Emergency Management**

Paul Buffington Steven Turner  
 Aaron Cady

**Fire Chief**

Mark A. Tibbetts

**Forest Fire Warden**

Mark A. Tibbetts

**Fire Wards**

Mark A. Tibbetts Gary Clark  
 Dale L. Purdy

**Forest Fire Deputy Wardens**

Kevin McDonald Dale L. Purdy  
 Lewis G. Clark, Jr. Donald F. Smith  
 Keith Rollins George F. Clark  
 Dwight Stevens Mathew Kimball  
 Nicholas Tordoff Gary Clark

**OFFICE HOURS****Board of Selectmen's Office** 463-8811

Board of Selectmen Meets Mondays 5:30PM

**Office Hours:**

Monday ..... 8:00 AM – 7:00 PM

Tuesday - Friday ..... 8:00 AM – 2:30 PM

**Town Clerk/Tax Collector** 463-8811**Office Hours:**

Monday ..... 8:00 AM - 7:00 PM

Tuesday - Friday ..... 8:00 AM - 2:30 PM

**Transfer Station** 463-7705

Hours: Saturday &amp; Sunday ..... 7:00 AM - 3:00 PM

Winter Hours: Wednesday ..... 12:00 PM - 4:00 PM

Summer Hours: Wednesday ..... 4:00 PM - 8:00 PM

*Permits are Required / Closed on Holidays***Planning Board** 463-8811Meets the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each Month**Zoning Board of Adjustment** 463-8811Meets the 4<sup>th</sup> Tuesday of each Month**Conservation Commission** 463-8811Meets the 1<sup>st</sup> Wednesday of each Month**Philbrick-James Library** 463-7187

Monday ..... 1:00 PM – 8:00 PM

Tuesday ..... 9:00AM – 5:00 PM

Wednesday ..... 1:00 PM – 8:00 PM

Thursday ..... 1:00 PM – 5:00 PM

Friday ..... 1:00 PM – 5:00 PM

Saturday ..... 9:00 AM– 12:00 PM



# THE STATE OF NEW HAMPSHIRE

***TO THE INHABITANTS OF THE TOWN OF DEERFIELD***, in the County of Rockingham,  
in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Historic Town Hall in said Deerfield, on Tuesday, the  
ninth day of March, next at 7 of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. By Petition, Pursuant to RSA 40:14, shall we adopt the provision of RSA 40:13 to allow  
voting by official ballot on all issues before the Town of Deerfield. (3/5 vote required)

***THE POLLS ARE OPEN AT 7:00AM AND WILL CLOSE NOT EARLIER THAN 7:00PM.***

***THE BUSINESS PORTION OF THE TOWN MEETING WILL BE HELD ON SATURDAY,  
MARCH 13<sup>TH</sup>, TWO THOUSAND AND FOUR AT THE DEERFIELD COMMUNITY  
SCHOOL BEGINNING AT 9AM.***

Given under our hands and seal, this 23<sup>rd</sup> day of February, in the year of our Lord Two Thousand  
and Four.

R. Andrew Robertson, Chairman  
Frances L. Menard, Vice-Chairman  
Joseph E. Stone  
Paul P. Dinneen  
Stephen R. Barry

**Deerfield Board  
of Selectmen**

A True Copy,  
Attest:

R. Andrew Robertson, Chairman  
Frances L. Menard, Vice-Chairman  
Joseph E. Stone  
Paul P. Dinneen  
Stephen R. Barry

**Deerfield Board  
of Selectmen**

In accordance with the American Disabilities Act, if you need or prefer an alternate format of communication please  
contact us.

# THE STATE OF NEW HAMPSHIRE

***TO THE INHABITANTS OF THE TOWN OF DEERFIELD***, in the County of Rockingham, in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Deerfield Community School in said Deerfield, on Saturday, the thirteenth day of March, next at nine of the clock in the forenoon, to act upon the following subjects:

## **Article 1**

- a. To see if the Town will vote to raise and appropriate the sum of One Million Eight Hundred Thousand Dollars (\$1,800,000) (gross budget) for the construction and original equipping of a new Safety Services Complex (Police/Fire/Rescue/Emergency Management); and
- b. To authorize the issuance of not more than One Million Eight Hundred Thousand Dollars (\$1,800,000) of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and amendments thereto enabling for the purpose of defraying the costs of the foregoing and to authorize the municipal officials to determine the time and place of payment and the rate of interest on such notes or bonds and to take such other actions as may be necessary to effect the issuance and sale of such bonds and notes; and
- c. To authorize the Selectmen to apply for, negotiate, contract for, seek and do all other things necessary to obtain such Federal and State grant-in-aid, contributions and assistance as may be available for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management), and to adopt any vote relating thereto; and
- d. To authorize the Selectmen to do all things necessary or convenient to carry the foregoing into effect, including, without limitations, the employment of engineers and the execution in the name of the Town of a contract or contracts for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management).

2/3 Ballot Vote Required

This is a Special Warrant Article

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

## **Article 2**

To see if the Town will vote to raise and appropriate the sum of Two Million Five Hundred Thousand Dollars (\$2,500,000) for the permanent protection of open space to help stabilize taxes and protect the rural character of the Town by acquisition of conservation easements or purchase of land (including any buildings and structures incidental thereto); said funds to be raised through the issuance of Bonds; and to authorize the Selectmen and the Conservation Commission, to act on behalf of the Town with respect to such acquisitions of land or conservation easements pursuant to NH RSA 36-A, provided, however, that such bonding authority shall expire at the conclusion of Fiscal Year 2008; and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes in accordance with the provisions of the Municipal Finance Act (NH RSA Chapter 33) and to determine the maturity date thereof, provided, however, that no such bonds shall be issued with a term of maturity of less than fifteen (15) years.

2/3 Ballot Vote Required

This is a Special Warrant Article

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

## **Article 3**

To see if the Town will vote to raise and appropriate the sum of Thirty Six Thousand Six Hundred Dollars (\$36,600) for the purpose of purchasing one 2004 model year Chevrolet 1500, all wheel drive, Express Cargo Van. Purchase to include all necessary shelving, storage cabinets and emergency safety equipment. Vehicle to be used as a first response support vehicle for the Deerfield Rescue Squad.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 4**

To see if the Town will vote to raise and appropriate the sum of Twenty Six Thousand Six Hundred Twenty Three Dollars (\$26,623) for the purchase of a new Police Cruiser.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 5**

To see if the Town will vote to authorize the Selectmen to enter into a three year lease agreement for Twenty Five Thousand Five Hundred Thirty Three Dollars (\$25,533) for the purpose of leasing a Highway Department Truck, and to raise and appropriate the sum of Eight Thousand Five Hundred Eleven Dollars (\$8,511) for the first year's payment for that purpose. This lease agreement contains an escape clause.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 6**

To see if the Town will vote to raise and appropriate the sum of Twenty Four Thousand Eight Hundred Twenty Six Dollars (\$24,826) for the purchase of a 2004 Chevrolet Tahoe for the Deerfield Volunteer Fire Department.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 7**

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Three Hundred Fifty Two Dollars (\$18,352) for equipment to be purchased through the Homeland Security Grant. The funds will be 100% offset by the Department of Safety, Office of Homeland Security in Concord, NH and Washington DC.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 8**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of hiring a part-time Town Planner. The planner will be shared with the Town of Northwood with equal time between the two communities. This article is contingent upon passage of a similar article in the Town of Northwood. This article is designed as a special warrant article.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 9**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Eight Hundred Sixty Nine Dollars (\$15,869) for the purpose of Town employee raises for salaries and wages (This represents a 2.6% cost of living increase for all full time and part time employees.).

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 10**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of reimbursing the Deerfield Volunteer Fire Department for work done to replace the 1,000 gallon tank on the 1980 Fire Department apparatus.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 11**

To see if the Town will vote to raise and appropriate the sum of Six Thousand Two Hundred Dollars (\$6,200) for the purchase of a computer server and installation for the Police Department.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 12**

To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to purchase a laptop computer for the Police Department.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 13**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purpose of constructing a concrete slab for compactors at the Transfer Station.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 14**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purchase of one trash containment unit, previously rented, to be housed at the Transfer Station.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 15**

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500) to provide a Motorcycle Patrol Unit and to accept a grant from the New Hampshire Highway Safety Agency in the amount of One Thousand Five Hundred Dollars (\$1,500) in partial offsetting funds, Two Thousand Dollars (\$2,000) to be raised through taxation.

Recommended by the Selectmen    Not Recommended by the Municipal Budget Committee

**Article 16**

To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred Eighty Dollars (\$3,280) for the purpose of fireproofing a renovated storage space, in the cafeteria section of the G. B. White Building, to store Town records (\$800 Fire Code Sheetrock; \$500 Fireproof Door; \$480 Labor). Shelving (\$900), File Cabinets (\$600), Hanging Files and Hardware are included.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 17**

To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Thirty Dollars (\$2,530) for the purpose of purchasing a Digital Camera (\$300), Video Camera (\$600), Microphone (\$90), Tripod (\$20), three Audio Recording Devices (\$40 each) and two PC Computers (\$700 each). This includes upgrades to the replaced computers, which will be used by Parks and Recreation Department and Election Officials.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 18**

To see if the Town will vote to raise and appropriate the sum of Two Thousand Four Hundred Ninety Five Dollars (\$2,495) to purchase a computer workstation and printer for the Police Department.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 19**

To see if the Town will vote to raise and appropriate the sum of One Thousand Nine Hundred Seventy Five Dollars (\$1,975) for the purchase of a Moving Radar Unit.

Recommended by the Selectmen

Recommended by the Municipal Budget Committee

**Article 20**

The residents of Mountain Road request the Town vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) needed for the reconstructing of Mountain Road, from the beginning of the road to the end. The residents are asking for culvert repairs, under road drains, road widening, and a built up road base (as recommended by Keach Nordstrom Engineers), or a road base built to the specifications of the New Hampshire Department of Transportation.

The residents are also requesting that the Selectmen move forward with necessary easements required to continue the reconstruction to the end of Mountain Road. (By Petition)

This is a Special Warrant Article

Not Recommended by the Selectmen/Not Recommended by the Municipal Budget Committee

**Article 21**

To see if the Town will vote to raise and appropriate the Municipal Budget Committee sum of \$2,687,440 for general municipal operations; The Selectmen recommend \$2,687,440. This article does not include appropriations voted in other Warrant Articles.

**Article 22**

To see if the Town will vote to change the position of Highway Agent from an elected official to a position appointed by the Selectmen under the provisions of RSA 231:62. (If a majority vote in favor of this article, the Selectmen elected at the next annual meeting shall appoint a Highway Agent.)

**Article 23**

To see if the Town will vote to advise the Board of Selectmen and Planning Board to develop a comprehensive Class VI Roads Policy before approving upgrade of any Class VI Road to a Class V Road. The Class VI Roads Policy should be developed with input from:

- (1) A committee made up of a cross-section of Deerfield residents who will work with the Boards to develop the policy and update the Town's Master Plan.
- (2) A fiscal impact study to clarify the short and long term costs to the Town of development on Class VI Roads.
- (3) The development of design and performance regulations that will preserve the natural and cultural resources provided by our Class VI Road system.

The Class VI Roads Policy should be developed by February 2005 and be voted on at the 2005 Town Meeting. (By Petition)

**Article 24**

To transact any other business that may legally come before this meeting.

Given our hands and seal, this 23<sup>rd</sup> day of February, in the year of our Lord Two Thousand and Four.

R. Andrew Robertson, Chairman  
Frances L. Menard, Vice-Chairman  
Joseph E. Stone  
Paul P. Dinneen  
Stephen R. Barry

**Deerfield Board  
of Selectmen**

A True Copy,  
Attest:

R. Andrew Robertson, Chairman  
Frances L. Menard, Vice-Chairman  
Joseph E. Stone  
Paul P. Dinneen  
Stephen R. Barry

**Deerfield Board  
of Selectmen**

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MS-7 Budget - Town of Deerfield

FY 2004

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS			2003		2004		2004	
			Appropriations	Actual	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Warr. Prior Year As	Expenditures	Ensuing Fiscal Year		Ensuing Fiscal Year	
ACCT. #	(RSA 32:3.V)	Art. #	Approved DRA	Prior Year	(Recommended)	(Not Recommended)	Recommended	Not Recommended
GENERAL GOVERNMENT								
4130-4139	Executive		254,779.00	239,020.00	261,521.00		261,521.00	
4140-4149	Election, Reg & Vital Statistics		7,050.00	4,763.00	10,479.00		10,479.00	
4150-4151	Financial Administration		23,001.00	17,508.00	16,322.00		16,322.00	
4152	Revaluation of Property		31,100.00	29,425.00	31,100.00		31,100.00	
4153	Legal Expense		20,000.00	12,027.00	20,000.00		20,000.00	
4155-4159	Personnel Administration		36,796.00	45,753.00	47,839.00		47,839.00	
4191-4193	Planning & Zoning		31,334.00	20,831.00	32,635.00		32,635.00	
4194	General Government Buildings		124,094.00	119,620.00	135,938.00		135,938.00	
4195	Cemeteries		9,000.00	8,938.00	9,300.00		9,300.00	
4196	Insurance		219,986.00	208,432.00	248,475.00		248,475.00	
4197	Advertising & Regional Assoc.		2,440.00	2,440.00	2,667.00		2,667.00	
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police		404,283.00	430,238.00	427,018.00		427,018.00	
4215-4219	Ambulance		5,500.00	5,500.00	5,500.00		5,500.00	
4220-4229	Fire		48,452.00	43,507.00	51,067.00		51,067.00	
4240-4249	Building Inspection		60,973.00	80,774.00	85,549.00		85,549.00	
4290-4298	Emergency Management		6,501.00	6,439.00	10,520.00		10,520.00	
4299	Other (Including Communications)							
4301-4309	AIRPORT/AVIATION CENTER							
	Airport Operations							
	HIGHWAYS & STREETS							
4311	Administration		131,497.00	118,907.00	144,320.00		144,320.00	
4312	Highways & Streets		499,247.00	494,243.00	522,281.00		522,281.00	
4313	Bridges		22,371.00	0.00	15,365.00		15,365.00	

**MS-7 Budget - Town of Deerfield FY 2004**

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS			2003		2004		2004	
(RSA 32:3,V)			2003		2004		2004	
ACCT. #	Warr. #	Art. #	Appropriations	Actual	SELECTMEN'S APPROPRIATIONS	BUDGET COMMITTEE'S APPROPRIATIONS		
			Prior Year As	Expenditures	Ensuing Fiscal Year	Ensuing Fiscal Year		
			Approved DRA	Prior Year	(Recommended)	(Not Recommended)	Recommended	Not Recommended
<b>HIGHWAYS &amp; STREETS cont.</b>								
4316								
4319								
<b>SANITATION</b>								
4321			40,000	37,969	47,000		47,000	
4323			25,050	21,027	25,701		25,701	
4324			138,751	145,726	141,101		141,101	
4325								
4326-4329								
<b>WATER DISTRIBUTION&amp;TREATMENT</b>								
4331								
4332								
4335-4339								
<b>ELECTRIC</b>								
4351-4352								
4353								
4354								
4359								
<b>HEALTH/WELFARE</b>								
4411								
4414			26,114.00	22,974.00	26,563.00		26,563.00	
4415-4419			21,870.00	20,200.00	21,076.00		21,076.00	
4441-4442			26,370.00	20,392.00	32,270.00		32,270.00	
4444								
4445-4449								

## MS-7 Budget - Town of Deerfield

FY 2004

1	2	3	4	5	6	7	8	9
			2003		2004	2004	2004	2004
			Appropriations	Actual	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Warr. Prior Year As	Expenditures	Ensuing Fiscal Year		Ensuing Fiscal Year	
ACCT. #	(RSA 32:3,V)	Art. #	Approved DRA	Prior Year	(Recommended)	(Not Recommended)	Recommended	Not Recommended
	CULTURE & RECREATION		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX
4520-4529	Parks & Recreation		108,782.00	92,837.00	115,002.00		115,002.00	
4550-4559	Library		55,605.00	54,945.00	62,473.00		62,473.00	
4583	Patriotic Purposes - Memorial Day		300.00	300.00	300.00		300.00	
4589	Other Culture & Recreation - Heritage		1,000.00	1,000.00	1,000.00		1,000.00	
	CONSERVATION		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX
4611-4612	Admin & Purch. of Nat. Resources		3,677.00	1,111.00	4,183.00		4,183.00	
4619	Other Conservation		500.00					
4631-4632	REDEVELOPMENT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
	DEBT SERVICE		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX
4711	Princ.-Long Term Bonds & Notes		100,000.00	100,000.00	100,000.00		100,000.00	
4721	Interest-Long Term Bonds & Notes		22,500.00	22,500.00	16,875.00		16,875.00	
4723	Int. on Tax Anticipation Notes		3,000.00	0.00	3,000.00		3,000.00	
4790-4799	Other Debt Service		12,000.00	3,632.00	13,000.00		13,000.00	
	CAPITAL OUTLAY		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
	OPERATING TRANSFERS OUT		XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							



## MS-7 Budget - Town of Deerfield

FY 2004

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art. #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	Recommended	Not Recommended
	OPERATING TRANSFERS OUT continued							
	Electric-							
	Airport-							
4915	To Capital Reserve Fund							
4916	To Exp Tr Fund except #4917							
4917	To Health Maintenance Trust Fund							
4918	To Nonexpendable Trust Fund							
4919	To Agency Funds							
	Subtotal 1		2,523,923.00	2,432,978.00	2,687,440.00		2,687,440.00	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

## MS-7 Budget - Town of Deerfield

FY 2004

## 2003 \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS		Appropriations		Actual	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT. #	(RSA 32:3,V)	Warr.	Prior Year As	Expenditures	Ensuing Fiscal Year		Ensuing Fiscal Year	
		Art. #	Approved DRA	Prior Year	(Recommended)	(Not Recommended)	Recommended	Not Recommended
	Safety Services Complex	1	0.00	0.00				
4902	Historic Town Hall Elevator	11	30,000.00	210.00				
SUBTOTAL			30,000.00	210.00	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX

## 2003 \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "Special Warrant Articles." An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS			Appropriations		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT. #	(RSA 32:3,V)	Warr. Art. #	Prior Year As Approved DRA	Actual Expenditures Prior Year	Ensuing Fiscal Year (Recommended)	Ensuing Fiscal Year (Not Recommended)	Recommended	Not Recommended
4312	Rte 43 - 107	2	17,500.00	17,500.00				
4220-4229	Tank for Fire Department	3	22,000.00	22,000.00				
4220-4229	Protective Gear	4	5,036.00	5,036.00				
4903	GBW Building	5	10,860.00	8,695.00				
4902	Computer Service	6	6,780.00	6,166.00				
4903	Compost Toilets	7	58,000.00	23,500.00				
4903	Paint Town Hall	8	4,800.00	4,200.00				
4902	Trash Container	9	5,000.00	4,695.00				
4155-4159	COLA Raise	10	13,577.00	13,577.00				
4191-4193	Ground Water	12	4,000.00					
4312	Traffic Common	13	7,000.00	6,650.00				
SUBTOTAL			154,553.00	112,019.00	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX

## MS-7 Budget - Town of Deerfield

FY 2003

## 2004 \*\*SPECIAL WARRANT ARTICLES\*\*

"Special" warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art. #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Recommended	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Not Recommended
	Safety Services Complex	1			1,800,000.00		1,800,000.00	
	Open Space/Land Acquisition	2			2,500,000.00		2,500,000.00	
4191-4193	Planner	8			20,000.00		20,000.00	
	Mt Rd Reconstruction Petition	20			0.00	200,000.00	0.00	200,000.00
SUBTOTAL			XXXXXXXXXX	XXXXXXXXXX	4,320,000.00	XXXXXXX	4,320,000.00	XXXXXXX

## 2004 \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "Special Warrant Articles." An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art. #	Appropriations Prior Year As Approved DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Recommended	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year Not Recommended
4902	Rescue Vehicle	3			36,600.00		36,600.00	
4902	Police Cruiser	4			26,623.00		26,623.00	
4902	Highway Department Truck	5			8,511.00		8,511.00	
4902	Fire Department Vehicle	6			24,826.00		24,826.00	
4210&4220	Homeland Security Grant	7			18,352.00		18,352.00	
4155-4159	Employee COLA Increases	9			15,869.00		15,869.00	
4220-4229	Fire Department Replace Tank	10			10,000.00		10,000.00	
4902	Police Dept Computer Server	11			6,200.00		6,200.00	
4210-4214	Police Dept Laptop Computer	12			2,500.00		2,500.00	
4909	Transfer Station - Slab	13			5,000.00		5,000.00	
4902	Transfer Station - Container	14			5,000.00		5,000.00	
4210-4214	Motorcycle Patrol	15			3,500.00		0.00	3,500.00
4909	Fireproof Storage - TA	16			3,280.00		3,280.00	
4902	Technology	17			2,530.00		2,530.00	
4210-4214	Police Dept Computer Workstation	18			2,495.00		2,495.00	
4902	Moving Radar	19			1,975.00		1,975.00	
SUBTOTAL			XXXXXXXXXX	XXXXXXXXXX	173,261.00		169,761.00	XXXXXXX

6A

1	2	3	4	5	6
ACCT. #	SOURCE OF REVENUE	Warr. Art. #	2003 Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
	<b>TAXES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Timber Taxes		10,000.00	20,961.99	25,000.00
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		45,000.00	40,102.86	30,000.00
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		400.00	1,245.30	400.00
3188	Excavation Activity Tax				
	<b>LICENSES, PERMITS &amp; FEES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		20,000.00	29,615.33	20,000.00
3220	Motor Vehicle Permit Fees		600,000.00	673,955.75	650,000.00
3230	Building Permits		25,000.00	22,125.58	25,000.00
3290	Other Licenses, Permits & Fees		11,000.00	16,177.21	13,000.00
3311-3319	FROM FEDERAL GOVERNMENT			2,999.25	18,352.00
	FROM STATE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		19,859.00	39,719.00	19,859.00
3352	Meals & Rooms Tax Distribution		80,000.00	120,487.77	100,000.00
3353	Highway Block Grant		109,122.00	109,122.35	110,747.00
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		3,600.00	3,486.18	3,480.00
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		41,000.00	16,884.24	41,500.00
3379	FROM OTHER GOVERNMENTS		7,000.00	8,984.10	9,000.00
	<b>CHARGES FOR SERVICES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		95,000.00	101,841.21	95,000.00
3409	Other Charges				
	<b>MISCELLANEOUS REVENUES</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property				
3502	Interest on Investments		45,000.00	36,765.37	35,000.00
3503-3509	Other		49,000.00	90,412.88	65,000.00
	<b>INTERFUND OPERATING TRANSFERS IN</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds		27,337.00	33,247.46	26,000.00
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT. #	SOURCE OF REVENUE	Warr. Art. #	2003 Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN cont.</b>					
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds		8,800.00	9,125.50	8,938.00
	OTHER FINANCING SOURCES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amts VOTED from F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
	<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>		<b>1,197,118.00</b>	<b>1,377,259.33</b>	<b>1,296,276.00</b>

**\*\*BUDGET SUMMARY\*\***

	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	2,523,923.00	2,687,440.00	2,687,440.00
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6&6A)	30,000.00	4,320,000.00	4,320,000.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6&6A)	154,553.00	173,261.00	169,761.00
TOTAL Appropriations Recommended	2,708,476.00	7,180,701.00	7,177,201.00
Less: Amount of Estimated Revenues & Credits (from above)	1,197,118.00	1,296,276.00	1,296,276.00
Estimated Amount of Taxes to be Raised	1,511,358.00	5,884,425.00	5,880,925.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_

(See Supplemental Schedule with 10% Calculation)

## 2003 SUMMARY INVENTORY OF VALUATION

Land - Current Use	1,684,013
Residential Land	86,183,400
Commercial Land	3,468,500
Discretionary Preservation Easement	1,788
Residential Buildings	154,557,454
Manufactured Housing	3,359,100
Commercial Buildings	6,420,600
Public Utilities	<u>16,434,900</u>
	272,109,755
Elderly Exemptions	<u>904,600</u>
Less -Total Exemptions Allowed	904,600
Less - Public Utilities - Electric	<u>16,434,900</u>
NET VALUATION	254,770,255

### STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED

Executive	254,779
Election, Registration & Vital Statistics	7,050
Financial Administration	23,001
Revaluation of Property	31,100
Legal Expense	20,000
Personnel Administration	36,796
Planning & Zoning	31,334
General Government Buildings	124,094
Cemeteries	9,000
Insurance	219,986
Advertising & Regional Association	2,440
Police Department	404,283
Ambulance	5,500
Fire Department/Forest Fires	48,452
Building Inspection	60,973
Emergency Management	6,501
Highways & Streets	630,744
Bridges	22,371
Transfer Station	203,801
Animal Control	26,114
Health Agencies & Hospitals	21,870
General Assistance	26,370
Parks & Recreation	108,782
Library	55,605
Patriotic Purposes	300
Heritage Commission	1,000
Conservation	4,177
Princ-Long Term Bonds & Notes	100,000
Int-Long Term Bonds & Notes	22,500
Interest on Tax Anticipation Notes	3,000
Other Dept Service	12,000
Warrant Articles	<u>184,553</u>
	2,708,476

### LESS: ESTIMATED REVENUES & CREDITS

Yield Tax	20,000
Interest & Penalties on Delinq.Tax	45,000
Excavation Tax (\$.02 cents per cu yd)	600
Business Licenses & Permits	28,000
Motor Vehicle Permit Fees	600,000
Building Permits	20,000
Other Licenses, Permits & Fees	11,000
From Federal Government	2,999
Shared Revenue	21,850
Rooms & Meals Tax	120,488
Highway Block Grant	109,122
State & Federal Forest Lands Reimb	3,486
Other State Grants & Reimb	41,000
From Other Governments	7,000
Income from Departments	80,000
Interest on Investments	45,000
G.B. White Rentals & Insurance	60,000
Impact/Off-Site Fees	27,337
Trust & Agency Funds	9,000
General Fund Balance	<u>538,000</u>
	1,789,882

### TOTAL REVENUES & CREDITS

Appropriations	2,708,476
Less: Revenues	1,789,882
Less: Shared Revenues	13,487
Add: Overlay	148,146
Add: War Service Credits	24,700
Net Town Appropriation	1,077,953
Net School Appropriation	4,632,761
State Education Tax	1,370,651
County Tax Assessment	372,431

### ALLOCATION OF TAX DOLLAR

Town	School	County	ST ED
\$ 3.98	\$17.08	\$ 1.37	\$ 5.38
2002 Tax Rate			\$26.12
2003 Tax Rate			\$27.81

# **TOWN OF DEERFIELD**

## **Town Meeting--Election Portion**

### **March 11, 2003**

Moderator, Jonathan Hutchinson, gave instructions and made the following announcements: The Checklist was in place, Ballot Clerks present, Sample Ballots posted, Absentee Ballots to be cast at 1:00PM, procedures for voting and registering on Election Day, no electioneering within the prescribed areas.

**6:55AM** The Ballot Boxes were opened, shown to be empty and resealed.

Moderator, Jonathan Hutchinson, stated if a ballot is spoiled return the ballot to the Ballot Clerks for a new ballot.

Election Officials present were: Moderator, Jonathan Hutchinson, Assistant Moderators, James County and James Alexander; Town Clerk/Tax Collector, Cynthia E. Heon; Deputy Town Clerk/Tax Collector, Jeanette Foisy; Inspectors of Elections, Irene Shores, Ella Sawyer and Suzanne P. Sherburne; Irene Shores was designated Ballot Clerk; Supervisors of the Checklist, Cherie Sanborn -Chairman, George Owen and Kathayrn Williams; Board of Selectmen, Frances Menard-Chairman, Joseph Stone-Vice Chairman; R. Andrew Robertson, Paul P. Dinneen and Stephen R. Barry, Selectmen; School District Clerk, Kevin J. Barry.

Gatekeeper for this Election was Police Chief, Robert Wunderlich.

**7:00AM** The Moderator declared the Polls open and balloting began.

**1:00PM** Processing the Absentee Ballots Began

**1:20PM** All Absentee Ballots received, to this point, were processed.

**5:07PM** Absentee Ballots received in day's mail processed.

**5:08PM** Absentee Ballots completed.

**7:00PM** Moderator, Jonathan Hutchinson, declared the polls closed.

The counting of the Ballots began immediately.

Serving as Inspectors of Elections to count ballots were: Philip B. Bilodeau, Richard A. Boisvert, Joseph M. Dubiansky, Judith Hartgen, Roger P. Hartgen and Barbara A. Letourneau.

The Moderator announced the following dates of importance:

March 14	Last Day to Request a Recount
March 15	Town Meeting--Business Portion 9:00AM Deerfield Community School
March 18	Last Day to Request a Recount of a Ballot Question
March 22	School District Meeting 9:00AM Deerfield Community School

#### **March 11, 2003 Election Statistics**

2784	Registered Voters
586	Regular Ballots Cast
33	Absentee Ballots Cast
0	Cancelled
21%	Voter Turnout

**7:05PM** Moderator Jonathan Hutchinson read the unofficial results of the Election for the Officers. The unofficial results were posted in the hall.

**For Selectmen for Three Years (Vote for Not More than One)**

Frances "Fran" L. Menard	419
Stephen J. Robinson	136

**For Town Clerk/Tax Collector for Three Years (Vote for Not More than One)**

Cynthia E. Heon	529
-----------------	-----

**For Trustee of Trust Funds for Three Years (Vote for Not More than One)**

Donald "Don" Gorman	375
Kandy Davitt	1

**For Trustee of The Philbrick James Library for Three Years (Vote for Not More than Two)**

Bonita "Bonnie" Beaubien	391
Donald "Don" Williams	452

**For Water Commissioner for Two Years (Vote for Not More than One)**

Robert E. Kilham, Jr.	453
-----------------------	-----

**For Water Commissioner for Three Years (Vote for Not More than One)**

George H. Thompson, Jr.	414
-------------------------	-----

**For Planning Board for Three Years (Vote for Not More than Two)**

Katherine Hartnett	399
Frederick J. McGarry	420

**For Municipal Budget Committee for Three Years (Vote for Not More than Three)**

Donald J. Daley	344
Walter C. Hooker	239
Rebecca C. Hutchinson	439
Stephen J. Robinson	143
Charles "Chuck" Sargent	222

**For Overseer of Welfare for One Year (Vote for Not More than One)**

Rodney P. Swanson	463
-------------------	-----

**For School Board Member for Three Years (Vote for Not More than Two)**

John Harrington, Jr.	384
Stephen J. Robinson	138
Kevin Webber	409

**For School District Moderator for One Year (Vote for Not More than Three)**

Douglas Leavitt	471
-----------------	-----

**For School District Treasurer for One Year (Vote for Not More than One)**

Cynthia E. Tomilson	517
---------------------	-----

**For School District Clerk for One Year (Vote for Not More than One)**

Write-Ins	
Harriet Cady	6



1. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 1 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS:

AMEND SECTION 213 "SENIOR HOUSING OVERLAY DISTRICT" "PURPOSE AND INTENT" TO CHANGE THE AGE FROM FIFTY FIVE (55) YEARS TO SIXTY TWO (62) YEARS SO THAT THE SECTION NOW READS:

Purpose and Intent: The provisions relating to senior housing are established to promote affordable housing for the senior population, provide for the efficient use of land and utilities consistent with the needs of the senior population sixty two (62) years of age and over and to preserve open space.

Yes 365 No 190

2. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 2 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS:

AMEND SECTION 213:9 "ASSURANCES OF SENIOR RESIDENCY" TO CHANGE THE AGE FROM FIFTY FIVE (55) YEARS TO SIXTY TWO (62) YEARS SO THAT THE FIRST SENTENCE OF THE SECTION READS AS FOLLOWS:

The applicant (developer) shall provide deed restrictions, use limitations, covenants or some other legally enforceable instrument which shall permanently restrict occupancy of the senior housing to families in which at least one member is over the age of sixty two (62) years.

Yes 361 No 196

3. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 3 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS:

AMEND ARTICLE VI, SECTION 602 "TERM DEFINITIONS" BY REPLACING "SENIOR HOUSING" WITH THE FOLLOWING NEW DEFINITION:

Senior Housing: Housing principally used, designed or adapted for use by senior citizens, sixty two (62) years of age and older, and complying with the design requirements of the "Architectural Barrier Free Design Code for the State of New Hampshire", as amended, and licensed by the appropriate state agencies.

Yes 368 No 183

4. ARE YOU IN FAVOR OF THE ADOPTION OF AMENDMENT NO. 4 AS PROPOSED BY THE DEERFIELD PLANNING BOARD FOR THE TOWN ZONING ORDINANCE AS FOLLOWS:

AMEND SECTION 316 "EXPANSION OF A NONCONFORMING USE" BY ADDING THE FOLLOWING NEW SENTENCE:

The expansion of structures on sub-standard size lots is permitted, but only so long as said expansion occurs within the yard dimensions for the district in which the lot is located, subject to Section 307 and all other applicable requirements of this Ordinance.

Yes 310 No 229

8:00PM The Town Ballot Box was sealed. The Moderator declared the Meeting Adjourned.

*Note:* A complete list of Write-Ins for the Town and School Officers is available at the Town Clerk/Tax Collector's Office.

A True Copy of Record,  
Attest:

Cynthia E. Heon  
Town Clerk/Tax Collector

**TOWN OF DEEFIELD**  
**TOWN MEETING – BUSINESS PORTION**  
**March 15, 2003**  
**MINUTES**

Prior to opening the Meeting, Town Moderator, Jonathan Hutchinson reminded everyone they should have passed through the area of the voter checklist, received a sheet of yes/no ballots (green) and a voting card (green). The voting card is to be signed and remain with the voter throughout the meeting. The emergency exits and access to a telephone were pointed out and it was noted there was no smoking in the building.

On Saturday, March 15th, at 9:06AM, Moderator Hutchinson called the Business Portion of the Town Meeting to Order and stated the Honor Guard would now post the colors. The colors were posted. The Moderator led the assembly in the Pledge of Allegiance to the Flag.

The officials seated before the meeting were introduced by Moderator, Jonathan Hutchinson and included: Chairman of the Board of Selectmen, Frances L. Menard; Vice Chairman of the Board of Selectmen, Joseph E. Stone; Selectmen, R. Andrew Robertson, Paul P. Dinneen and Stephen R. Barry; Assistant Moderator, James T. Alexander; Assistant Moderator on the Floor, Douglas Leavitt; Town Clerk/Tax Collector, Cynthia E. Heon; Deputy Town Clerk/Tax Collector, Jeanette L. Foisy; Assistant to the Clerk, Donna Cisewski.

Other Election Officials present were: Supervisors of the Checklist, Cherie Sanborn, Chairman; Diane Valade (appointed for the day) and Katherine Williams; Ballot Clerks, Irene Shores, Ella Sawyer, Suzanne Sherburne and Rebecca Hutchinson; Inspectors of Elections, Donald Watts, Karen Mailhot, George Clark, Jonathan Winslow and Tom Foulkes.

Expressing appreciation for the willingness, to serve the community, of those candidates that stood for election on March 11, 2003, Moderator Hutchinson wished them wisdom and patience. He instructed the newly elected officials to come forward immediately following adjournment to be sworn in and officially assume their positions. The Moderator read the results of the Elections and the amendments to the Zoning Ordinance.

**Presentation of The Sherburne Award**

Tom Foulkes was recognized for the purpose of presenting The Sherburne Award. The annual award is presented to a Deerfield citizen who demonstrates what it means to be a member of the community. The individual must be dependable, committed and an inspiration to others.

Mr. Foulkes stated that this years' recipient could not be more deserving. In past years, he has served as a coach, organizer of youth soccer and basketball programs in Town as well as volunteering at the Teen Center. Friends and neighbors who nominated him commented on the person's consistently positive attitude, his readiness to look at solutions to problems, fairness, honesty and dependability. This individual has also spent countless hours caring for, and nurturing, local families in need of Hospice care. As one nominator stated, "Those who have never been in this situation will never know how important a person like this is. Even the smallest of gestures means everything to a family in need."

The majority of Deerfield citizens recognize the individual from his most high profile service--a Moderator for the School District Meeting and the Moderator of this Meeting. Mr. Foulkes has known Jonathan "Jack" Hutchinson since his arrival, in Town, as the community's second grade teacher at the G. B. White Elementary School. Currently, Mr. Hutchinson serves as an instructor who constantly inspires students to achieve their full potential at the institution where Mr. Foulkes works.

Mr. Foulkes presented The Sherburne Award to Jonathan "Jack" Hutchinson. There was a round of applause. Mr. Hutchinson thanked everyone and quipped that there wouldn't have been a recognition if he had known in advance what it was and again thanked everyone.

**Purpose, Rules and Decorum of the Meeting**

Moderator Jonathan Hutchinson reviewed the purpose, rules and decorum of the meeting. He stated the rules are there to make it easy for everyone who wants to participate, to say what they think, to hear others and maintain this as a civil affair where no one is intimidated, or afraid to participate, but everyone is treated with respect and their opinion can be expressed.

Voters must check in with the Ballot Clerks and receive a voting card and a sheet of yes/no ballots. Non-registered voters are to sit in the designated area and will be permitted to participate in debate but not to vote. The rules of the meeting will be Roberts Rules of Order as modified by the Moderator and in accordance with the laws of the State of New Hampshire.

The business of the day is the Town Warrant. Each article will be read, the Moderator will seek a motion and a second, the maker of the motion will speak first and then the floor is opened to all. To address the meeting, proceed to a microphone where the Moderator will recognize speakers in turn. Remarks are recorded so that the Clerk can make an accurate record of the meeting. Remarks must be confined to the merits of the pending question, or to questions of order or privilege, and must be addressed to the Chair. Once recognized, the member should state their name and express his or her views. All who wish to speak will have a first turn before any has a second turn. The over-riding principal being fairness. A rule adopted years ago, and with the support of this meeting will be followed, is that a member may rise to address the question, or move to close debate, but cannot advocate a position and close debate in the same turn.

A secret ballot exists to offer secrecy and is not intended to be a tactic of delay. It can be requested by five members, in writing, prior to a hand vote, but must be for a specific vote, not for all votes in the meeting. Otherwise, the votes are by a show of voting cards. If the Chair cannot judge a clear majority, he will move to a division of the house (a count of raised cards). If a member is not satisfied the result is correct, he or she should request a division.

Seven members who question any non-ballot vote immediately after it is announced may request a written ballot vote or the Moderator, if the margin is narrow, may move to a ballot vote. Five voters may request a recount of a written ballot vote provided the margin is not more than 10% of the votes cast, such recount taking place immediately following the vote.

If a member wishes to accomplish something, they should approach a microphone and request a Point of Inquiry or approach someone during a recess. The role of the Moderator is to fairly organize and regulate the meeting by rules agreeable to the members. Rulings of the Moderator are subject to appeal. Appeals are made immediately following a ruling, a second is required, the procedure is explained and members vote to sustain or reverse the Moderator's ruling.

Moderator Jonathan Hutchinson directed the meeting to the business of the day, the Town Warrant.

#### **ARTICLE 1**

***Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the Municipal Budget Committee.***

- a. To see if the Town will vote to raise and appropriate the sum of Two Million Five Hundred Thirty Thousand Dollars (\$2,530,000) (gross budget) for the construction and original equipping of a new Safety Services Complex (Police/Fire/Rescue/Emergency Management) and;
- b. To authorize the issuance of not more than Two Million Five Hundred Thirty Thousand Dollars (\$2,530,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and amendments thereto enabling for the purpose of defraying the cost of the foregoing and to authorize the municipal officials to determine the time and place of payment and the rate of interest on such notes or bonds and to take such other actions as may be necessary to effect the issuance and sale of such bonds and notes; and
- c. To authorize the Selectmen to apply for, negotiate, contract for, seek and do all other things necessary to obtain such Federal and State grant-in-aid, contributions and assistance as may be available for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management), and to adopt any vote relating thereto; and
- d. To authorize the Selectmen to do all things necessary or convenient to carry the foregoing into effect, including, without limitations, the employment of engineers and the execution in the name of the Town of a contract or contracts for the construction of the Safety Services Complex (Police/Fire/Rescue/Emergency Management). 2/3 Ballot Vote Required. This is a Special Warrant Article. Recommended by the Selectmen/Not Recommended by the Budget Committee

Chairman of the Board, Frances Menard moved Article 1 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard stated the Board of Selectmen is on record as being in favor of the Safety Services Complex because the need for the facility is recognized. With the current interest rates, it is unlikely the Town's borrowing potential can be more favorable in the foreseeable future. Chairman Menard deferred to James Alexander who has served as the liaison between the Board of Selectmen, The H. L. Turner Group and Department Heads during the design process.

**MOTION TO SUSPEND THE RULES:** James Alexander requested a suspension of the Rules of Order for the meeting asking the initial presentation be allowed to exceed three minutes but not 10 minutes. Seconded by Anthony DiMauro. Moderator Hutchinson asked the assembly if there was any objection to the motion. Hearing **NO OBJECTION** the **SUSPENSION OF THE RULES ADOPTED BY UNANIMOUS CONSENT.**

James Alexander introduced Ron Bourcier, Senior Civil Engineer and Dave Brignati, Architect of The H. L. Turner Group who will make a presentation and be available to answer questions. Mr. Alexander explained the facility agreed upon will serve Deerfield's needs for the next thirty years and house all emergency services (Police, Fire, Emergency Management and Rescue) under one roof. The idea was to have a facility that would not require any future additions. Several side affects resulted from the design, a large meeting room, and exercise-physical fitness room, which will be available to the entire Town. With the potential of the Parks and Recreation Department scheduling events in the physical fitness room, a small amount of income could be realized. This is a self-standing, self-sufficient facility, which would house people in the event of an emergency. It comfortably holds 100 people and should there be a severe calamity, by removing the apparatus, as many as 500 people could be housed there. Mr. Alexander deferred to Ron Bourcier and Dave Brignati for the presentation.

Ron Bourcier, of The H. L. Turner Group, stated the background work for Deerfield's proposed Safety Services Complex has been done and asked the meeting to follow along, in their handouts, which coincided with the Power Point presentation.

The first page reflects a view of the building coming down State Route 107 in a southerly direction. There are three distinct entrances to the building, the Police Department, a common area and a Fire Department entrance.

The reverse side of the page is the site plan showing the intersection of Candia Road and Church Street (Old Center Road, South). The Town owns the parcel, approximately nine acres, of which somewhere around four and one half acres would be used for the Safety Services Complex.

For clarity, Mr. Bourcier pointed out the money appropriated under Article 2, for the realignment and reconstruction of State Route 107, and Article 1, the proposed Safety Services Complex are two separate projects. A possible change in alignment, of Route 107, would require a small piece of land from the parcel for that purpose. The Turner Group accounted for both projects by incorporating the change into the plans.

To achieve a read on what the soil was like, eight preliminary test pits were dug. A wetlands analysis led to the discovery that the southerly portion of the lot contained some wetlands. The existing slope is level to the road and slopes downward to the south. The facility is placed on the site with the Police Department facing directly north. The building is positioned to provide for good solar orientation.

There are two entrances, which are also exits, one located off Candia Road and one off Raymond Road.

The structure is built on two levels. Areas designated for parking were pointed out with explanation that the graveled area on the perimeter provides for overflow parking. Other benefits are a connecting path to the ball fields.

A gravity flow septic system is planned for and there is sufficient area to accommodate the well and well radius. Drainage flows north to south and off the site. Another feature is a 10,000 gallon water storage tank which will fill tanker trucks during the night or refill them at the end of a response should they have two fires in a row.

David Brignati, of The H. L. Turner Group, presented the floor plan. The building was designed with the New England style in mind, pitched roofs and clapboard siding. The view from the street, on the Route 107 side, reflects the building as a one-story building. Mr. Brignati described the areas for each department (Police, Fire, Emergency Management and Rescue) indicating the number of square feet for each. The building itself contains 18,000 square feet. The Police Department is secured from rest of the building. While the Police Department has its own locker rooms, and facilities, kitchen space is shared with the rest of the building. A Dispatch Room and an Emergency Management Room are incorporated into the plan. The lower floor plan has a 10-bay apparatus bay with entrances from either side making it a drive through arrangement. The height allows the Fire Department to accomplish what needs to be done on top of, or to the sides, of trucks.

**Point of Order** – Moderator Jonathan Hutchinson recognized Timothy Godbois. Mr. Godbois pointed out, by his watch, the time allowed for the presentation had exceeded the 10 minutes and that he had heard this presentation previously. The Moderator asked The H. L. Turner Group if sufficient time was allowed or would they want to request more time. The time was considered sufficient and The Turner Group and Mr. Alexander were prepared to take questions.

Robert Davitt spoke in favor of allowing more time, as he, for one, had not previously heard the presentation on the proposed Safety Services Complex.

Selectman R. Andrew Robertson explained the project did not come about because the Selectmen wanted an attractive New England style building in the center of Town but out of concerns. It is more than just a casual need. The Selectmen looked at the Fire Department's lack of space and the safety issues of moving equipment in and out of the current building. The Police Department also lacks space. When Inspectors have reviewed the Police Department, the lack of a safe containment area has been mentioned along with the fact that it is in the same building with a large nursery school facility.

**Point of Inquiry** – Harriet Cady asked the Moderator's advice as to how to achieve a Sense of the Meeting to instruct the Selectmen to seek grants for solar assistance to the heating and water system. At the Public Hearing, Mrs. Cady learned water would be heated for the washing of fire trucks and police cars. Since the location provides for the possibility of solar energy, it could be achieved at no cost if there is proper diligence in seeking any available solar grants.

Chairman Menard said Mrs. Cady brought this issue to the Board's attention. The Board's response was positive as being something to pursue. The Moderator asked Mrs. Cady if the response was satisfactory or did she want a Sense of the Meeting. Mrs. Cady wanted assurance that the people wanted to pursue this because it could cost more money up front and she believed the people should make the choice.

#### **Sense of the Meeting**

Harriet Cady made a motion to achieve a Sense of the Meeting to see if the people would like to see solar energy savings sought if there is construction of the building mentioned in Article 1. Seconded by Jonathan Winslow.

**VOTE:** The Moderator called for the Vote relative to the Sense of the Meeting (Advisory Motion) that the Selectmen seek solar energy savings for the building under consideration in Article 1. The Moderator declared the **HAND VOTE** overwhelmingly **IN FAVOR**. The Sense of the Meeting has been achieved.

Harriet Cady questioned whether the Town seeking its own bonding, at a cost of \$30,000, versus going to a bonding company would save money. Selectman R. Andrew Robertson stated the Selectmen looked carefully at the cost between seeking a commercial bond, a government bond through commercial banks or the Town seeking its own bond. The Selectmen discovered a 1% lower interest rate, for a bond, could be procured. The only cost identified is approximately \$30,000, in administrative costs, for the preparation of the prospectus. Selectman Robertson deferred to James Alexander for further information.

Mr. Alexander said there was discussion of borrowing from the Bond Bank and the Bank of New Hampshire. Representatives from the Bank of New Hampshire brought forward the idea the Town could issue their own bonds. The percentage rate was 3.5% (self-issuance) versus 4.5% to 5.5% (Bond Bank or Bank of New Hampshire). The expenditure of \$30,000 to issue the bond results in a savings, over the life of the 10-year bond, of approximately \$85,000.

David O'Neal wanted to know if the State Route 107 relocation was only because of the Safety Services Complex or could the relocation be done if the Complex was not. Vice Chairman Stone answered the relocation of State Route 107

is a separate item and approval for that project depends on this body. Mr. O'Neal followed up with the question of whether or not the Town was still liable for one third of the cost and asked for the total cost. Vice Chairman Stone explained the project requires a one-third (Town funds)/two-thirds (State funds) match. The exact cost is not known at this time.

**Point of Order** – John Richards requested a Sense of the Meeting as to if more discussion was necessary. Mr. Richards stated that no matter what all the details are it is still an expenditure in excess of \$2,000,000. Moderator Hutchinson declared that debate is the right thing, and until debate is closed, or there are no more speakers, Article 1 will not go to a vote. The vote determines the people's interest. That is the legislative process.

Emily Moore didn't question the need for more emergency support within the Town but could not assess if this project met the need in a reasonable way or it is the deluxe version. She wanted more concrete information regarding the common rooms. Were these common rooms, which are in addition to those already in Town, needed and have there ever been two fires back to back to justify a 10,000-gallon tank.

Chairman of the Board of Selectmen, Frances Menard deferred to James Alexander. Mr. Alexander said needs for both the Fire Department and the Police Department were looked at from the perspective, their minimum needs plus the needs of the Rescue Squad and Emergency Management, for the foreseeable future, meaning 30 years. Many other towns have built Safety Services Complexes for less and subsequently returned to the voters for additional funding to complete the project. Mr. Alexander's position on the committee was to get the biggest bang for the buck. While everyone might have liked a few more things, everyone still had to look at the taxpayers. Part of the criteria of the committee was to keep the price at \$2,500,000. The Turner Group was sent back to the drawing board, on several occasions, because the committee would not support anything higher than \$2,500,000.

To address the question of the 10,000-gallon water tank, Mr. Alexander explained the tank was not there solely for the purpose of filling trucks but also provides water to the sprinkler system for the entire building. He drew on personal experience as a former firefighter that not only has there been back-to-back fires but simultaneous fires. Having stood at water holes, ponds and lakes, in the winter, going through eighteen inches of ice to get water, he personally would look for a larger water tank but the committee was trying to stay within the minimum requirements.

Elbert Bicknell rose in opposition to the proposal for this Safety Services Complex but not the need. As a citizen he is aware the Fire Department needs more room and the Police Department is not in compliance with the Statutes. His objection is the amount and described the facility as a Taj Mahal. He and Kevin Chalbeck visited seven towns and looked at the safety complexes constructed in the past two or three years. From Madbury, Barrington and Raymond to Wakefield none of the costs to build exceeded \$1,500,000.

Fielding a question from Debbie Boisvert as to whether or not the fire trucks can be accommodated in the current fire station, Fire Chief, Mark Tibbetts described the lack of space in the apparatus bays. When picking up the most recent fire truck, in 1993, a call was made back to Deerfield to have the building measured before the truck was driven to Deerfield. The new vehicle cleared by one inch on each side.

To Christine Allen, it appeared the Police Department did not have ample area for police vehicles. Mr. Bourcier, of The Turner Group said the design took into consideration that the Police vehicles are not parked at the Police Station all the time but out on patrols.

#### **MOTION TO CLOSE DEBATE**

Raymond Cote made a motion to Close Debate and Move the Question. Seconded by David O'Neal.

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION.**

The **HAND VOTE** was **UNCLEAR.** The Moderator called for the vote to be counted. The results of the **COUNTED HAND VOTE** were:

<b>YES</b>	<b>162</b>	<b>NO</b>	<b>108</b>
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The Moderator declared that the two-thirds vote was not achieved and **DEBATE REMAINS OPEN.**

Robert Davitt asked if Article 1 passed what the cost to the taxpayer would be and when the building would be occupied. Using calculations based on the current equalized valuation of the Town, Mr. Alexander quoted an estimated cost of \$1.34 per thousand, for the Year 2004, which is the most costly year. It is anticipated the equalized valuation would go up reducing the cost by a few cents, and then costs would decline each year thereafter. Occupancy is projected for this time next year. Selectman R. Andrew Robertson added the calculation was based on a 10-year bond with the assumption the rate is 3.5%.

Erick Gross requested a summary of the effect of this bond on the Town's total borrowing limit and wondered if any consideration was given to the high school issue. Selectman R. Andrew Robertson did not have the specifics on borrowing limits but could get them. Speaking personally, and as a Selectman, any actions taken would be on what is found to be in the best interest of the Town. Potential high school building projects were not part of the equation when the proposed Safety Services Complex project was explored. Responding to a follow-up question from Mr. Gross as to what extent this project is part of the master planning, Selectman Robertson answered he could not speak directly to the Master Plan.

Selectman Stephen Barry responded to the comment equating the proposed facility to the Taj Mahal stating it wasn't a Taj Mahal, a bare bones version or a deluxe version. Selectman Barry learned from his experience, with the very building the meeting is taking place in, that bare bones leads to having to expand in a few years. He noted that the

Deerfield Community School has been added to twice. The proposed Safety Services Complex is everything that the Town needs for the next 30 years to prevent returning to ask for a little more of this or a little more of that.

Gary Lenehan supported the proposed Safety Services Complex because he saw the need for the building in the community. At prior meetings, the topic has been debated. Between 1997-2000, two additions were put on the Deerfield Community School, a kindergarten and a cafeteria followed by four classrooms because the children of the community needed the space. This year, Mr. Lenehan believed the community should support the Safety Services Complex, as the Fire Department and Police Department are the people who protect and serve the community. Mr. Lenehan urged passage of Article 1 because there are no major building issues surrounding the Deerfield School District, bond rates are at the lowest in 30 years, the time is right and the need is there.

Richard Mailhot asked for someone to share how the existing buildings would serve the Town in the future. If the Police Department vacated the space, in the G. B. White Building, would that area be rented or would it be office space. By the Town procuring their own bonds, Mr. Mailhot wondered if the door would be open that will save money in the future.

Chairman Menard deferred to James Alexander. Mr. Alexander spoke to possible ideas for the Central Fire Station stressing nothing was firm. The space is suitable for expansion of the Philbrick James Library, a senior citizens center, and a meeting place for groups such as the Boy Scouts, Girl Scouts, Cub Scouts and a home for Meals on Wheels. Many groups have been displaced since the sale of the Community Center.

Selectman R. Andrew Robertson commented that while there are no hard and fast plans for the spaces those familiar with the PLAN NH Charrette know of suggested uses as mentioned by Mr. Alexander. If the Selectmen continued to be landlords, Selectman Robertson believed the Board of Selectmen would indeed rent the space if the Police Department moved.

Speaking to the self-issued bonds, Selectman Robertson understood that once you obtain a self-issued bond you receive a bond rating. The rating will be for that particular bond issue. On a go forward basis, for similar projects, there is some savings. A prospectus is still required but not at the full \$30,000 and bond rating would be in place when the need arose for other Town or School projects.

Victor Motz mentioned the statement on the bottom of Article 1 that the Municipal Budget Committee (MBC) did not approve Article 1 and asked someone from the MBC to speak to that.

Elbert Bicknell, Chairman of the MBC said the MBC did not recommend Article 1 because of the tax impact to the voters on \$2,500,000. The MBC took into consideration the senior citizens and the new people who have moved to the community. Senior citizens will receive a 1.4% cost of living increase, which equates to \$15 a month while the Town employees are getting 2.6%. New residents do not make six figure incomes. As Chairman of the MBC, Mr. Bicknell believed all the people of the Town should be looked after, not just ones who can afford a Taj Mahal. He further stated this is Deerfield, New Hampshire not Boston Massachusetts. There was a round of applause. Mr. Motz requested the MBC vote on Article 1. Mr. Bicknell referred to a vote, taken at a January meeting, of 2 in favor and 9 opposed to not recommend Article 1.

Raymond Cote spoke of living within ones means. He asked for everyone to stay united which would keep the Town united in these uncertain financial times. In 1999, the Baker Property Study Committee was formed and it was a great group of well-rounded citizens. Planning included the emergency services and the Town Offices, under one roof, for a cost of \$1,500,000. The building in Article 1 is a nicely designed building but too far out there for these times. Mr. Cote wanted to see a facility designed with everything in it.

Selectman R. Andrew Robertson stated the Selectmen considered the numbers of a couple years ago and talked to the engineers. While not having figures for a building that would house everything (Police, Fire and Town Offices), Selectman Robertson assured the assembly a building could not be constructed, Taj Mahal or otherwise, or locations changed from across the road to the Baker property, for \$1.5 million or less.

If Article 1 is Tabled, or doesn't pass, Leo Preston wanted to know if he was correct in assuming the work done on this project could be revived two or three years from now. Selectman Robertson replied that the Town paid for the engineering services and they will not go away because Article 1 does not pass.

A member of the MBC, Walter Hooker, who originally voted against the Safety Services Complex, changed his mind after speaking with the Police Chief and the Fire Chief. According to Mr. Hooker's rough calculations, using a home appraised at \$200,000 would equate to a .73-cent increase, per day, in taxes.



William Carbonneau wondered how much it would cost, in tax dollars, if everything the Town wanted and everything the school wanted was approved. He didn't find this information in the Town Report, which led him to believe someone wasn't doing his or her job. He compared the omission of data to the lack of planning as how many chairs would be needed in the hall this morning. Mr. Carbonneau requested the increase on the tax rate for the Town and School separately. If the Selectmen were doing everything they could for the people of this Town, Mr. Carbonneau thought the Newsletter should contain information to assist the townspeople in making better decisions.

Selectman R. Andrew Robertson could not speak to exactly what the tax rate is going to be based on the Town Budget or School Budget, as it isn't known what will be voted at Town or School Meetings. Selectman Robertson realized that not everyone was familiar with how the tax rate is set. He assured the members of the meeting the Selectmen do the best they can, as past history shows, to stabilize the tax rate. A number of factors go into the tax rate, surplus and overlay being a part of it. As a general rule of thumb, by taking the total budget numbers, and considering the Town's property valuation, for every \$250,000 spent, \$1 is added to the tax rate. Broken down into increments, \$25,000 equals .10 cents and \$2,500 equals one penny.

William Carbonneau reiterated this information should be published ahead of meetings, along with the budgets, in the Town of Deerfield Newsletter. Because the two budgets come together to form the tax rate, he as a citizen may want to choose something from one budget, or the other, and the information would help taxpayers make decisions.

William O'Neal didn't see a problem with finding uses for vacant buildings. When the PLAN NH Charrette was done, a museum was recommended. He, for one, is in favor of a museum as his trust contains a sum of money to be given to the Town along with all of his things, which are of museum quality. There was an enthusiastic round of applause. Mr. O'Neal mentioned museums people could visit to see the advantage of having one. He noted it is a good educational tool and the children of Deerfield need a good education.

While this is Deerfield, and not Boston, Gile Beye pointed out that it is rapidly become a suburb of Concord and Manchester. There are plenty of people who do commute to Boston. Given the proposed expansion of I-93, Deerfield will most likely grow again and there will be more needs for police and fire services. Ms. Beye saw the proposed plan for the Safety Services Complex as visionary, and addressing impending growth.

#### **MOTION TO CLOSE DEBATE**

Gavin Quill made a motion to Close Debate and Move the Question. Seconded by Gary Clark.

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and debate is closed.

With debate closed, Moderator Jonathan Hutchinson moved to the vote on Article 1. The Moderator gave instructions as follows: All voters are to pass through the checklist, state their name, be checked off the checklist, receive a green ballot specific to Article 1, mark the ballot yes or no and deposit the ballot in the ballot box. Voting booths are provided for the voters if privacy is required. Once everyone in the hall has had an opportunity to vote, the meeting will resume. The polls will remain open for one hour as is legally required. When the polls are closed, the ballots will be counted.

The Moderator re-read **ARTICLE 1** stating the question before the Meeting is the adoption of Article 1 as written. The Moderator declared the **POLLS OPEN** at **10:23AM**.

*The results of the vote on Article 1 are recorded following the vote on Article 4.*

**10:24AM** Moderator Hutchinson declared the meeting in Recess.

**11:00AM** Moderator Hutchinson called the Meeting to Order.

Moderator Hutchinson noted the Polls (Article 1) would be open for another 20 minutes.

The Moderator reminded voters of the procedure for Article 1 and noted that anyone in the hall wishing to vote should come forward.

**MOTION TO SUSPEND THE RULES:** Vice Chairman of the Board of Selectmen, Joseph "Joe" Stone requested a suspension of the Rules of Order to take Article 15 out of order at this time. Seconded by Selectman Stephen Barry. Vice Chairman Stone said the reason for the request is to discuss Article 15, which concerns a generous donation of land, to the Town, by Roger King while the majority of the voters are present.

**VOTE:** The Moderator called for the vote to suspend the rules and take up Article 15 at this time. It was a **HAND VOTE** in the **AFFIRMATIVE**. **SUSPENSION OF THE RULES IS ADOPTED**  
Article 15 will be taken up at this time.



## **ARTICLE 15**

**To see if the Town will vote to accept the conveyance of Map 414 Lot 97-1, Plan D-29947 formerly belonging to Roger C. King in accordance with RSA 31:3.**

Vice Chairman of the Board, Joe Stone moved Article 15 be adopted as written. Seconded by Rodney Swanson.

Moderator Hutchinson stated that Vice Chairman Stone would be speaking with Roger King, from his hospital room, via the telephone, during the discussion of Article 15. Because of Mr. King's long history of contributions to this Town, the Moderator found it appropriate for the meeting to accommodate this.

Vice Chairman Stone began by saying Mr. King was in his left ear and the townspeople in his right ear. Vice Chairman Stone moved to Deerfield in 1969. It was at that time he became acquainted with Roger King and today it gives him great pleasure to speak to Article 15. Vice Chairman Stone stated Mr. King has been a Selectman, President of the Deerfield Fair Association and a Legislator for nine terms (18 years). It was important for the Selectmen to bring before the townspeople that the land was donated on behalf of Roger King and his late wife Margaret "Peg" King to be used, by the Town, as a park for hiking, picnicking and general use. The process of acquiring the land has taken place and the parcel deeded to Town.

Vice Chairman Stone asked Mr. King if he wanted to say anything. Mr. King, through Vice Chairman Stone, stated: "He appreciated all that the people are doing and that was about all he could say. He hoped Peg would agree with him." There was a round of applause.

Chairman of the Board, Frances Menard stated the Town Park would be known as "Peg King Park". There was another round of applause.

Selectman Stephen Barry requested a voice vote for the benefit of Roger King. It was determined there was no longer a telephone connection with Mr. King.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 15** as written. It was a **UNANIMOUS HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. There was a round of applause.

**MOTION TO SUSPEND THE RULES:** Raymond Cote made a motion to suspend of the Rules of Order to take Article 17 (By Petition) out of order at this time. Seconded by David Gattuso. Mr. Cote wanted Article 17 (By Petition) taken up while a larger number of voters were present.

**VOTE:** The Moderator called for the vote to suspend the rules and take up Article 17 (By Petition) at this time. It was a **HAND VOTE** in the **AFFIRMATIVE**. **SUSPENSION OF THE RULES IS ADOPTED** Article 17 will be taken up at this time.

## **ARTICLE 17**

**To see if the Town of Deerfield will vote to rescind NH RSA 32:14-23, relative to the Municipal Budget Committee adopted at Town Meeting in March, 1973. (By Petition)**

Petitioner Colleen Guardia moved Article 17 (By Petition) as written. Seconded by John Richards.

Colleen Guardia asked Moderator Hutchinson if Article 17 could be discussed along with Article 18 as they were written in conjunction with each other. Moderator Hutchinson asked if the adoption of one precluded the other. Mrs. Guardia replied the adoption of Article 17 is necessary in order to adopt Article 18. Discussion on Article 17 and Article 18 will occur simultaneously.

Colleen Guardia explained that Article 17 was written with the intention of restructuring the current Municipal Budget Committee (MBC) to an Advisory Budget Committee (ABC). To avoid ending up with an MBC, and an ABC, the MBC has to be legally abolished and a subsequent vote taken to create the ABC. The articles were written separately to provide clarity for the voters. The proposed ABC would consist of a five-member committee, not eleven members as it is now. Following the structure of the ABC created in the 1970's, in Deerfield, Mrs. Guardia stated that it is more in line with the current Board of Selectmen, and School Board, which each have five members. The thought is the citizens should be able to vote on the budgets the Selectmen and the School Board bring forward and not vote on the budgets the MBC brings forward. Mrs. Guardia observed that the Selectmen and School Board, along with their other duties, spend most of the year creating appropriate budgets for the Town. Mrs. Guardia clarified that a vote "yes" on Article 17 and "yes" on Article 18 replaces the current MBC with an ABC; a "yes" on Article 17 and "no" on Article 18 results in no MBC or any kind; a vote "no" on both Article 17 and Article 18 leaves things as they are.

Peter Onksen saw a risk in voting "yes" on Article 17, dissolving what is in place and leaving the Town without a budget committee if there is a "no" vote on Article 18. It would then only be the Selectmen and School Board that would create budgets. The budget now shows what the boards presented to the MBC and what the MBC proposes. If citizens want to spend more money than is recommended by the MBC, the numbers are in front of them. Residents receive the information a week or two in advance of the Meeting, whereas, the MBC spends a fair amount of time looking at the budgets.

Raymond Cote recalled the good experience of the Baker Property Study Committee. Pulling a sentence from the minutes, which spoke about "a well rounded group of citizens", Mr. Cote believed "well rounded" is how it should stay. To Mr. Cote, eleven individuals provided representation of a good part of Deerfield because members are spread all over Town and can hear citizens concerns and react to things brought up in conversation. The long hours and dedication of the members is also important to note.

Harriet Cady shared with the assembly, she did not approve of the recommendations written beneath each Warrant Article and noted a previous statement was inaccurate that only MBC recommended budget is reflected as both amounts are printed. Moderator Jonathan Hutchinson understood the speaker to say the MBC Budget is the number the meeting starts from. Mrs. Cady questioned how long Mrs. Guardia has lived in Deerfield and requested the names of the petitioners. The Moderator stated the Petition is available but the years of residency is not relevant.

Erick Berglund heard the petitioner's intent but wanted to know why. Colleen Guardia explained that many of the petitioners have attended MBC meetings for several years and are concerned about the process. At the beginning of this year's process, there were many comments, by the MBC, about having to cut budgets extensively. Initially, the Town Budget was cut by thousands of dollars. This petition was put in place and in the final meetings monies were put back. The concern is coming to Town Meeting beginning with what the MBC recommends and should that be cut by 30%, or 30% added, by law only a 10% adjustment could be made. Mrs. Guardia stated that the citizens elect the Selectmen and the School Board and they are trusted to do a good job. They do a good job creating budgets that are fair, reasonable and sound. As citizens, they wanted to adjust the budgets without concern for the 10% limitation if that is what the voting body decides.

**Point of Order** – David O'Neal raised a question on the 10% limitation as to whether Colleen Guardia had explained it correctly. Selectman Robertson provided his understanding of the 10% limitation, as being the budget cannot be increased by more than 10% of the overall MBC Budget excluding bonded items. Moderator Hutchinson asked if there was anything that spoke to restricting the amount the meeting can cut. Selectman Robertson did not know of anything.

Elbert Bicknell, Chairman of the Municipal Budget Committee (MBC) spoke in opposition to Article 17. The MBC operates under RSA 32 and it is not their responsibility to cut but to look at the Town and School Budgets and estimated revenues. If the voters wish to put money back, it is their right to do so. Personally he didn't want to be part of any committee that took a budget, the Selectmens or the Schools, and cut it to the point they could not operate. The MBC cut to the Town Budget this year was less than 2%.

Stephen Robinson, former Chairman of the MBC, spoke about not wanting budgets rubber-stamped. He believed the MBC provides the checks and balances because it puts reality into the recommendations of the Town and the School Budgets. Mr. Robinson noted that in the past the MBC's cuts have been overruled at Town Meeting.

Vice Chairman Joseph "Joe" Stone was in favor of people expressing themselves but stood against Article 17. In 1969 when he moved to Deerfield, an Advisory Budget Committee (ABC) was in place. In the middle to late 70's, the eleven member MBC was formed. Vice Chairman Stone said the petition came forward based on what took place during December and January when resentment grew about the way the process was going. During the tumultuous years of the late 80's, when the school and townspeople had many heated debates, the process endured and everyone shook hands and went away friends and neighbors. Vice Chairman Stone believed the best way to handle the situation is at the polls. Each year three members are elected, or re-elected to the MBC. The first step was taken this year, with the past election, when the voters elected two members and re-elected one. Next year the same opportunity will present itself. If the townspeople are not satisfied, they can search out suitable candidates for the office and vote someone in or out. To Vice Chairman Stone, the heat of the battle brought the petition about and he quoted an old adage, "if it isn't broken why fix it".

Terressa Roberge wasn't part of the heated battle this year but this is a subject her family has talked about for some time. She recalled a year where there was a large item and the MBC had voted no. Mrs. Roberge went to the hearing and pleaded with the MBC to allow it to go forward to the voters. Her reasoning was the townspeople take their Saturdays to come here and listen to the information so it is important for everything to be presented. That

year, the MBC changed their votes and the item went forward. Mrs. Roberge favored Article 17 and Article 18, as she believed the groundwork done by the committee was helpful and provides an extra set of eyes and ears.

The Moderator recognized Eric Gross who deferred to Erick Berglund. Mr. Berglund said there is a process in place today and if the results brought forward by the MBC aren't favorable, the option is run for office or elect people who will hear what you will say. He urged defeat of both articles.

Robert Davitt wondered if there was a way to get around not being able to surpass the MBC Budget by 10%. The only way Selectman Robertson knew of was the method used in Article 1 that applies to bonds. Mr. Davitt observed a high level of frustration occurs if not enough people run for office. A person can get in with one vote and if it is an individual who says no to everything, and they are on the committee, it can lead to a situation like what occurred this year. Mr. Davitt would advise the members of the MBC not to say no to everything but to use common sense, and reason, then it won't be necessary to present articles like these.

**Point of Order** – Harriet Cady reminded the Moderator the names on the petition had not been read. Because the names were not clear to the Moderator, the list was being transcribed. Mrs. Cady had a problem with this process because when her petitions are before the meeting they are read immediately. Her petitions are in compliance because there is a printed name and a signature. She found the process unfair because not everyone is treated the same. Moderator Hutchinson stated that something was learned today and future petitions will have the names printed next to signatures.

Donald Gorman attended a lot of MBC meetings as a citizen and as a School Board Member. Because of the different dynamics of everyone, sometimes there was quite a ruckus and at times people were out of order. With the economic poor times, which are beyond anyone's control, the School Board challenged every line of the budget before the School Budget went to the MBC. He opposed Article 17 because the system in place is a good system.

#### **ARTICLE 1**

**11:43AM Moderator** Hutchinson stated **THE POLLS** had been open, for voting on Article 1, over an hour. He called for anyone present in the hall that had not voted. Seeing no one approach the polls, The Moderator **DECLARED** the Polls **CLOSED**. He directed the ballots to be counted.

#### **MOTION TO CLOSE DEBATE**

Timothy Godbois, Municipal Budget Committee (MBC) Member made a motion to Close Debate and Move the Question.

**Point of Order** – The Moderator stated that before Mr. Godbois' motion is honored he would read the names on the Petition for Article 17, as previously requested. He reminded the body people could sign petitions because they want to bring something to the floor. The names of the petitioners were read.

**Point of Order** – Brenda Wilson reminded Moderator Hutchinson there wasn't a second to the motion to close debate.

#### **MOTION TO CLOSE DEBATE - SECOND**

Brenda Wilson seconded the motion to close debate.

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the affirmative and so declared.

#### **ARTICLE 17 (By Petition)**

**VOTE:** The Moderator stated the vote on Article 17 (By Petition) would be by **SECRET BALLOT VOTE**.

**Point of Order** – Philip Bilodeau requested the names on the Petition for the Secret Ballot be read. The names were read.

#### **SECRET BALLOT VOTE**

The Moderator re-read Article 17 (By Petition) and gave instructions on voting. He designated **BALLOT "B"** from the sheet of Yes/No Ballots for this purpose and instructed the Ballot Clerks to collect the ballots. Assistant Moderator on the Floor, Douglas Leavitt stated Article 17 would be counted prior to Article 1. The results of the Secret Ballot Vote on **ARTICLE 17 (By Petition)** were:

<b>YES</b>	<b>81</b>	<b>NO</b>	<b>230</b>
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It is a **VOTE** in the **NEGATIVE** and so declared. The motion does not carry.

**MOTION TO SUSPEND THE RULES:** Chairman of the Board, Frances Menard made a motion to suspend of the Rules of Order to take Article 3 out of order at this time. Seconded by Selectman Stephen Barry. Chairman Menard requested Article 3 be taken up because the meeting does not have the results of the vote on Article 1. It was thought people would want the results of Article 1 prior to taking up Article 2.

**Point of Order** – Colleen Guardia wanted to know if Article 18 should be withdrawn. The Moderator indicated that would not be necessary as it was contingent on the passage of Article 17, which failed.

**VOTE:** Moderator Hutchinson asked the assembly if there was any objection to taking up Article 3 out of order, before Article 2, because the results of Article 1 were not available. Hearing **NO OBJECTION**, the **SUSPENSION OF THE RULES IS ADOPTED BY UNANIMOUS CONSENT**.

**Point of Order** – Raymond Cote asked if it was appropriate to place a motion on the floor to Restrict Reconsideration on Article 17 (By Petition). The Moderator stated he would entertain Mr. Cote's request immediately following Article 3.

### **ARTICLE 3**

**To see if the Town will vote to raise and appropriate the sum of Twenty Two Thousand Dollars (\$22,000) for the purpose of replacing the stainless steel tank on the primary Fire Department Tanker (the 1987 Ford Tank Truck). Recommended by the Selectmen/Recommended by the Budget Committee**

Chairman of the Board of Selectmen, Frances Menard moved Article 3 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Fire Chief, Mark Tibbetts. Chief Tibbetts explained that last summer it was noticed the tank on the primary tank truck was leaking. Research indicated improper materials were used and there were no warranties. Valley Apparatus looked at the tank and said if welded the life expectancy could only be four years. Chief Tibbetts obtained replacement costs for a new poly tank and then met with the Selectmen to acquire funding. When funding could not be found in the Town Budget, Chief Tibbetts approached the Fire Department Association who agreed to spend \$22,000. The purpose of Article 3 is to reimburse the Association. Chief Tibbetts stated the actual cost of the replacement was \$23,500 and the new tank is guaranteed for life.

Selectman R. Andrew Robertson said the Selectmen are grateful to the Firemen's Association for saving budgeting hassles and keeping the Town safe. The Association was under no obligation to do this but willingly did when the need arose.

Elbert Bicknell supported Article 3 noting the outstanding work the Fire Department does using their own money for training and equipment.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 3** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 3 is adopted in the amount of **\$22,000**.

### **MOTION TO RESTRICT RECONSIDERATION**

The Moderator returned to the request to Restrict Reconsideration of **ARTICLE 17 (By Petition)**.

Raymond Cote made the motion to Restrict Reconsideration of Article 17 (By Petition). Seconded by Kathy Shigo. The Moderator explained what the adoption of the motion to Restrict Reconsideration meant.

**VOTE:** The Moderator called for the vote to Restrict Reconsideration of Article 17 (By Petition). It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries.

**MOTION TO SUSPEND THE RULES:** Frances Menard made a motion to suspend of the Rules of Order to take Article 4 out of order at this time. Seconded by Steve Barry. Chairman Menard requested Article 4 be taken up because the meeting does not have the results of the vote on Article 1.

**Point of Order** – Christine Allen wanted to know why other articles are being moved in front of Article 2. At meetings she has attended, Article 1 and Article 2 are not inter-related. Moderator Hutchinson said he was honoring a request of voters who would like to know the outcome of Article 1 before voting on Article 2.

**VOTE:** Moderator Hutchinson asked the assembly if there was any objection to taking up Article 3 out of order, before Article 2, because the results of Article 1 were not available. Hearing **NO OBJECTION**, the **SUSPENSION OF THE RULES IS ADOPTED BY UNANIMOUS CONSENT**.

#### **ARTICLE 4**

To see if the Town will vote to raise and appropriate the sum of Five Thousand and Thirty Six Dollars (\$5,036) for the purpose of acquiring four sets of protective gear for the Deerfield Volunteer Firefighters (4 pairs of boots, 4 pairs of pants, 4 coats, 12 pairs of gloves). This protective gear will replace worn gear.

**Recommended by the Selectmen/Recommended by the Budget Committee**

Chairman of the Board, Frances Menard made a motion Article 4 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Fire Chief, Mark Tibbetts. Chief Tibbetts explained the purpose of the article is to replace gear, originally purchased in 1991, that is showing age. Last year four sets were replaced. This article allows four more sets to be replaced.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 4** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 4 is adopted in the amount of \$5,036.

#### **ARTICLE 1- BOND ARTICLE - SAFETY SERVICES COMPLEX**

The Moderator announced the results of the **SECRET BALLOT VOTE** on Article 1-- a 2/3-majority vote is required.

**YES 150 NO 223**

It is a **VOTE** in the **NEGATIVE** and so declared. The motion does not carry.

#### **ARTICLE 2**

To see if the Town will vote to raise and appropriate Seventeen Thousand Five Hundred Dollars (\$17,500) for engineering design services for Intersection Improvements to the intersection of New Hampshire Routes 43 and 107 located in the vicinity of the George B. White Building.

**Recommended by the Selectmen/Not Recommended by the Budget Committee**

Vice Chairman of the Board of Selectmen, Joseph "Joe" Stone moved Article 2 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard explained that engineering is already in progress. There is a one-third (Town funds), two-thirds (State funds) match available to the Town because \$60,000 has been encumbered towards the reconstruction.

Vice Chairman Stone provided the history of the reconstruction of South Road and the Selectmen coming to the Town asking for funds 30,000 (Town funds), \$60,000 (State funds). When the South Road project was completed, and not all funds used, the funds were encumbered at the Town and State level. At the time, Vice Chairman Stone and then Chairman James Alexander met with Robert Barry of the Department of Transportation to ask if the funds could be used to resolve problems with the intersection of State Routes 43 and 107 where it meets Old Center Road, South (Church Street). The PLAN NH Charrette considered this intersection in need of reconstruction. In addition to that, there is a heavy traffic flow through the intersection.

Having worked for the New Hampshire Department of Transportation (NHDOT) and appraised projects similar to these on State roads, Harriet Cady wanted to know if the Board of Selectmen have petitioned the Executive Counselor, the Governor and NHDOT to repair Route 107. Vice Chairman Stone answered the Executive Counselor was not contacted. The Town followed the process outlined by NHDOT. Harriet Cady informed Vice Chairman Stone the correct process is to petition NHDOT that there is an unsafe State highway and ask for it to be put on the repair list. This assures the project is put on the plan.

Joe Sears said when he was younger this area saw little traffic but today it is a different. At one point, there was a plan to take the sugar maples down but that did not happen. The current plans to widen the curve will make it a safer intersection.

Hearing of the reduction in accidents on that corner, David O'Neal wondered what the number of the accidents that have occurred was. Chief of Police, Robert Wunderlich didn't have an exact number but stated there have been accidents, some serious, and a lot of near misses. Mr. O'Neal thought Gulf Road, where it comes out on State Route 107, should be looked at as it and other areas may have worse problems.

Raymond Cote asked if defeated, would the encumbered money return to the taxpayers. Vice Chairman Stone replied yes the Town portion would return and the request withdrawn from the State.

Richard Boisvert did not dispute there are other bad corners. He believed this corner was dangerous as it goes into the center of Deerfield where the library and churches are. One can barely see oncoming traffic in some situations even in the summer.

Kathy Shigo asked how this would change the look of Downtown Deerfield. Vice Chairman Stone deferred to James Alexander. Mr. Alexander stated there would be no impact on the center of Town. Most of the impact is restricted to Town owned land basically across from the G. B. White Building. An island is being considered to

provide an orderly flow of traffic onto Old Center Road, South (Church Street). Mrs. Shigo wanted to know if a light wouldn't do the same thing as she saw wider and better meaning faster and asked this be considered. Mr. Alexander said the idea is to control the flow of traffic and eliminate a bad intersection and a dangerous curve. People driving southbound often find themselves in the opposing lane of traffic. If the turning radius is changed, and the roadway moved over about sixty feet, the turn can be negotiated safely.

Selectman R. Andrew Robertson explained the funds, in Article 2, focus on an engineering design study of which some has been done. The Selectmen contracted The H. L. Turner Group for this purpose. Several scenarios have been presented of what could happen, specific dimensions and consideration to a traffic island. Selectman Robertson said the engineering study needs to be completed to provide the Selectmen with a clear idea of what is best for the center of Town.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 2** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 2 is adopted in the amount of **\$17,500**.

**MOTION TO SUSPEND THE RULES:** Kate Hartnett made a motion to suspend of the Rules of Order to take Article 13 out of order at this time. Seconded by Christine Allen. Ms. Hartnett stated the reason for doing this is Article 13 relates to pedestrian traffic and bicycle traffic in the vicinity of Deerfield Center and Routes 43 and 107. This connects to the previous discussion in Article 2.

**VOTE:** Moderator Hutchinson asked the assembly if there was any objection to taking up Article 13 out of order, at this time. Hearing **NO OBJECTION**, the **SUSPENSION OF THE RULES IS ADOPTED BY UNANIMOUS CONSENT**.

### **ARTICLE 13**

**To see if the Town will vote to raise and appropriate a sum not to exceed Seven Thousand Dollars (\$7,000) for engineering design services for traffic management through the Deerfield Center area from the Routes 107/43, Candia Road, Old Center Road intersection westerly to and including the planned road improvements associated with the Senior Housing Construction Project.**

**Recommended by the Selectmen/Not Recommended by the Budget Committee**

Chairmen of the Board, Frances Menard moved Article 13 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Katherine Hartnett. Ms. Hartnett said the reason the article came forward is time has been spent on the Safety Services Complex and the issue of the State highway. This article addresses the needs of the individuals at the Senior Housing Project, the folks at the Sharon Home and studies pedestrian and bicycle connections in the Center of Deerfield and along Bicentennial Field to the Post Office.

Chairman Menard stated the Selectmen thought it important to consider the two design projects together.

**Point of Order** — Claudia Libis asked to be recognized. Ms. Libis believed the Moderator did not see her and she wished to ask a question.

Claudia Libis wanted to know if the two projects were combined would the Town save money. Kate Hartnett explained the purpose of the \$7,000 is to hire a separate independent consultant to look at the entire project area. Currently no one is looking at all the projects--Senior Housing, Deerfield Center, Potential Safety Services Complex, Reconstruction of Routes 43 and 107. The individual hired would look at how the flow of people connects to the flow of vehicles and present the needs to the New Hampshire Department of Transportation (NHDOT).

Donald Gorman questioned if the two articles were combined would there be a one-third, two-thirds match from the State. Vice Chairman Stone replied no.

Selectman Robertson did not originally have a position on Article 13 but what changed his thinking was the recollection of soccer and baseball seasons and the pedestrian traffic in the area.

A resident asked for the vote of the Municipal Budget Committee (MBC). Elbert Bicknell, Chairman of the MBC said the vote was 4 in Favor, 6 opposed to not recommend Article 13.

Dennis Walsh asked if there were any drawings of what was to be done in this area. Selectman Robertson deferred to Katherine Hartnett. Ms. Hartnett explained the \$7,000 would allow the Town to learn what the needs of the people are and develop a design by working with NHDOT.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 13** as written. The **HAND VOTE** was **UNCLEAR**. The Moderator asked for a **COUNT** of the **RAISED CARDS**. The vote was: **YES 149 NO 106**. It was a vote in the **AFFIRMATIVE** and so declared. The motion carries and Article 13 is adopted in the amount of **\$7,000**.

#### **ARTICLE 5**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Eight Hundred Sixty Dollars (\$10,860) for replacing the T-111 siding from the roof to the overhangs at doorways of the George B. White Building (\$8,900) and pressure washing, scraping, priming and painting (two coats) the exterior of the George B. White Building (\$1,960). Recommended by the Selectmen/Recommended by the Budget Committee

Chairman of the Board, Frances Menard moved Article 5 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Mark Tibbetts. Mr. Tibbetts explained funds from Article 5 would be used to replace the T111 on the overhangs in the back section of the G. B. White Building. The areas that require paint will be scraped and painted--eaves, overhangs, the front and rear of the building.

Joe Sears asked if any money is made from the rental units in the G. B. White Building. Reading from the profit and loss statement for the G. B. White Building, Selectman Robertson explained the Town uses a little over 7,000 square feet at a rate of \$4 per square foot. Going to the bottom line and looking at the \$38,000 the Town is in the negative and offsetting that with the amount the Town space is worth leaves a net loss of \$10,000.

Elbert Bicknell commented that regardless of whether or not the Town should be leasing land and buildings it was his thought the property should be treated as if it were a residence and kept in repair.

**VOTE:** The Moderator called for the vote to adopt **ARTICLE 5** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and Article 5 is adopted in the amount of **\$10,860**.

**MOTION TO SUSPEND THE RULES:** Timothy Godbois made a motion to suspend of the Rules of Order to take Article 20 out of order at this time. Seconded by Elbert Bicknell. Mr. Godbois' rationale for bringing Article 20 forward at this time was based on the last vote count, versus the vote count on Article 1, 120 voters have left the meeting. **VOTE:** Moderator Hutchinson called for the vote. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. **THE RULES ARE SUSPENDED** and Article 20 will be taken up at this time.

#### **ARTICLE 20**

We the residents of Cottonwoods Estates are petitioning the Town of Deerfield, NH to accept and maintain (snow removal, repairs, storm drain upkeep & etc.) the following roads as town roads: Bliss Rd., Companion Rd., Harmony Rd., Prospect Rd., and Fire Pond access road, Homestead Rd. (By Petition)

Petitioner Mark Ruggiero moved Article 20 as written. The Moderator recognized a second to the motion but the name was unknown. Mr. Ruggiero requested a Secret Ballot Vote and handed a signed Petition to the Moderator.

Mark Ruggiero came before the meeting to ask the Town of Deerfield to accept and maintain the roads in Cottonwood Estates. According to Mr. Ruggiero, residents of the development purchased their homes because they found it to be an appealing community. They were unaware of the history, or outstanding issues, which resulted in failure to enforce regulations necessary to complete the neighborhood.

The most glaring issue was to learn there wasn't an association in place to maintain the roads. Mr. Ruggiero stated before houses were built, and sold, an association, with by-laws, should have been approved by the Town and registered with the State. Because this never occurred, there is no documentation, or restrictions, relative to an



association in the deeds. There was no reference even if homeowners asked about an association during the buying process. As a result, no homeowner was legally obligated to join an association after the home was purchased. The developer has absorbed the cost of snow removal but wrote to the homeowners stating it is the last winter he will plow snow. Mr. Ruggiero said this leaves homeowners with unsafe conditions and he expressed concern for the 33 families comprised of over 40 children and an elderly couple.

In Mr. Ruggiero's opinion, the reason for having subdivision regulations is to create conditions favorable to health and safety. If a neighbor had an emergency and the ambulance could not reach him because of non-maintained road conditions, the Town is open to liability. The maintenance of the 3/4 of a mile of roadway would result in a less than 1% increase on taxes. Mr. Ruggiero believed as taxpayers the homeowners deserve equal treatment with regards to the services the Town provides. Mr. Ruggiero urged voters to think of the 33 homeowners caught in the middle of a situation they have no control over, to put themselves in their place, and think of them as neighbors, when deciding whether or not to accept the roads in Cottonwood Estates.

Christopher Beeso spoke on behalf of his three daughters, and their safety, asking the voters to think of the children in the development. He wanted to know what the Town would do next winter if one of his children had an accident and he could not transport the child to a hospital. Mr. Beeso and his wife specifically asked, during the buying process, if there was an association. The residents of Cottonwood Estates aren't asking for more than they have paid for through taxes.

Cherie Gauthier stated residents in Cottonwood Estates are the Town's volunteer health care providers, ambulance person, educators, business owners, day care providers and school volunteers. Mrs. Gauthier said residents are part of the community and want to be included fully.

Richard Mailhot has watched Cottonwood Development through its entire process going back to when it was a gravel pit. If possible, he wanted to hear from a Planning Board member if the roads were constructed to the Town standards when they were built. He asked if adjustments, to the assessment, were made, on each of the homes, because they are in a private development and not subject to the amount of road frontage everyone else has in Deerfield. Mr. Mailhot commented that safety concerns could be addressed by forming a homeowners association, and maintaining their roads, as was agreed to by their developer.

Katherine Hartnett, Vice Chairman of the Deerfield Planning Board, was recognized. Ms. Hartnett stated that Cottonwood Estates, and the roads, has been a Planning Board issue for extensive discussion for a number of years. At present, the Planning Board does not know if the roads are built to Town standards because the Planning Board hasn't received the as-built plans that show the actual physical configuration of the roads as they exist now. The Planning Board has plans from before construction.

Moderator Hutchinson asked if anyone could address the valuation of the properties from the aspect of property on Town roads versus private roads. The Town Assessor, Gary Roberge, of Avitar Associates of N. E., Inc. was not present. Selectman Robertson wasn't familiar with the tax cards belonging to properties in Cottonwood Estates but remembered hearing about factors used for road quality, condition, type and recalling it does affect valuation.

**Point of Order** — Mr. Ruggiero said he has a letter from Honor and Mason, the developer, indicating the as-built plans were sent in August.

Timothy Godbois, of Kettlerock Road has lived with this scenario since he moved to Deerfield. He was told Kettlerock Road was a Class V Road and it turned out to be a Class VI Road. Mr. Godbois wanted to know if the Cottonwood Estates homeowners signed a liability waiver recognizing they were not on a Town maintained road. In unison, they replied no. Mr. Godbois asked for the Board of Selectmen's thoughts on the Warrant Article.

Chairman Menard clarified that liability waivers are only for Class VI Roads, not development roads. Speaking as Selectmen's Representative to the Planning Board, Chairman Menard stated the Selectmen take direction from the Planning Board. As-built plans were presented to the Planning Board in August.

When the engineers reviewed the as-built plans, there were a number of issues that had to be addressed none of which to Chairman Menard's knowledge had been. Chairman Menard deferred to Kate Hartnett.

Katherine Hartnett, Vice Chairman of the Planning Board confirmed the Planning Board did receive the as-built plans last August. They submitted them to Keech-Nordstrom, the Town Engineer, with a full set of comments. The comments were referred to the developers. To date, there has been no response.



Selectman Robertson found it premature for the Selectmen to take a position on the matter, as the Selectmen will look to the Planning Board for a decision on the plans.

Raymond Cote used the example of a split level home on Haynes Road and an identical one in Cottonwood Estates. If they were paying the same taxes, it would prompt a look at the assessment. Mr. Cote believed the residents of Cottonwood Estates should receive the same services as other residents. There was a round of applause.

Stating he was the newest resident, David Wallace bought the house in good faith last year without encumbrances on his deed to do with an association or road maintenance. Mr. Wallace asked if the early vision for Cottonwood Estates included an association were steps verifiable, and specific, to insure people, builders and realtors were informed when they purchased a home in Cottonwood Estates.

Katherine Hartnett mentioned a draft set of articles for the homeowner's association that were sent to the Attorney General's Office for review. There were never any final articles. In the draft, it was clear the responsibility lay with the developer to meet all the requirements--engineering, construction of the road and the as-builts. The homes were built under the Open Space Ordinance and have a list of requirements including a homeowners association and road maintenance plan.

Granted permission by the Moderator, Katherine Hartnett, Vice Chair of the Planning Board, read a statement from the Planning Board. The Planning Board did not take a formal position on the Warrant Article. The as-built plans for the road have not yet been approved. If approved, the outstanding bond for construction of the roads will be discharged. This development was approved under Section 325 of the Open Space Development of the Zoning Ordinance. Section 325.4 states "all maintenance and upkeep for internal service roads shall be the responsibility of the developer and/or homeowners association". The Planning Board has been advised by the Town Attorney that acceptance of these roads under this article would violate the Zoning Ordinance.

David Wallace returned to his question of what mechanism was in place to make the homeowners aware of possible extra expenses or a required association. Moderator, Jonathan Hutchinson said the answer that can be given at this meeting has been provided. The Moderator explained Town Meeting is not a perfect information environment because whatever is brought forward has to be dealt with. Sometimes the right person to ask is here and sometimes not. David Wallace encouraged the citizens of Town to accept Cottonwood Estates and welcome the homeowners of Cottonwood as each resident here at the meeting, and ancestors for generations, were welcomed.

Brenda Wilson recalled voting on the same article last year. Phillip Milholovich referred to the minutes of last year's Town Meeting, which indicated the road had to be laid down for a year before it could be accepted.

#### **AMENDMENT TO ARTICLE 20**

Phillip Milholovich moved to amend Article 20 by adding at the end of Article 20 the following statement:

"On the condition that either these roadways are deemed to be in acceptable condition by the Planning Board as a direct result of the developer's action or the developer refuses to comply with the Planning Board's requirements relative to the construction of the roads causing the Planning Board to retain the remaining bond monies to fund the completion of the roadway work." Seconded by Mark Ruggiero.

Julie O'Brien favored the Amendment to Article 20. Mrs. O'Brien read a portion of the deed to her property as follows: "the right in common with others to pass and re-pass on the roadways as shown on the plan until such time as the roads are accepted by The Town of Deerfield as public roadways". Mrs. O'Brien held a copy of the approved subdivision plan in her hands, which reflected the signatures of the Planning Board. She did not find anywhere on the plan reference to an association needing to be formed. There was no mention of it at their closing and she and her husband researched it at the Registry of Deeds because they did not want to belong to an association. Mrs. O'Brien did not see where they were asking for any more than they should be receiving as is documented.

William Laveroni said it took him 15 years to find this nice community to live in. With regards to the situation at Cottonwood Estates, he has talked to members of the Planning Board, went to Planning Board Meetings, read minutes and so on. A lot of coordination between the developer, State and Town were required. Mr. Laveroni said simply stated the Planning Board represents the Town of Deerfield, and the townspeople, and it is their responsibility to provide proper oversight when these developments are put in. The developer has responsibilities according to the Zoning Laws. Mr. Laveroni expects elected officials to exercise diligence and oversight.

Continuing, William Laveroni stated at some point the developer got together with the Town to create the neighborhood and that was followed by people looking for a nice place to live who decided Deerfield is the place. Now they are caught in the crossfire because maybe some things were done that should not have been done.

Whether or not the roads are in a condition today to meet the Planning Board regulations, by amending Article 20, the petitioners are saying the roads are completed by the developer, or if he walks away, and he might, it is the petitioners hope the Town would take the \$50,000 in the bond and repair and accept these roads. The homeowners are looking for a remedy to the problem. For whatever reason the normal process was not followed, preparation of the association document and legalization through registration with the State did not occur. It could not have shown up on title searches because there wasn't a public record of an established association. To Mr. Laveroni, the problem is between the Planning Board and the developer. The request today is to accept the 3/4 of a mile of roadway.

**Point of Clarification** — Harriet Cady asked if the bond was still in place on the road. The answer was yes.

Harriet Cady didn't understand why, during the approval process, the Planning Board didn't ask for a recorded copy of the homeowner's association document, which should have been recorded at the Registry of Deeds. The process has to have a beginning, and end, with the end being the Planning Board has to know the association is in place before Town gives out building permits. A round of applause.

Harriet Cady having been trained in assessing provided an explanation to a previous question. Mrs. Cady said the assessing process is based on market analysis of highest value received, whatever was paid in that association for the homes, more than likely the assessor has taken the neighborhood prices, figured a square foot value and that becomes the assessed value. The unfortunate part is as landowners who thought they were buying on a maintained road, may have paid more than if they were in a homeowners association and responsible for costs. The title company couldn't have made the mistake because it wasn't recorded.

Suzanne Sears, who has lived in Deerfield for 28 years, stated she has three children and was concerned for their safety the number of years they lived here. It is understood there was a mistake, and maybe the Town had a piece of the mistake, but Mrs. Sears believed it was really the developer's mistake. She did not think it was appropriate for the residents of Cottonwood Estates to ask the townspeople to take care of the mistake. Mrs. Sears thought they should return to the developer and if no more satisfaction is received than the Town got since last August, then the 33 homeowners could sue the developer.

Suzanne Sears said being asked to be kind, understanding and vote for this as a good neighbor, she as a good neighbor, had to first think about being a good moral person. What is being asked of her is to break the law. Mrs. Sears said Ms. Hartnett quoted Section 325.4 under which the development was approved as an Open Space Development of the Zoning Ordinance. Mrs. Sears referred to Section 325.4 noting, "all maintenance and upkeep for internal service roads shall be the responsibility of the developer or homeowners association". The Town Attorney advised the Planning Board acceptance of these roads would violate the Zoning Ordinance, violating the Zoning Ordinance means breaking the law and Mrs. Sears, for one, did not want to vote to break the law.

When the residents of Cottonwood Estates approached the Town last year, Peter Onksen told them Candia had the same problem with a development and open land commonly owned. His suggestion then was to form an association which might give them some clout when approaching the Town or suing the developer. Mr. Onksen said his suggestion again this year would still be form an association.

Richard Mailhot found retaining the money to complete the road a good thing. Mr. Mailhot thought the homeowners had to be aware they were in an association, of some kind, because of the large tract of land they jointly own. Mr. Mailhot attended many hearings as an abutter. Concerns were raised about the unfairness of granting a subdivision with homes having 100 feet of frontage and less than one acre per house when all others are required to have three

acres and 200 feet of frontage. The developer reduced frontages, and acreage, in order to place the houses in a cluster shape. Being a subdivision tied to open space, the developer saved the costs of constructing roads in exchange for the roads staying private roads.

Richard Mailhot recalled when there was heated debate on lot size and acreage, the Planning Board gallantly stood up and made the statement that Cottonwood Estates was proposing a subdivision which will preserve open space for which they receive special consideration through the Zoning Ordinance, i.e., exchanging being able to cluster the houses for maintenance of the roads forever. Mr. Mailhot believed there are a number of other cluster subdivisions in the Town of Deerfield, approved under the same regulations, operating without any difficulty.

#### **MOTION TO CLOSE DEBATE**

Jonathan Winslow made motion to Close Debate and Move the Question. Seconded by Barbara Mathews.

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Debate is closed.

#### **AMENDMENT ARTICLE 20 (By Petition)**

**VOTE:** The Moderator called for the vote to **AMEND ARTICLE 20** to add at the end of the Warrant Article, "On the condition that either these roadways are deemed to be in acceptable condition by the Planning Board as a direct result of the developer's action or the developer refuses to comply with the Planning Board's requirements relative to the construction of the roads causing the Planning Board to retain the remaining bond monies to fund the completion of the roadway work.". It was a **HAND VOTE** in the **NEGATIVE** and so declared. The motion does not carry.

**Back to the Main Motion, Article 20 (By Petition) as written.**

**Point of Order** — Timothy Godbois was recognized for a Point of Order. Mr. Godbois heard it mentioned that passing this Warrant Article could be violating the law. Being an upstanding citizen he suggested voting against Article 20 because he didn't want to break the law. The Moderator declared that Mr. Godbois statement was not a Point of Order and would not be considered as such.

#### **MOTION TO CLOSE DEBATE**

Walter Hooker made motion to **CLOSE DEBATE AND MOVE THE QUESTION**. Seconded by Brenda Wilson.

**Point of Order** — Thomas O'Brien requested a counted vote on the Amendment to Article 20, as he believed it was a close vote. Moderator Hutchinson indicated it was a good request but should have been done immediately following the vote. The Moderator granted Mr. O'Brien's request for a counted vote on the Amendment to Article 20.

#### **COUNTED VOTE/AMENDMENT/ARTICLE 20**

The Moderator called for the Counted Vote on the Amendment to Article 20 to add at the end of the Warrant Article, "On the condition that either these roadways are deemed to be in acceptable condition by the Planning Board as a direct result of the developer's action or the developer refuses to comply with the Planning Board's requirements relative to the construction of the roads causing the Planning Board to retain the remaining bond monies to fund the completion of the roadway work.".

#### **Point of Information**

Julie O'Brien wanted to share with the members of this meeting that she didn't believe they would be breaking the law if the law had not been fulfilled because the association was not formed or the ordinance satisfied.

**VOTE:** The Moderator read the results of the **COUNTED HAND VOTE** on the **AMENDMENT** to **ARTICLE 20** as follows:                      **YES 69**                      **NO 148**

**Back to the Main Motion Article 20 (By Petition) written.**

#### **MOTION TO CLOSE DEBATE**

With a motion to **CLOSE DEBATE AND MOVE THE QUESTION** (Article 20 (By Petition)) on the floor, Moderator Hutchinson called for the **VOTE**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared.

**Point of Order** — Sylvia Miholovich found it unfair debate had closed. She understood speakers could only talk to the amendment and she wanted to speak to the actual issue. A number of people stepped back because the Moderator said they could only speak to the Amendment. Moderator Hutchinson stated part of the process of the meeting is that the body can decide to close debate regardless of if people are waiting to speak. It is a risk the speaker takes and a reason for speaking early. It is appropriate to keep the conversation on the amendment. Mrs. Miholovich said she would follow everyone else's lead next time and not do what the Moderator asks.

#### **MOTION TO RECONSIDER**

There was a request from an unknown individual for **RECONSIDERATION** of the **AMENDMENT** to **ARTICLE 20 (By Petition)**. The Moderator **RULED** the motion was **INAPPROPRIATE**, as debate had closed. A person who voted on the prevailing side would have to request Reconsideration.

#### **ARTICLE 20 (By Petition)**

**VOTE:** The Moderator called for the **SECRET BALLOT VOTE** on **ARTICLE 20** as written. The Moderator designated **Ballot "C"**. The results of the Secret Ballot Vote were                      **YES 67**                      **NO 200**  
It was a **VOTE** in the **NEGATIVE** and so declared. The motion does not carry.

## ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of Six Thousand Seven Hundred Eighty Dollars (\$6,780) for a new file server to be installed in the Town Offices. The purchase is to correct network problems. The old file server will remain in use in the Police Department.

**Recommended by the Selectmen/Recommended by the Budget Committee**

Chairman of the Board, Frances Menard moved Article 6 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Selectman R. Andrew Robertson. Selectman Robertson explained Article 6 came forward because presently the Police Department and Town Offices share a file server. It is somewhat dated and the cause of a number of network crashes because it cannot handle the traffic and the level of use it is receiving. By removing some of the traffic from the old server, it will still be functional for use by the Police Department. Having the Police Department on a separate server is seen as a better plan for security reasons. Selectman Robertson indicated the amount was arrived at from spec sheets, which have a best guess estimate.

Tom O'Brien questioned the comment "a best guess". Selectman Robertson clarified it wasn't a "guess" but was specked out and the server would more than likely go out to bid. There wasn't a hard and fast price at this point.

**VOTE:** The Moderator called for the vote on **ARTICLE 6** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 6 is adopted in the amount of \$6, 780.

## Article 7

To see if the Town will vote to raise and appropriate the sum of Fifty Eight Thousand Dollars (\$58,000) for building renovations, the construction and installation of a composting toilet system, drainage improvements and an educational display at Veasey Park; and to accept a grant from NHDES Watershed Assisted Grants under sect. 319 of the Federal Clean Water Act in the amount of \$25,000. The balance of \$33,000 shall be raised through taxation. **Recommended by the Selectmen/Recommended by the Budget Committee**

Chairman of the Board, Frances Menard moved to adopt Article 7 as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Donald Williams of the Veasey Park Commission. Mr. Williams explained that during the summer of 2001 the septic system failed. As a short term solution, port-a-potties were brought in for a cost of about \$1,000 a season. Installing a new leach field was looked at, put out to bid and the bids came in at about \$25,000. With that method sewage had to be pumped up hill, an area of the woods clear cut and no renovations to bathhouse were included in the price.

Mr. Williams and Paula McCoy looked into the composting toilet system and visited places that were using the system. They found it to be cost effective, more of a long term remedy and it did not impact the environment because nothing

could leach into the groundwater or Pleasant Lake. Because a building is required that is where the cost of this system comes in. Kate Hartnett located grants from the New Hampshire Department of Environmental Services (NHDES) and wrote one for the Veasey Park Commission in the amount of \$25,000. The grant was awarded to Deerfield. As part of this project, a new building will be erected and some minor work will be done to alleviate the remainder of the drainage issues on the beach. The drainage/erosion issue has been worked on through several projects and the corrective measures scheduled for this year should complete that phase of the work at Veasey Park. Under a conventional system, Mr. Williams said the drainage issue would not have been covered.

Joe Sears expressed concern about vandals. Mr. Williams said Architect, Michael Greene has volunteered to design a building that is functional and Mr. Sears concerns could be addressed in that design.

Brenda Wilson pointed out that whatever system was installed it would require the proper maintenance by a company that knows how to take care of it.

**VOTE:** The Moderator called for the vote on **ARTICLE 7** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 7 is adopted in the amount of \$58,000 (\$25,000 in Grant Funds and \$33,000 to be raised through taxation).

#### **ARTICLE 8**

**To see if the Town will vote to raise and appropriate the sum of Four Thousand Eight Hundred Dollars (\$4,800) to wash, scrape, prime and apply two coats of paint, to the front exterior of the Historic Town Hall. Recommended by the Selectmen/Recommended by the Budget Committee**

Chairman of the Board, Frances Menard moved to adopt Article 8 as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Mark Tibbetts. Mr. Tibbetts explained that in 1995 the entire building was painted. The front of the building is starting to peel and painting it now was thought to be the prudent thing to do rather than wait until the entire building needs to be done.

Darrell Bosworth questioned the difference in the cost of painting the G. B. White Building and the cost of painting just the front of the Historic Town Hall. Mark Tibbetts defined the costs associated with Article 5 as not just painting but the replacement of the T-111 on the overhangs as well as painting and scraping all applicable sections of the G. B. White Building.

**VOTE:** The Moderator called for the vote on **ARTICLE 8** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 8 is adopted in the amount of **\$4,800**.

#### **ARTICLE 9**

**To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the purchase of one trash containment unit (previously rented) to be housed at the Transfer Station. Recommended by the Selectmen/Recommended by the Budget Committee**

Chairman of the Board, Frances Menard moved Article 9 be adopted as written. Seconded by Vice Chairman, Joseph "Joe" Stone.

Chairman Menard deferred to Eugene "Gino" Edwards, Transfer Station Manager. Mr. Edwards explained the Transfer Station rents eight roll-off containers. Since 1995, Mr. Edwards estimated the Town has probably paid for six containers and that is what prompted Article 9.

Peter Onksen wanted to know the outcome of last year's vote concerning an electrical upgrade and a piece of equipment for the Transfer Station as no funds were expended. Mr. Edwards said the compactor has been purchased but not installed. Mr. Edwards said he and Richard Pelletier, Code Enforcement Officer are working on the final stages of design for the electrical upgrade and then it will go out for bid. The funds have been encumbered.

**VOTE:** The Moderator called for the vote on **ARTICLE 9** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 9 is adopted in the amount of **\$5,000**.

#### **ARTICLE 10**

**To see if the Town will vote to raise and appropriate the sum of Thirteen Thousand Five Hundred Seventy Seven Dollars (\$13,577) for the purpose of Town employee raises for salaries and wages (This represents a 2.6% cost of living increase for all full time and part time employees.).**

**Recommended by the Selectmen/Not Recommended by the Budget Committee**

Chairman of the Board, Frances Menard moved Article 10 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Elbert Bicknell, Chairman of the Municipal Budget Committee (MBC). Mr. Bicknell explained the caption "Not Recommended by the Budget Committee" was a misprint due to miscommunication. The MBC does in fact recommend Article 10.

**VOTE:** There was no discussion. The Moderator called for the vote on **ARTICLE 10** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 10 is adopted in the amount of **\$13,577**.

## **ARTICLE 11**

**To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the purpose of funding a portion of the costs of installing an elevator in the Town Hall. The remainder of the costs would be raised through other means. (By Petition)**

**Recommended by the Selectmen/Not Recommended by the Budget Committee**

Petitioner Janet Swanson moved Article 11 as written. Seconded by Selectman Stephen Barry.

Elbert Bicknell, Chairman of the Municipal Budget Committee (MBC) said the caption "Not Recommended by the Budget Committee" was a misprint due to miscommunication. The MBC does in fact Recommend Article 11

Janet Swanson spoke for the petitioners indicating they believe it is important that Article 11 pass. The museum space on the second floor, which the Historical Society has been working towards, and the large hall upstairs are not handicapped accessible. It is difficult for someone with even a slight problem to negotiate the stairs.

Kathleen Berglund asked about the remainder of the cost that would be raised by other means and did that mean applying for grants. Mrs. Swanson said grants would be applied for and there would be donations of services.

The Moderator recognized Rodney Swanson, who was on crutches. Moderator Hutchinson noted Mr. Swanson was an advertisement for an elevator. Mr. Swanson replied that he hoped approval would be forthcoming so he could throw his props away. Mr. Swanson acknowledged the work of Architect, Michael Greene who provided the drawings in the room today. Care was taken to make certain the historical integrity remained while increasing the functionality of the building.

Carol Richards was excited about the possibility of an elevator because when her husband was injured three years ago, there were a lot of places they couldn't go. She found Article 11 to be what Deerfield is about-community support.

## **ARTICLE 11 (By Petition)**

**VOTE:** The Moderator called for the **SECRET BALLOT VOTE** on **ARTICLE 11** as written. The Moderator designated **Ballot "D"**. He asked the Ballot Counters to come forward and collect the ballots.

## **ARTICLE 12**

**To see if the Town will vote to raise and appropriate the sum of \$4,000 (\$2,000 raised through taxation and \$2,000 in matching State grant funds) to serve as required local match for a regional groundwater study to be undertaken by the United States Geological Survey (USGS) and the Department of Environmental Services**

**(DES). This study, "Sustainability of Groundwater Resources in the Southeastern Region of New Hampshire", encompasses 42 communities in southeastern New Hampshire and will investigate the supply of groundwater available in the region. Recommended by the Selectmen/Not Recommended by the Budget Committee**

Chairman of the Board, Frances Menard moved Article 12 be adopted as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Katherine Hartnett. Ms. Hartnett explained that Deerfield has a small part in a large regional study currently being undertaken about groundwater and underground water in New Hampshire. This amount is Deerfield's share of expenses to learn how much groundwater is in the ground. It is the first step in achieving the big picture of determining the extent and quantity of ground water resources in the State of New Hampshire. Joe Sears, Conservation Commission Co-chair stated the Conservation Commission supports the study.

Steve Robinson questioned the definition of groundwater and did it mean surface water versus the water people have to drill for because surface water would fluctuate depending on how much rainfall there was. To Ms. Hartnett's understanding, it was the water drilled for that is located in the sand, gravel and the cracks in the rocks. Ms. Hartnett said the survey was not directly related to the controversy regarding the USA Springs Development in Barrington but that did raise the question and this is the first step in getting some answers.

**VOTE:** The Moderator called for the vote on **ARTICLE 12** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 12 is adopted in the amount of **\$4,000** (\$2,000 in Grant Funds and \$2,000 to be raised through taxation).

## **ARTICLE 11 (By Petition)**

**VOTE:** The Moderator read the results of the Secret Ballot Vote, Ballot "D", on Article 11 (By Petition). The results were:           **YES   141       NO     79**

It was a **VOTE in the AFFIRMATIVE** and so declared. The motion carries in the amount of **\$30,000**.

**2:16PM** The Moderator declared a Recess.

**2:32PM** The Moderator called the Meeting to Order.

## **ARTICLE 14**

**To see if the Town will vote to raise and appropriate the sum of Two Million Four Hundred Sixty Eight Thousand Nine Hundred Thirty Three Dollars (\$2,468,933) which represents the Town Operating Budget. Said sum does not include special or individual articles addressed. The Selectmen Recommend \$2,523,423. The Municipal Budget Committee Recommends \$2,468,933.**

Elbert Bicknell, Chairman of the Municipal Budget Committee (MBC) moved to adopt Article 14 in the amount of the MBC's recommended number of \$2,468,933. Seconded by Walter Hooker, MBC Member.

Mr. Bicknell spoke of the many long hours the MBC deliberated, at public meetings and hearings, and the work the members took home with them to research and agonize over. It is now presented to this meeting to vote up or down. The system is not intended to cut anyone's taxes but rather, to create an efficient budget the Town could run on.

## **AMENDMENT TO ARTICLE 14**

Rodney Swanson moved to amend Article 14 by increasing the MBC's budget by \$54,490 making the total \$2,523,423. Seconded by Selectman Stephen Barry.

Mr. Swanson explained that while there were several reasons for doing this, he believed it was the cleanest, easiest and most expeditious way of processing the budget. It will give the legislative body the opportunity of saying to the Board of Selectmen that we have confidence in the budget they submitted. It also says to the MBC we appreciate and understand the hard work you went through but the members of the meeting believe the budget submitted by the Board of Selectmen more closely represents the needs of the Town. The voters have the opportunity to increase or decrease this figure.

Steve Robinson stated this was a good example of checks and balances not being applied. He pointed out the amount quoted by Mr. Swanson was the exact amount that the Board of Selectmen submitted to the MBC. He saw this maneuver as laying aside the work of the MBC and working around the MBC, which has gone on for years both at the Town Meeting and the School Meeting. The idea of an Advisory Budget Committee (ABC) is another attempt to limit the checks and balances. Mr. Robinson did not find this to be the democratic way to run the Town.

Selectman R. Andrew Robertson clarified for the record the School Board and the Board of Selectmen have not worked around the democratic process. Selectman Robertson chaired the MBC for years and served on the MBC prior to that. Selectman Robertson wasn't sure the previous speaker had as many years experience to draw a prospective from. Of all the Boards and Committees Selectman Robertson has served on, none have worked around the democratic process. Moderator Jonathan Hutchinson stated that the meeting is using the democratic process and directed the conversation to the Town Budget.

Peter Onksen asked the Board of Selectmen if they could live with the 2% reduction in the Town Budget.

Selectman R. Andrew Robertson answered no. The biggest area of concern is in Town Administration/Town Clerk/Tax Collector's budgets where \$27,500 was cut out of the positions. It is Selectman Robertson's and the Board of Selectmen's belief the funds are needed to effectively provide services to the Town through the Town Offices. Some other items might not be as necessary such as cuts made of \$200 or \$300 here and there. Selectman Robertson stated he whole-heartedly supported putting the \$54,490 back to the Selectmen's Budget.

**Point of Order** — Erick Berglund wanted to present an amendment to the amendment on Article 14. Moderator Hutchinson ruled the meeting would first take this amendment and Mr. Berglund's would follow.

Harriet Cady commented with regards to the democratic process that less than 200 people out of a checklist of over 2,800 people would decide the tax bill for the Town. Mrs. Cady stated that from now on, every year, she would submit a petition for the Town of Deerfield to go to SB2 because the majority of the voters will then see what they are voting for. Mrs. Cady referred to comments Selectman Robertson made at MBC meetings, such as "slashing and trashing", when referring to MBC budget cuts, as undemocratic. The Moderator reminded Mrs. Cady to stay on



the amendment. Mrs. Cady said she had a video of how the Selectmen developed their budget. The Moderator ruled Mrs. Cady out of order asking her to refrain from any further comment at this time.

Helen Tomilson stated that everyone makes a choice to be here. If you are here, you have made the choice to vote. Moderator Hutchinson asked Mrs. Tomilson to speak to the amendment only. Mrs. Tomilson wanted a clarification as to whether or not the salary of the Town Clerk was cut because if that is what happened, she didn't find it appropriate.

Selectman Robertson explained that the MBC can make cuts, and they can indicate where they think they should come from, but it is the Selectmen's job to figure out how to juggle things around once that cut has been made. If the MBC recommends a cut to a particular department, it doesn't necessarily mean the department will be cut. It is not a specific cut to the Town Clerk's salary. It came down to how the switching of positions between the Town Clerk/Tax Collector and Town Administration was looked at by the MBC. The MBC didn't see the need for one of the positions.

#### **MOTION TO CLOSE DEBATE**

Jonathan Winslow made a motion to Close Debate and Move the Question. Seconded by Jeff Shute

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and debate is closed.

#### **AMENDMENT TO ARTICLE 14**

**VOTE:** The Moderator called for the vote **TO INCREASE** the amount in **ARTICLE 14** from MBC's recommended budget to the Selectmen's recommended budget by the amount of \$54,490. It was a **HAND VOTE** in the affirmative and so declared. The Amendment to Article 14 in the amount of \$54,490 is adopted.

#### **SECRET BALLOT VOTE**

Harriet Cady requested a Secret Ballot. The Moderator ruled he would go to a Division of the House. Harriet Cady again requested a Secret Ballot Vote with seven people to stand. The Moderator asked if there were seven people who would stand to request a Secret Ballot Vote. Seven voters stood and were counted. The Moderator moved to the Secret Ballot Vote on the **AMENDMENT** to **ARTICLE 14** and designated **BALLOT "E"** as the ballot to use. The Ballot Clerks were asked to collect the ballots.

Gavin Quill wanted to know what percentage the Town Budget had increased over last year and absolute dollar amount with the articles added in from today. Selectman Robertson said the Town Operating Budget is up slightly over 8% from last year. The difference between the Selectmen's Budget and the MBC Budget was the \$54,490, which was roughly a 2% difference. The total amount, including warrant articles, will be provided later.

#### **AMENDMENT TO ARTICLE 14**

**VOTE:** The Moderator read the results of the **SECRET BALLOT VOTE (Ballot "E")** to increase Article 14 by \$54,490 to the Selectmen's Budget. The results were: **YES 110** **NO 68**. The Amendment to Article 14 is adopted.

**Back to the Main Motion, Article 14, as amended, in the amount of \$2,523,423.**

**Point of Clarification** — Erick Berglund requested a clarification on Page 42 of the Town Budget, Line #01-4619.10-709, Open Space Committee, was the \$500 included in the MBC Budget also included in the \$54,490. Selectmen R. Andrew Robertson stated the \$500 was not in the budget as it now stands.

#### **AMENDMENT TO ARTICLE 14 (as previously amended)**

Erick Berglund moved to amend Article 14 to increase the amount of the Town Operating Budget by \$500 to restore the \$500 for the Deerfield Open Space Committee (DOSC). The Moderator recognized a second to the motion but the name was not known.

#### **Point of Order**

Harriet Cady understood that the previous amendment added all the money back into the Selectmen's Budget that was cut by the MBC. Moderator Hutchinson said the conclusion was the \$500 wasn't there.

Erick Berglund explained that the DOSC was formed out of a Town Meeting a few years ago. The committee works in conjunction with the Deerfield Conservation Commission (DCC) to protect open space. Mr. Berglund drew everyone's attention to the handout, Conservation Corner, which explains what the DOSC is working on. As activity picks up, expenses will be incurred. Up until now, the DOSC has been supported by the DCC. The aerial photographs of the Town's geographic features, which locate where conservation lands are is one example of what



has been done. Mr. Berglund said that if anyone notices rare species, or particular views they would want preserved, they should contact the DOSC.

#### **AMENDMENT TO ARTICLE 14 (as previously amended)**

Moderator Hutchinson called for the vote to increase the Town Operating Budget by \$500, the Open Space Committee Line Item, bringing Article 14 the Town Operating Budget to be \$2,523,923.

Donald Smith questioned if the amount of \$500 should be added in given the action taken on the previous amendment. The Moderator referred Mr. Smith to the budget detail and noted the prior amendment restored the Selectmen's Budget. This item existed in the MBC's Budget but not in the Selectmen's Budget. If an itemized detail of the amounts added back into the Town Budget is required, Rodney Swanson has a copy of the changes.

**VOTE:** The Moderator called for the vote on the **AMENDMENT to ARTICLE 14** to increase the Town Operating Budget by **\$500** to open a line for the Open Space Committee. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The Amendment is adopted in the amount of \$500.

**Back to the Main Motion, Article 14, as amended, in the amount of \$2,523,923.**

Michael Corriveau commented the proposed budget is an increase of 8%, the Federal Government is saying the inflation rate is less than 2%, the company he works for budgeted salary increases of 3% and cut back the amount of the health care benefit they cover, therefore, he did not see how a 10% increase could be justified and urged the budget be defeated. Moderator Hutchinson advised Mr. Corriveau that voting no would achieve the results and noted that the meeting cannot end until a number is agreed upon.

#### **MOTION TO CLOSE DEBATE**

Jonathan Winslow made a motion to Close Debate and Move the Question. Seconded by Glenda Gonnella.

**VOTE:** The Moderator called for the vote to **CLOSE DEBATE AND MOVE THE QUESTION**. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries and debate is closed.

#### **ARTICLE 14 AS AMENDED**

The Moderator called for the vote on Article 14, as amended, in the amount of \$2,523,923.

**VOTE:** It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 14, **TOWN OPERATING BUDGET**, as amended, is adopted in the amount of **\$2,523,923**.

#### **MOTION TO RESTRICT RECONSIDERATION**

Robert Davitt made a motion to Restrict Reconsideration of **ARTICLE 14 (Town Operating Budget)**.

The Moderator recognized a second to the motion but the name is not known. The Moderator explained the vote to Restrict Reconsideration of Article 14.

**VOTE:** The Moderator called for the vote to Restrict Reconsideration of Article 14 (Town Operating Budget). It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries.

**Point of Information** – Selectman R. Andrew Robertson asked to provide an earlier speaker with the information that was requested. This year's budget including warrant articles as voted is \$2,708,476 and the budget including warrant articles last year was \$2,450,624. This equates to a 9.4% increase.

#### **ARTICLE 16**

**Shall we adopt the provisions of RSA 72:37 for the exemption for the blind from the assessed value of residential real estate for property tax purposes? This statute provides that every inhabitant who is legally blind shall be exempt each year, for the property tax purposes, from the assessed value on a residence to the value of \$15,000. (Ballot Vote Required)**

Chairman of the Board, Frances Menard moved to adopt Article 16 as written. Seconded by Selectman Stephen Barry.

Chairman Menard stated that the Department of Revenue Administration (DRA) Monitor brought this to the attention of the Board of Selectmen as the Town had not adopted this exemption.

There was no further discussion. Moderator, Jonathan Hutchinson gave instructions to the voters to pass by the Ballot Clerks, show their voting card, the voting card will be stamped next to the signature and the voter will be handed a ballot specific to this vote. The Moderator said voters would not have to pass through the checklist. Once everyone in the hall voted the polls on Article 16 were declared closed.

## **ARTICLE 18**

If the preceding article is adopted, to see if the Town of Deerfield will vote pursuant to RSA 32:24, to establish an Advisory Budget Committee (ABC), to consist of 5 members (one member appointed by the Board of Selectmen, one member appointed by the School Board, and three members elected). This article is contingent upon the preceding article, abolishing the Municipal Budget Committee, and if both articles are approved, replacing the Municipal Budget Committee (MBC) with an Advisory Budget Committee (ABC). (By Petition)

Moderator Hutchinson explained that Article 17 was defeated. Therefore, Article 18 was not meaningful.

## **ARTICLE 19**

To see if the Town will vote that the Annual Inventory Blanks for purposes of inventorying your taxable property now being mailed yearly to taxpayers will cease as of the vote at this Town Meeting. (By Petition)

Selectman Stephen Barry moved Article 19 be adopted as written. Seconded by Selectman Paul Dinneen. Selectman Barry said that while this was a petitioned warrant article, the Selectmen supported passage of Article 19.

Harriet Cady explained this was her petitioned article which she put in because it costs the Town approximately \$800 a year to mail the forms and they are not useful to anyone because there are building permits and the Selectman can easily find out what is new and put it through the assessment process. Many taxpayers were being fined \$50 for not filing the form when they had just purchased a house and a previous owner kept the form. Mrs. Cady thought the Inventory Forms should be gotten rid of and save hassle and waste.

**VOTE:** The Moderator called for the vote on **ARTICLE 19** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. Article 19 is adopted as printed.

**Point of Order** – Moderator Jonathan Hutchinson being a member of the Parks and Recreation Commission turned the Chair over to Assistant Moderator, James Alexander.

## **ARTICLE 21**

To see if the Town will vote to ask the Parks and Recreation Commission to present to the 2004 Town Meeting a plan and budget for a team sports facility to be built on Deerfield Fairground property under the 10 year renewable agreement between the Town and the Fair Association. The Parks and Recreation Commission estimates the total cost of this project between \$200,000 and \$500,000 and a 2004 request of \$100,000. The Commission would also undertake private fundraising and the sports programs (baseball, softball and soccer) may contribute. This is an advisory article.

Vice Chairman of the Board of Selectmen, Joseph “Joe” Stone moved Article 21 as written. Seconded by Selectman Stephen Barry.

Vice Chairman Stone, as a person who has been very much involved with Little League and Babe Ruth, drew reference to the Fair Association before there was even a ball field being used at the Fairgrounds. He told of a funnier side asking if there were any former ballplayers in attendance today who remembered the hill in the middle of the parking lot. There was one individual that did. Vice Chairman Stone said the Fair Association has always been generous to the Town with the use of their facilities and bent over backwards to help the Town's youth. This petitioned article came about by many of the volunteers here in Town today.

Jonathan “Jack” Hutchinson wanted to bring forward the history of the contract between the Town and Fair Association and get the townspeople’s opinion on the terms and learn what they considered important.

At present, there are 250 children involved in youth soccer and 200 children involved in baseball and softball. Soccer players over 12 years of age do not have a home field, as there is no minimal soccer field in Deerfield. The participation in team sports has grown because it helps children to develop socially, reduces drug use and teen pregnancy, and helps depression and eating disorders. It is important not to overemphasize winning. It is important to emphasize learning to compete, participating and to have a team to be on. Sports opportunities are good for the children in the community as is adult recreation. At present, Deerfield has the highest participation, and the least facilities, of any town in the area. The programs are exceptionally well run, and popular, but lack sufficient space to practice and play.

Mr. Hutchinson continued saying that for the last 10 years several possibilities have been looked at for team sports but none as inexpensive to develop as the Deerfield Fairgrounds. The access road and parking lot are in place.

There are no trees or stumps to be removed and no ledge. Given the need, and opportunity, the Board of Selectmen and the Deerfield Fair Association signed a memorandum of understanding to allow the Town to develop sports facilities on Fair Association property.

Tom True, Chuck Sergeant, Jeff White, Jeff Shute, and others have worked on the development of the fields. Drawings are available for viewing that show the layout of fields for softball, Little League, Babe Ruth and two or three full sized soccer fields. Eventually the fields would be irrigated to sustain use and lighted to extend the hours they would be available. The danger of vehicles and crossing the road to get to a field would be eliminated.

The cost of the project is in the vicinity of \$500,000 half of which Mr. Hutchinson said would be raised through donations, volunteer work and participation in sports programs. Before pursuing fundraising, it was thought best to consult with Town Meeting. The agreement currently has a term of 10 years from date signed, renewable in five-year installments as agreed to by both parties. The Town is to pay for improvements and the Fair Association will retain the benefits of the upgrades. The property must be available a full week before the Deerfield Fair for exclusive use by the Deerfield Fair. The fields would need to be constructed in such a way that if on the Saturday of the Fair, when the

weather is good, vehicles could park there. Mr. Hutchinson was looking for the sense of the meeting if the terms of agreement are something people would like to see happen or would people prefer a change in the agreement.

Joe Sears favored the agreement but assumed there would be a provision to repay the Town through ticket sales. Mr. Hutchinson did not know how the numbers would work. He is familiar with the sports programs and the costs associated with them. The programs currently contribute to maintenance costs for Bicentennial Field and the Tordoff Field. Joe Sears asked if participants from out of Town would be helping to raise some of the money. Mr. Hutchinson believed tournament proceeds would pay for the fields.

Leslie Van Berkum supported the idea of more facilities on the Deerfield Fairgrounds. She heard the renewable contract was reduced from 20 years to 10 years and wondered if that could be addressed. Mrs. Van Berkum would not want a lot of money spent there only to find out later the Town would not have the use of the fields. Vice Chairman Stone said the agreement is for 10 years and during recent discussions, while looking at Article 21, the Board decided Selectman Stone and Selectman Robertson would return to the Fair Association to see if the terms of the agreement could be extended.

Having children on travel teams, Terressa Roberge was in favor of more fields. Mrs. Roberge wasn't sure parking vehicles would work on nice fields. Mr. Hutchinson said it was thought parking would only extend to that area of the Fairgrounds if the weather were good. The soils would be engineered to support parking.

Richard Mailhot said that while no one thinks of a fair going out of business, the City of Lewiston, Maine had a long-standing fairgrounds in the middle of their city and now it is gone. Mr. Mailhot wondered if the discussions taking place could include the potential purchase of the property should the Deerfield Fair Association dispose of the property. The Town should have the first option for the portion of land for which the Town is making a substantial investment. While Mr. Mailhot supported the project, he wanted to see the Town have as much security as it could for the investment it was making. People have diligently looked for a place to develop fields for eight or ten years and to wait any longer will not make the situation better.

Assistant Moderator Alexander reminded the meeting this is an advisory motion and the committee and the Board of Selectmen will use all advice and information that comes forward.

Harriet Cady referred to Richard Mailhot's statement. Mrs. Cady said the Articles of Agreement of the Fair Association are that should the Deerfield Fair cease to exist all the assets would go to the Town of Deerfield - land and buildings.

Because the fairgrounds have grown, and with that an increase in attendance, Mrs. Cady wanted to know if the fields would be needed by the Town and Fair at the same time. Mrs. Cady didn't know if there was a part of the gravel pit, off Cotton Road, that could be used as she had seen something similar done in Raymond.

Judith Bush wasn't against the proposal but wondered about the expense for only six months use.

Leo Preston suggested expanding the idea to include a track as well. Mr. Hutchinson said the committee has thought of using these fields for field sports that do not require permanent construction. The committee is looking to have bathroom facilities, a place to sell refreshments and safe parking. A Lacrosse field has also been considered.

Helen Tomilson mentioned using the facility in the winter for cross-country skiing and snowshoeing. Mr. Hutchinson believed there are trails developed, for those sports, within the community. Mr. Hutchinson said other uses thought of were Old Home Days could be held there, the Old Home Days Softball game, Highland Games, flying glider aircraft and anything else appropriate to a grassy field.

**VOTE:** Seeing no further discussion, Assistant Moderator, James Alexander called for the vote on **ARTICLE 21**. Assistant Moderator Alexander reminded the meeting this was an advisory motion and no money was being committed at this years meeting. It is a **HAND VOTE** in the **AFFIRMATIVE**, almost unanimously in favor. The Sense of the Meeting has been achieved.

**Point of Order** — Assistant Moderator, James Alexander turned the Meeting over to Moderator, Jonathan Hutchinson.

#### **ARTICLE 16 - Blind Exemption**

**VOTE:** The Moderator declared the results of the **SECRET BALLOT VOTE** on **ARTICLE 16**, the Blind Exemption, as follows: **YES 120 NO 34**. It was a vote in the **AFFIRMATIVE** and the motion carries. The blind exemption is adopted.

#### **Article 22**

To see if the Town will act on the following resolution submitted by New Hampshire for Health Care.

**Whereas, New Hampshire residents pay the 12th highest cost for insurance in the country; and**

**Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and**

**Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and**

**Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved**

**That we, the citizens of Deerfield, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:**

- **Everyone, including the self-employed, unemployed, un-and underinsured, and small business owners, has access to an affordable basic health plan similar to what federal employees receive;**
- **Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;**
- **Everyone receives high quality care that is cost efficient and medically effective; and**
- **That these efforts help control the skyrocketing cost of health care. (By Petition)**

Richard Boisvert moved to adopt Article 22 as written. Seconded by Barbara Mathews.

Mr. Boisvert spoke to Article 22 saying that this was a tiny step in sending encouragement towards the larger picture. It is clear that health care costs are a problem and to bring the best minds together to solve the problem is a good thing. It might not happen overnight but if each town takes this step, they are saying something needs to be done and it will encourage officials to take the next step.

**VOTE:** The Moderator called for the vote on **ARTICLE 22** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 22 is adopted as written.

#### **ARTICLE 23**

**To see if the Town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.**

Chairman of the Board of Selectmen Frances Menard moved Article 23 as written. Seconded by Selectman Stephen Barry.

Chairman Menard deferred to Joe Sears, Conservation Commission Co-chair. Mr. Sears stated that the Deerfield Conservation Commission supported Article 23.

Representative/Vice Chairman Stone spoke about the Committee he Chairs in the Legislature, which has reviewed the proposed funding for the LCHIP Program. Representative Stone believed the funding would not be maintained

at the present level, \$6,000,000 but at \$4,000,000. Therefore, this resolution is appearing on the warrant in many communities.

**VOTE:** The Moderator called for the vote on **ARTICLE 23** as written. It was a **HAND VOTE** in the **AFFIRMATIVE** and so declared. The motion carries. Article 23 is adopted as written.

#### **Article 24**

To transact any other business that may legally come before this meeting.

Moderator Hutchinson recognized George Keech. Mr. Keech complimented the Municipal Budget Committee, the Board of Selectmen and all the Officers of this Town for their diligence in regards to their jobs. He reminded everyone the American Legion was sponsoring a corned beef and cabbage dinner this evening. He extended thanks to all those who have participated in the Saturday morning breakfasts and invited those who have not attended to come.

#### **MOTION TO ADJOURN**

**3:47PM** On the motion of Jonathan Winslow to Adjourn, seconded by Selectman Stephen Barry, Moderator Hutchinson called for the vote. It was a **VOICE VOTE** in the **AFFIRMATIVE** and so declared. The March 15, 2003 Town Meeting is adjourned.

A True Copy of Record,

Attest:

Cynthia E. Heon  
Town Clerk/Tax Collector

#### **Note 1:**

Number of Registered Voters	2,784
Voters Present at this Meeting	384

#### **Note 2:**

Immediately following the Meeting the following Officials elected on March 11, 2003 came forward and took the Oath of Office administered by Moderator, Jonathan Hutchinson:

Frances L. Menard	Selectman
Cynthia E. Heon	Town Clerk/Tax Collector
Rodney Swanson	Overseer of the Welfare
Katherine Hartnett	Planning Board Member
Donald Williams M.	Trustee of the Philbrick James Library
Walter C. Hooker	Municipal Budget Committee Member
Donald Daley	Municipal Budget Committee Member
Rebecca Hutchinson	Municipal Budget Committee Member

## 2003 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

PURPOSE OF APPROPRIATIONS	APPROPRIATION	EXPENDITURE
<b>General Government</b>		
Board of Selectmen	11,900	4,150
Town Administration	175,628	176,996 *
Town Clerk/Tax Collector	67,251	65,192 *
Town Meeting/Elections	7,050	4,763
MBC	1,600	798
Data Processing	21,401	19,826 *
Revaluation of Property	31,100	29,425 *
Legal Expense	20,000	12,027
Town FICA/MEDI	36,796	45,753
Planning Board	26,749	14,857 *
Zoning Board	4,585	5,974 *
Government Buildings	104,095	110,356
Town Hall	11,695	9,567 *
Gazebo Construction	8,304	1,516 *
Cemeteries	9,000	8,938
Insurance	219,986	208,432
Advertising/Regional Dues	2,440	2,440
<b>Public Safety</b>		
Police Department	404,283	430,238
Ambulance	5,500	5,500
Fire Department	29,400	29,068
Rescue Squad	14,052	11,657 *
Forest Fires/Water Holes	5,000	2,781
Building Inspection	60,973	80,774
Highway Safety	6,501	6,439
<b>Highways and Streets</b>		
Highway - Winter	201,129	202,406
Highway - Summer	110,450	117,350
Road Surfacing	89,001	57,747
Road Reconstruction	209,700	218,409 *+
Gravel Roads	20,464	25,738
Bridges and Railing	22,371	0.00 *
<b>Sanitation</b>		
Transfer Station	203,801	204,722
<b>Health</b>		
Animal Control	26,114	22,974
Health Department	21,870	20,200
<b>Welfare</b>		
General Assistance	26,370	20,392
<b>Culture and Recreation</b>		
Recreation	85,407	72,096
Veasey Park	23,375	20,740
Library	55,605	54,945
Memorial Day	300	300
Heritage Commission	1,000	1,000
Conservation Commission	4,177	1,511
<b>Debt Service</b>		
Long Term - Principal	100,000	100,000
Long Term - Interest	22,500	22,500
Tax Anticipation Note	3,000	0.00
Transfer of Funds	8,000	0.00
Payment to the State	4,000	3,632

## 2003 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

PURPOSE OF APPROPRIATIONS	APPROPRIATION	EXPENDITURE
Capital Outlay-Prior Year Encumbrances		24,318 +
Warrant Articles	184,553	98,652 *
Totals	2,708,476	2,577,099

### \*2003 Encumbered Funds

Town Administration	3,800.00
Town Clerk/Tax Collector	3,800.00
Data Processing	1,780.00
Revaluation of Property	1,575.00
Planning Board	1,500.00
Right Road Development	2,500.00
Zoning Board	299.71
Town Hall	2,509.74
Gazebo	2,714.00
Gazebo	4,074.00
Rescue Squad	1,400.00
Rescue Squad	100.00
Highway Rd Reconstruction	28,000.00
Highway Bridges	21,971.00
Warrant Art.#6 File Server	614.00
Warrant Art.#7-Veasey Park	34,500.00
Warrant Art.#11-Town Hall	29,790.00
Warrant Art.#12-Grndwater Study	4,000.00

### +2002 Encumbered Funds

Highway Rd Reconstruction	60,000.00
Capital Outlay-TS	3,128.68
Capital Outlay-Network	597.62

## BOND INDEBTEDNESS SCHEDULE

	7TH	8TH	9TH	10TH (Last)
	2003	2004	2005	2006
Landfill Interest	22,500.00	16,875.00	11,250.00	5,625.00
Landfill Principal	100,000.00	100,000.00	100,000.00	100,000.00
Landfill Gross	122,500.00	116,875.00	111,250.00	105,625.00

## SCHEDULE OF TOWN PROPERTIES

<u>MAP &amp; LOT</u>	<u>DESCRIPTION</u>	<u>ACRES</u>	<u>VALUE</u>
204 - 14	Clark Land-Off Pleasant Hill	9.8	\$ 17,200
205 - 01	Jarius Page Land-Off Griffin Rd	2.9	4,400
205 - 76	Veasey Park-Pleasant Lake	5.95	359,400
208 - 01	Freesees Land North Rd	5.1	56,400
208 - 14	Cemetery Rte 107	.09	18,000
208 - 15	Dolliver North Rd	1.1	21,300
208 - 20	Kenney Land-Freesees Pond Hammond Rd	.12	5,400
208 - 33	Richard Land-Freesees Pond Hammond Rd	.11	4,500
208 - 47	Clock Land-Hammond/Holt Rd	.3	19,500
208 - 61	Witham Land-Freesees Pond North Rd	.56	23,600
208 - 98	Witham Land-Penn Avenue	.14	7,000
208 -111	Tanzella Lewis Drive	.11	6,600
208 -112	Tanzella Lewis Drive	.11	6,600
208 -117	Crosley Lewis Drive	.08	3,800
208 -118	Crosley Lewis Drive	.1	4,800
208 -119	Crosley Lewis Drive	.1	4,800
208 -122	Freesees Land-Gravel Bank-Blakes Hill Rd	1.7	30,800
209 - 01	Daniel Stevens Land-North Rd	.78	36,700
209 - 25	Freesees Land Off North Rd	7.2	10,800
209 - 29	Freesees Pond Dam	.5	77,500
209 - 32	Freesees Land Off North Rd	3.9	34,200
209 - 34	Freesees Land North Rd	11.5	104,400
210 - 02	Soldiers Memorial Lot & Bldg-Old Center Rd		148,500
210 - 03	Fire Station-Old Center Rd South	.25	201,000
210 - 05	Town Hall Lot & Building Old Center Rd South		
	Highway Building-Old Center Rd	9.41	657,200
403 - 02	Hart Land-Griffin Rd	.71	64,700
405 - 33	Cemetery Whittier Rd	.12	24,000
405 - 98	Susan Yeaton Land-Northwood Town Line		
	Pleasant Lake Dam Land, Flowage Rights	17	5,900
406 - 12	McNeil Woods-Blakes Hill Rd	63	80,100
408 - 35	Tuttle Land-Woodman Rd	2	26,700
409 - 01	Parade Cemetery (Joseph Mills)-Nottingham Rd	.6	59,400
409 - 02	Academy Lot (Joseph Mills)-Nottingham Rd	.05	11,000
410 - 85	Cemetery Old Center Rd North	.5	20,000
410 -109	Old Center Cemetery-Meetinghouse Hill Rd	2.4	40,100
411 - 14	Cemetery Mt Delight Rd	.11	22,000
411 - 16	Mt. Delight Poor Farm Cemetery	.16	1,600
411 - 34	Swamp Rd	.67	14,200
411 - 39	Wells Lot-Off Mt. Delight Rd	.83	22,100
411 - 40	Mt Delight Rd	.13	6,500
413 - 03	Cemetery	.3	43,300
413 - 22 - 12	Cemetery Middle Rd	.15	1,500
413 - 58	Fisk Cemetery	.31	39,300
413 - 96	Alvah Chase Land-Off Ridge Rd	.27	28,500



# SCHEDULE OF TOWN PROPERTIES CONTINUED

<u>MAP &amp; LOT</u>	<u>DESCRIPTION</u>	<u>ACRES</u>	<u>VALUE</u>
414 - 33	Cemetery Ridge Rd	.05	\$ 10,000
414 - 37	Miller Land-Ridge Rd	10	30,600
414 - 38	Fowler Land-Off Ridge Rd	8.3	9,600
414 - 39	Miller Land-Ridge Rd	8	100
414 - 40	Miller Land-Ridge Rd	12	35,400
414 - 73	Arthur Chase Land-Ridge Rd	38	58,100
414 - 97 - 1	Land Gifted from Roger & Peg King	11.25	61,300
414 -139	Land Around Haynes Cemetery	.25	41,700
414 -146	Cemetery Ridge Rd	.06	12,000
415 - 01	George B. White (GBW) Building Raymond Rd	4.5	914,400
415 - 03	Morrison Cemetery-Raymond Rd	2.9	97,900
415 - 30	Lindsay Conservation Area-Candia Rd	68.07	19,100
415 - 31	Athletic Field Raymond Rd	3.93	83,500
415 - 32	Land Across From GBW Building Raymond Rd	9.3	120,200
415 - 35	Cemetery Candia Rd	.12	26,400
415 - 38	Flanders Land-Candia Rd-Tannery Site	.12	1,300
415 - 79	Mountain Road	3.19	34,000
415 - 92	DeVries Land-Mountain Rd	4	4,800
416 - 12	Cate Land-Cate & Nottingham Rds	3.5	36,800
416 - 16	Dowst-Cate Town Forest-Nottingham Rd	110.3	131,400
416 - 18	Weiss Nottingham Rd	93.4	98,700
416 - 74	Tilton Cemetery	.18	36,000
416 - 82	Brower Land-Mountain Rd	9.32	7,500
418 - 45	Tandy Rd	2	28,800
418 - 82	Maynard-Philbrick-JCT 107 & 43	.14	3,500
419 - 36	Merrill Cemetery Middle Rd	.08	16,000
420 - 09	Cemetery South Rd	.09	19,800
420 - 30	Cemetery South Rd	.21	40,300
420 - 58	South Fire Station Lot & Bldg-Birch Rd	.51	80,500
423 - 43	Dearborn Land-Candia Rd	.31	12,200
424 - 26	Wilson Brown Rd	55.2	57,500
424 - 27	Sanitary Landfill-Brown Rd	36.78	254,300
424 - 55	John Doe Land-Back Land Off Raymond Rd	4.2	37,800
424 -109	Mills Land-Lamprey River Off Raymond Rd	.99	1,200
<b>Totals</b>	<b>77 Parcels</b>	<b>831.986</b>	<b>\$ 4,794,200</b>

## **SCENIC ROADS**

### **MEETINGHOUSE HILL ROAD**

(From Rt. 107 to Old Centre Road)

Article 22 of Town Meeting Warrant voted on March 12, 1974, which was a re-convened meeting from March 5, 1974.

### **WHITTIER ROAD**

(From Griffin Road to Dead End)

Article 23 of Town Meeting Warrant voted on March 12, 1974, which was re-convened meeting from March 5, 1974.

### **PERRY ROAD**

(From Nottingham Road to Cate Road)

Article 14 of Town Meeting Warrant voted on March 4, 1975.

### **MOUNTAIN AVENUE - *now known as* HARVEY ROAD**

Article 20 of Town Meeting Warrant voted on March 4, 1978.

### **CATE ROAD, BEAN ROAD & COFFEETOWN ROAD**

Article 15 of Town Meeting Warrant voted on March 14, 1992.

### **CANDIA ROAD & COLE ROAD**

Article 28 of Town Meeting Warrant voted on March 13, 1993.

RE: Candia Road - amended to add "a portion of Candia Road between Old Centre Road and Middle Road."

### **GULF ROAD**

Article 23 of Town Meeting Warrant voted on March 16, 1996.



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Deerfield  
Deerfield, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Deerfield, New Hampshire as of and for the year ended December 31, 2002 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Deerfield has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Deerfield as of December 31, 2002, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Deerfield taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Deerfield. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Plodzik & Sanderson  
Professional Association*

March 4, 2003



## PLODZIK & SANDERSON

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February 18, 2004

*Plodzik & Sanderson*  
*Professional Association*

**THE TOWN OF DEERFIELD**  
**REPORT OF THE OFFICE OF THE TOWN CLERK**  
**January 1, 2003 to December 31, 2003**

**MOTOR VEHICLE PERMITS**

January	\$ 45,187.00
February	49,053.00
March	60,107.00
April	64,500.00
May	61,695.41
June	61,968.25
July	55,177.00
August	58,932.68
September	58,740.50
October	61,118.75
November	43,640.00
December	51,338.16

<b>TOTAL MOTOR VEHICLE REVENUE</b>	<b>\$ 671,457.75</b>
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**OTHER REVENUES**

Dog Licenses Issued	\$ 6,130.00
Dog Penalties	379.00
Titles	2,498.00
Copies	4.00
UCC's	1,997.00
State Tax Lien	30.00
Certified Copies-Birth	380.00
Certified Copies-Death	364.00
Certified Copies-Marriage	528.00
Marriage Licenses	1,260.00
Election	5.00
Bad Check Fees	660.00
Dredge & Fill Permits	64.04
Voter Cards	6.00
Municipal Agent Fees	11,530.00
Overpayments	2.00
Articles of Agreement	18.00
Pole Petition	40.00
Checklist Copies	176.00
Federal Tax Lien	60.00
Civil Forfeiture	825.00

<b>TOTAL OTHER REVENUES</b>	<b>\$ 26,956.04</b>
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<b>REMITTANCE TO THE TREASURER</b>	<b>\$ 698,413.79</b>
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Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector

**TOWN OF DEERFIELD**  
**REPORT OF THE OFFICE OF THE TAX COLLECTOR**  
Year Ending December 31, 2003

**Debits**  
**Tax Lien Levies of....**

	<b>2002</b>	<b>2001</b>	<b>2000</b>
<u>Unredeemed Taxes 1/1/03</u>		\$ 74,352.37	\$ 21,896.00
Liens Executed During Fiscal Year	\$ 111,813.32		
Interest & Costs Collected (After Lien Execution)	2,032.74	8,236.44	6,168.09
<b>Total Debits</b>	<b>\$ 113,846.06</b>	<b>\$ 82,588.81</b>	<b>\$ 28,064.09</b>

**Credits**

	<b>2002</b>	<b>2001</b>	<b>2000</b>
<u>Remitted to Treasurer</u>			
Redemption's	\$ 40,973.63	\$ 44,742.53	\$ 16,980.96
Interest & Cost Collected (After Lien Executed)	2,032.74	8,236.44	6,168.09
Abatements of Unredeemed Taxes	155.96	1,995.97	1,604.43
Unredeemed Liens Bal. as of 12/31/03	70,683.73	27,613.87	3,310.61*
<b>Total Credits</b>	<b>\$ 113,846.06</b>	<b>\$ 82,588.81</b>	<b>\$ 28,064.09</b>

\*Unknown Owners

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector

**TOWN OF DEERFIELD**  
**REPORT OF THE OFFICE OF THE TAX COLLECTOR**  
**Year Ending December 31, 2003**

	<b>Debits</b>	
	<b>Levies of....</b>	
	<b>2003</b>	<b>2002</b>
Uncollected Taxes 1/1/03		
Property Taxes		\$430,513.34
Land Use Change		4,829.59
Yield Taxes		327.98
Taxes Committed This Year		
Property Taxes	\$7,450,128.00	
Land Use Change	153,786.00	
Yield Taxes	22,801.20	
Excavation Tax @ \$.02/yd	1,245.30	
Overpayments		
Property Taxes	23,996.55	
2004 Prepayment-Property Tax	8,517.82	
Interest -Late Tax	7,186.13	28,243.22
<b>Total Debits</b>	<b>\$7,667,661.00</b>	<b>\$463,914.13</b>

	<b>Credits</b>	
	<b>2003</b>	<b>2002</b>
Remitted to Treasurer		
Property Taxes	\$7,020,041.57	\$327,209.50
Land Use Change	108,022.44	3,529.59
Yield Taxes	20,634.01	327.98
Interest	7,186.13	28,243.22
(include lien conversion)		
Excavation Tax @\$.02/yd	1,245.30	
Conversion to Lien (principal only)		100,160.56
Prior Year Credits	1,165.14	
Abatements Made		
Property Taxes	7,105.00	3,143.28
Land Use Change	31,800.00	1,300.00
Yield Taxes	1,640.19	
Uncollected Taxes 12/31/03		
Property Taxes	454,330.66	-0-
Land Use Change	13,963.56	-0-
Yield Taxes	527.00	-0-
<b>Total Credits</b>	<b>\$7,667,661.00</b>	<b>\$463,914.13</b>

Respectfully Submitted  
Cynthia E. Heon  
Town Clerk/Tax Collector

## TREASURER'S REPORT SUMMARY 2003

Cash on hand January 1, 2003 .....	(\$ 373,111.84)
Receipts from Selectmen .....	548,394.24
Receipts from Tax Collector .....	7,623,921.37
Receipts from Town Clerk .....	698,353.79
Miscellaneous Income .....	63,891.65
Transfer from Money Market .....	4,976,000.00

Total cash available	\$ 13,537,449.21
Less payment approved by Selectmen	8,604,402.76
Transfer to Money Market	4,910,000.00

Checking account balance December 31,2003 .....	\$23,046.45
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### **Town Accounts:**

Bette Stevens BiCentennial Field .....	\$507.08
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#### Money Market:

Conservation .....	\$307,309.14
Tax Revenue .....	\$3,853,570.21
Off Site.....	\$20,481.55
Conservation Savings.....	\$703.09
Cops Card.....	\$921.71
Cottonwood Estates .....	\$57.52
DeerRun Bond .....	\$43,527.49
DeerRun .....	\$337.40
Forest Maintenance.....	\$1,372.11
Gazebo .....	\$4,636.96
Gravel-Demers .....	\$1,048.37
Heritage Commission.....	\$1,736.20

#### Impact Fees:

Highway.....	\$14,926.34
School .....	\$421.03
Solid Waste .....	\$300.33
MB/Bricks.....	\$3,968.13
Old Home Day .....	\$563.74
Pistol Permits .....	\$3,344.72
Remillard.....	\$2,027.93
Road Bond/Driveway.....	\$2,641.81
Brown.....	\$614.86
Mt. Rd Improvement.....	\$1,502.15
Teen Center.....	\$3,455.87
Town Hall Accessibility .....	\$8,033.65
State Property.....	\$2,291.19
Sub.Div. Br. Rd. Logan .....	\$2,339.50
Kelley/Demers .....	\$575.76
Woods-Nichols Rd.....	\$1,000.54
Woods-Rd.Bond Eng .....	\$2,000.67

Cynthia E. Tomilson  
Treasurer



# Detailed Revenue Report 2003

		2003 Estimated	2003 TC/TC	2003 Selectmen	2003 Actual
Acct #	Description of Account #	Revenue MS-7	Revenue	Revenue	Revenue
	<b>Taxes</b>				
<b>3110</b>	<b>Property Taxes</b>		7,449,948.19		7,449,948.19
<b>3120</b>	<b>Change Use Tax</b>		111,552.03		111,552.03
<b>3185</b>	<b>Yield Tax</b>	10,000.00	20,961.99		20,961.99
<b>3190</b>	<b>Penalties, Interest &amp; Costs</b>	45,000.00	40,102.86		40,102.86
<b>3187</b>	<b>Excavation Tax (.02 cents per cu yd)</b>	400.00	1,245.30		1,245.30
<b>3210</b>	<b>Business Licenses &amp; Permits</b>	20,000.00			
	UCC Filings		1,997.00		1,997.00
	State Tax Lien		30.00		30.00
	Elections		5.00		5.00
	Municipal Agent Fees		11,530.00		11,530.00
	Articles of Agreement		18.00		18.00
	Pole Petitions		40.00		40.00
	Dredge & Fill Permit		64.04		64.04
	Overpayments		2.00		2.00
	Cable Franchise			15,869.29	15,869.29
	Treasurer / IRS		60.00		60.00
3210	Total		13,746.04	15,869.29	29,615.33
<b>3220</b>	<b>Motor Vehicle Lic, Permits &amp; Fees</b>	600,000.00			
	Registrations		671,457.75		671,457.75
	Title Fees		2,498.00		2,498.00
3220	Total		673,955.75	-	673,955.75
<b>3230</b>	<b>Building Permits</b>	25,000.00			
	Building Permits			19,808.53	19,808.53
	Electrical Permits			1,530.00	1,530.00
	Plumbing Permits			787.05	787.05
3230	Total			22,125.58	22,125.58
<b>3290</b>	<b>Other Licenses, Permits &amp; Fees</b>	11,000.00			
	Dog Licenses		6,130.00		6,130.00
	Dog License Late Fees		379.00		379.00
	Civil Forfeiture		825.00		825.00
	Marriage Licenses		1,260.00		1,260.00
	Certified Copies Birth		380.00		380.00
	Certified Copies Death		364.00		364.00
	Certified Copies Marriage		528.00		528.00
	Bad Check Fees		770.00		770.00
	Copy Checklist		176.00		176.00
	Voter Cards		6.00		6.00
	Driveway Permits			600.00	600.00
	PD Witness Fees			1,909.90	1,909.90
	Registry Fees			60.37	60.37
	Compensation to Town			79.94	79.94
	ACO Dog Fines			2,709.00	2,709.00
	Earth Excavation				
	PD Weapon Storage Fee				
3290	Total		10,818.00	5,359.21	16,177.21
<b>3311</b>	<b>Police Grant (Warrant Articles)</b>			2,999.25	2,999.25

# Detailed Revenue Report 2003

		200 Estimated	2003 TC/TC	2003 Selectmen	2003 Actual
Acct #	Description of Account #	Revenue MS-7	Revenue	Revenue	Revenue
	<b>From Federal Government</b>				
3319	Other Federal Grants & Reimbursements				
	<b>From State of NH</b>				
3351	Shared Revenue Block Grant	19,859.00		39,719.00	39,719.00
3352	Rooms & Meals Tax	80,000.00		120,487.77	120,487.77
3353	Highway Block Grant	109,122.00		109,122.35	109,122.35
3356	State & Federal Forest Lands Grant	3,600.00		3,486.18	3,486.18
3357	Flood Control Reimbursement				
3359	Other State Grants & Reimbursements	41,000.00			
	Landfill Closure Grant			16,591.08	16,591.08
	Police Grants(NH DUI Reimb)			293.16	293.16
3359	Total			16,884.24	16,884.24
3379	Intergovernmental Revenue	7,000.00			
	School Phone			6,135.03	6,135.03
	School Printing Reimbursement			1,165.35	1,165.35
	ACO Shared with Northwood			1,683.72	1,683.72
3379	Total			8,984.10	8,984.10
3401	Income From Departments	95,000.00			
	Tax Collector Copies		1.00		1.00
	Town Clerk Copies		4.00		4.00
3401	Subtotal		5.00	0.00	5.00
	<b>Zoning Board of Adjustment</b>				
	Abutter Notifications				
	Application for Appeal			2,459.00	2,459.00
	Copies				
3401	Subtotal			2,459.00	2,459.00
	<b>Planning Board</b>				
	Impact Fee Booklet			3.00	3.00
	Lot Line Adjustments			685.00	685.00
	Site Plan Review Books			178.00	178.00
	Subdivision Books			120.00	120.00
	Subdivisions			6,568.90	6,568.90
	Zoning Books			270.00	270.00
3401	Subtotal			7,824.90	7,824.90
	<b>Police Department</b>				
	Details			27,934.25	27,934.25
	Report Copies			1,623.00	1,623.00
	Evidence			36.42	36.42
	Reimbursement			6.20	6.20
	Weapon Storage			1,000.00	1,000.00
	Finger Printing			290.00	290.00
3401	Subtotal			30,889.87	30,889.87
	<b>Selectmen</b>				
	Copies/Fax			1,300.48	1,300.48
	Digital Data			50.00	50.00
	Property Lists			195.00	195.00
	Tax Map Set			90.00	90.00
	Overpayment			21.07	21.07

# Detailed Revenue Report 2003

		2003 Estimated	2003 TC/TC	2003 Selectmen	2003 Actual
Acct #	Description of Account #	Revenue MS-7	Revenue	Revenue	Revenue
	Postage			59.42	59.42
	T/A Reimbursement			37.50	37.50
3401	Subtotal			1,753.47	1,753.47
	<b>Highway Department</b>			521.24	521.24
	<b>Fire Department</b>			126.14	126.14
	<b>Cemetery</b>			2,400.00	2,400.00
	<b>Town Hall</b>				
	Dance			80.00	80.00
	Restoration			100.00	100.00
3401	Subtotal			180.00	180.00
	<b>Culture &amp; Recreation</b>				
	Adult Basketball			563.00	563.00
	Adult Volleyball			432.00	432.00
	Basketball Camp			2,075.00	2,075.00
	Co-Ed Softball			2,349.00	2,349.00
	Co-Ed Softball Sponsorship			125.00	125.00
	Concerts			480.78	480.78
	Dance			5,233.00	5,233.00
	Disney Show			1,265.00	1,265.00
	Donation			1,340.00	1,340.00
	Gazebo			221.00	221.00
	Old Home Days Donation			999.85	999.85
	Recreational Trips			2,173.51	2,173.51
	Red Sox Game			1,654.00	1,654.00
	Refunds			312.84	312.84
	Scrapbooking Class			10.00	10.00
	Tail Gate Trick-or-Treat			36.78	36.78
	Teen Café			100.00	100.00
	Teen Intramural Sports Program			140.00	140.00
	Toddler Tunes			18.33	18.33
	Veteran's Day			11.00	11.00
	Youth Basketball			6,378.00	6,378.00
	Youth Soccer			5,796.84	5,796.84
3401	Subtotal			31,714.93	31,714.93
	<b>Transfer Station User Fees</b>			11,713.00	11,713.00
	<b>Transfer Station/Recycled Materials</b>			12,225.68	12,225.68
	<b>General Assistance</b>				
	<b>Refund/Re-deposit-Selectmen's Office</b>			27.98	27.98
3401	Total			101,836.21	101,836.21
3501	<b>Sale of Municipal Property</b>				
	Sale of Property				
3501	Total				
3502	<b>Interest on Investments / Treasurer</b>	45,000.00		36,765.37	36,765.37
3503-3509	<b>Income from Departments</b>	49,000.00			
3503.11	<b>Rent Town Hall</b>			1,945.00	1,945.00
3503.15	<b>Rent GBW</b>			55,184.78	55,184.78
3503.20	<b>Rent GBW Non-Tenant Rent</b>			80.00	80.00
3504	<b>Fines &amp; Forfeits</b>				

# Detailed Revenue Report 2003

Acct #	Description of Account #	2003 Estimated Revenue MS-7	2003 TC/TC Revenue	2003 Selectmen Revenue	2003 Actual Revenue
	Court Ordered Fines (other than PD)			350.00	350.00
<b>3506.6</b>	<b>Other Ins Reimbursement</b>			411.64	411.64
<b>3506.10</b>	<b>Insurance Dividends &amp; Reimbursements</b>				
	NHMA Property Liability Trust				
	NHMA Dividends			6,132.73	6,132.73
	NHMA Reimbursement			6,341.00	6,341.00
	Other Party Insurance Reimbursement			3,154.10	3,154.10
	Primex Reimbursement			177.28	177.28
	Primex Dividend Contributions				
	Cobra Payments			5,680.71	5,680.71
	Met Life Dividends			3.91	3.91
	Nextel Reimbursement			52.15	52.15
	Waste Management Reimbursement			25.49	25.49
3506	Total			21,567.37	21,567.37
<b>3508</b>	<b>Contributions &amp; Donations</b>				
	Bandstand Construction Fund - Sale of Bricks			1,775.00	1,775.00
<b>3509</b>	<b>Other Miscellaneous Revenue</b>				
	Legal			7,860.00	7,860.00
	Verizon Refund			16.91	16.91
	Reimbursement - Bicentennial field			380.00	380.00
	Reim for CitiBank Bad Check Fee			40.00	40.00
	Bad Check Fee			250.00	250.00
	Cemetery Refund			400.00	400.00
	Checks Never Cashed-Treasurer			152.18	152.18
3509	Total			9,099.09	9,099.09
<b>3912</b>	<b>Transfers fr Special Revenue Funds</b>	27,337.00			
	Impact Fee - Highway Dept			23,101.10	23,101.10
	Impact Fee - Solid Waste			6,373.36	6,373.36
	Offsite Fees			3,773.00	3,773.00
<b>3915</b>	<b>Transfers fr Capital Reserve Funds</b>				
	<b>Trust &amp; Agency Funds</b>				
<b>3916</b>	<b>Transfers from Trust &amp; Agency Funds</b>	8,800.00		9,125.50	9,125.50
	<b>Totals</b>	1,197,118.00	8,322,335.16	616,424.39	8,938,759.55

## DETAIL STATEMENT OF PAYMENTS

### EXECUTIVE

Merit Increase/Employee	250.00
Selectmen	3,200.00
Treasurer	600.00
Trustee of Trust Funds	<u>100.00</u>
	4,150.00

### TOWN ADMINISTRATION

Full Time Employee	120,002.07
Part time Employee	480.00
Overtime	1,418.72
Merit Increases	0.00
COLA Increases	0.00
Seminars/Meetings	1,588.50
Auditing Services	7,650.00
Legal Notices	1,061.92
Telephone	10,433.21
Registry Recordings	553.93
Contract/Cable	1,673.00
Maintenance Agreement/Copier	819.36
Postage Meter Rental	1,665.60
Town Report	5,734.03
Dues & Subscriptions	172.92
Mileage	187.86
Microfilm/Record Retention	0.00
Supplies	2,858.67
Copy Service/Newsletter	4,938.60
Postage	8,197.01
Books & Periodicals	290.50
Miscellaneous	642.04
Office Equipment	387.89
Contingency	0.00
Prior Year Encumbrances	<u>6,240.04</u>
	176,995.87

### TOWN CLERK/TAX COLLECTOR

Full Time Employee	60,755.08
Overtime	1,254.34
Merit Increases	0.00
COLA Increases	0.00
Dues	130.00
Tax Search	1,820.00
Microfilm/Record Retention	0.00
Books & Periodicals	155.00
Prior Year Encumbrances	<u>1,078.00</u>
	65,192.42

### TOWN MEETING/ELECTIONS

Moderator	108.16
Assistant Moderator	208.60
Supervisors of Checklist	752.00

Ballot Clerks	324.45
Ballot Counters	260.10
Election Assistant	115.95
Legal Notices/Services	185.83
Software Upgrades	0.00
Sound System	910.00
Ballots	1,897.53
Supplies	<u>0.00</u>
	4,762.62

### ABC

Part Time Employee	690.00
Miscellaneous	<u>108.22</u>
	798.22

### DATA PROCESSING

Training/Seminars	630.00
Software Upgrades	1,275.40
Contract	1,762.50
Maint & Support/Vendors	8,537.80
Mileage	30.16
Supplies	4,086.56
Hardware Upgrades	388.00
Prior Year Encumbrances	<u>3,116.00</u>
	19,826.42

### REVALUATION OF PROPERTY

Tax Maps/Updating/Maintain	2,500.00
Contract Appraiser	<u>26,925.00</u>
	29,425.00

### LEGAL EXPENSE

Town Attorney	12,027.14
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### TOWN FICA/MEDI

FICA	33,799.05
MEDI	<u>11,953.83</u>
	45,752.88

### PLANNING BOARD

Part Time Employee	7,937.10
COLA Increase	0.00
Seminars/Meetings	0.00
Refunds/Reimbursement	0.00
Engineering Reviews	130.00
Consultants	0.00
Legal Services	876.61
Legal Notices	454.53
Registry Recordings	464.59
Printing	925.80
Dues & Subscriptions	2,466.00
Mileage	111.35
Supplies	0.00
Postage	1,490.96

# **DETAIL STATEMENT OF PAYMENTS**

Books & Periodicals	0.00	<u>CEMETERIES</u>	
Prior Year Encumbrances	<u>0.00</u>	Superintendent	1,600.00
	14,856.94	Contractors	7,252.50
<u>ZONING BOARD</u>		Supplies	<u>85.86</u>
Part Time Employee	2,083.63		8,938.36
COLA Increase	0.00	<u>INSURANCE</u>	
Training/Seminars	20.00	Health Insurance	114,627.84
Legal Services	1,190.29	Dental	11,928.35
Legal Notices	1,387.23	Life Insurance	1,963.25
PO Box Rental	44.00	Short Term Disability	3,951.95
Printing	44.76	Unemployment Tax	1,805.84
Supplies	100.00	Worker's Compensation	12,394.80
Postage	<u>1,104.55</u>	Property & Liability	35,918.80
	5,974.46	Deductibles	3,544.11
<u>GOVERNMENT BUILDINGS</u>		Retirement	21,720.84
Part Time Employee	19,000.44	Section 125	<u>576.00</u>
COLA Increase	0.00		208,431.78
Legal Notices	129.25	<u>ADVERTISING/REGIONAL ASSOCIATION</u>	
GBW Legal Notices	284.74	NHMA Dues	2,440.14
Service Calls	936.31		
Mowing Contract	1,400.00	<u>POLICE DEPARTMENT</u>	
Contract	2,769.80	Full Time Employee	293,341.36
Electricity	26,420.23	Part Time Employee	6,478.73
Heating Oil	23,737.16	Clerical	29,405.72
Rubbish Collection	9,195.43	Overtime	7,910.66
GB Repairs & Maintenance	4,591.29	Merit Increases	0.00
GBW Repairs & Maintenance	13,920.24	COLA	0.00
Nat'l Preservation Trust	115.00	NH Retirement	18,827.30
Mileage	0.00	Training/Seminars	3,930.12
GB Supplies	6,285.27	Reimbursement	2,135.58
GBW Miscellaneous	0.00	Telephone/Fax	5,709.84
Capital Improvements	0.00	Software, License Upgrades	6,024.97
Tools/Equipment	795.68	Uniforms	6,216.38
Water Testing	775.00	Ammunition/Firearms	188.80
Prior Year Encumbrances	<u>0.00</u>	Grant	2,999.25
	110,355.84	Contract	470.24
<u>TOWN HALL</u>		Vehicle Maint. & Repairs	5,984.54
Telephone	139.58	Maintenance Agreement	600.00
Contract	0.00	Dues	500.00
Electricity	2,627.68	Supplies	2,882.16
Heating Oil	2,195.72	Postage	674.49
Maintenance	295.00	Gasoline	8,207.15
Restoration	2,490.26	PD Cruiser Restoration	0.00
Prior Year Encumbrances	<u>1,819.00</u>	Equipment (non-electronics)	518.27
	9,567.24	Books & Periodicals	446.25
<u>GAZEBO</u>		Miscellaneous	1,240.44
Construction	1,515.81	Equipment (electronics)	2,201.48

## DETAIL STATEMENT OF PAYMENTS

Special Detail	22,400.25	<u>HIGHWAY – WINTER</u> Nov-April	
Photo/Video Equipment	944.11	Full Time Employee	49,220.77
Prior Year Encumbrances	<u>0.00</u>	Part Time Employee	2,673.00
	430,238.09	Overtime	4,894.30
		Merit Increases	0.00
<u>AMBULANCE</u>		COLA Increases	0.00
Contract	5,500.00	Legal Service	0.00
		Telephone	1,014.25
<u>FIRE DEPARTMENT</u>		Uniforms	2,934.04
Telephone	568.34	Service Calls	0.00
Appropriation	<u>28,499.97</u>	Contract	62,842.66
	29,068.31	Electricity	1,169.01
<u>RESCUE SQUAD</u>		Heating Oil	1,328.26
Training/Seminars	4,184.00	Mileage	0.00
Immunizations	0.00	Supplies	2,435.65
Equipment Maintenance	1,014.95	Oxygen/Acetylene	247.80
Supplies	2,311.38	Vehicle Fuel	11,953.91
Postage	56.59	Salt	31,832.86
Equipment	<u>4,090.29</u>	Sand	22,803.82
	11,657.21	Bldg. Maint. & Repairs	0.00
<u>FOREST FIRES/WATER HOLES</u>		Cold Mix	1,255.80
Training	262.54	Tires	2,677.71
Forest Fires	1,500.00	Blades	<u>3,122.38</u>
Water Holes	<u>1,018.45</u>		202,406.22
	2,780.99	<u>HIGHWAY – SUMMER</u> May-October	
<u>BUILDING INSPECTION</u>		Full Time Employee	61,235.17
Full Time Employee	39,071.40	Part Time Employee	0.00
Part Time Employee	469.00	Overtime	884.40
COLA Increases	0.00	Seminars/Meetings	555.00
Training/Seminars	250.00	Legal Notices	1,069.51
Legal Services	36,848.95	Blasting	0.00
Legal Notices	99.60	Mowing Contract	5,100.00
Telephone	605.72	Contract	13,528.00
Vehicle Repairs	287.95	Vehicle Maint./Repairs	14,133.94
Dues & Subscriptions	120.00	Grease/Oil	812.05
Mileage	0.00	Signs	570.80
Supplies	309.05	Culverts	2,301.48
Postage	77.91	Parts	4,272.83
Vehicle Fuel	339.09	Miscellaneous	3,539.41
Books & Periodicals	99.95	Equipment	<u>9,346.95</u>
Equipment	0.00		117,349.54
Enforcement	<u>2,195.74</u>	<u>ROAD SURFACING</u>	
	80,774.36	Resurfacing	57,747.23
<u>HIGHWAY SAFETY</u>		Tarring	57,747.23
Emergency Management	4,000.83		
Postage	0.00	<u>ROAD RECONSTRUCTION</u>	
Equipment	<u>2,438.05</u>	Surveys	0.00
	6,438.88		

## DETAIL STATEMENT OF PAYMENTS

Blasting	27,815.34	Vehicle Fuel	2,571.39
Contract	13,721.80	Miscellaneous	327.50
Material	70,383.63	Equipment	<u>160.00</u>
Culverts	1,199.08		22,974.15
Hot Top/Grinding	96,789.50	<u>HEALTH DEPARTMENT</u>	
Prior Year Encumbrances	<u>8,500.00</u>	Physicals	793.50
	218,409.35	Appropriation	<u>19,406.00</u>
<u>GRAVEL ROADS</u>			20,199.50
Gravel (processed)	25,737.83	<u>GENERAL ASSISTANCE</u>	
<u>BRIDGES AND RAILINGS</u>		Part Time Employee	613.00
Contract	0.00	Seminars/Meetings	80.00
Repairs	0.00	Telephone/Fax	948.60
Supplies/Materials	<u>0.00</u>	Dues	30.00
	0.00	Office Supplies	25.00
<u>TRANSFER STATION</u>		Miscellaneous	85.25
Part Time Employee	37,968.67	Appropriation	<u>18,610.19</u>
Merit Increases	0.00		20,392.04
COLA Increases	0.00	<u>PARKS AND RECREATION</u>	
Training/Seminars	353.00	Full Time Employee	33,424.80
Engineering	7,992.34	Part Time Employee	1,783.89
Legal Notices	438.15	COLA Increase	0.00
Telephone	554.10	Training\Seminars	0.00
Testing	776.69	Telephone	583.72
Contract	1,268.00	Vehicle Maint/Repair	708.87
Electricity	1,587.73	Field Repairs	0.00
Disposal/Solid Waste	125,534.53	Bicentennial Field	4,470.61
Disposal/Refrigerators	657.00	Gazebo Field	3,536.02
Disposal/Recyclable	19,534.18	DCS Field	535.80
Disposal/Tires	0.00	Printing	0.00
Disposal/Oil	0.00	Dues & Subscriptions	85.00
Maintenance & Repairs	2,404.04	Mileage	0.00
Mowing	711.25	Old Home Days	1,831.04
Dues & Subscriptions	383.00	Adult Program/Equip/Facilitator	2,735.96
Mileage	0.00	Family Prog/Equip/Facilitator	1,498.48
Supplies	1,459.99	Senior Prog/Equip/Facilitator	0.00
Heavy Equipment Contract	<u>3,099.75</u>	Supplies	519.01
	204,722.42	Postage	206.98
<u>ANIMAL CONTROL</u>		Vehicle Fuel	111.05
Part Time Employee	14,569.07	Youth/Teen Prog/Equip/Facilitator	16,005.05
COLA Increase	0.00	Equipment	<u>4,060.00</u>
Legal Notices	0.00		72,096.28
Phone/Cell	914.61	<u>VEASEY PARK</u>	
Veterinary Services	1,720.00	Part Time Employee	15,771.54
Contract	157.82	Legal Notices	154.60
Maintenance & Repair	1,915.92	Telephone	1,059.82
Supplies	637.84	Contract	807.69
Meetings	0.00	Electric	99.86



## DETAIL STATEMENT OF PAYMENTS

Repairs	159.00	<u>PRIOR YEAR ENCUMBRANCES</u>	
Supplies	39.63	Plan NH	3,271.23
Miscellaneous	44.00	Police Dept Radios	1,000.00
Swim Instructor	2,316.88	Compactor for Transfer Station	15,000.00
Advertisement	<u>287.43</u>	Electrical Upgrade Transfer St	3,309.37
	20,740.45	Computer Purchase & Networking	1,069.38
<u>LIBRARY</u>		Completion of Bandstand	<u>667.93</u>
Full Time Employee	25,686.48		24,317.91
Part Time Employee	11,517.93	<u>WARRANT ARTICLES</u>	
Merit Increases	0.00	Art#1 Safety Serv Complex	0.00
COLA Increase	0.00	Art#2 Engine Design 43/107	17,500.00
Telephone	884.63	Art#3 Steel Tank-Fire Truck	22,000.00
Electric	1,200.00	Art#4 Protect Gear-Fire	5,036.00
Heating Oil	1,294.38	Art#5 Replace Siding GBW	8,695.00
Maint. & Repair	111.94	Art#6 File Serv-Town Office	6,165.65
Equipment Maintenance	200.00	Art#7 Build Renovation-VP	23,500.00
Humanities	500.00	Art#8 Paint Ext-Town Hall	4,200.00
Supplies	750.00	Art#9 Trash Contain Unit	4,695.00
Books	12,000.00	Art#10 Employee 2.6% COLA	0.00
Professional Development	<u>800.00</u>	Art#11 Elevator Town Hall	210.00
	54,945.36	Art#12 Ground Water Study	0.00
		Art#13 Traffic Management	<u>6,650.00</u>
<u>MEMORIAL DAY</u>	300.00		98,651.65
<u>HERITAGE COMMISSION</u>	1,000.00		
<u>CONSERVATION COMMISSION</u>			
Part Time Secretary	450.00		
Legal Services	110.00		
Dues	325.00		
Supplies	50.00		
Postage	26.00		
Meetings	0.00		
Conservation Comm. Projects	107.25		
Open Space Committee	43.10		
Land	0.00		
Conservation Fund Reimburse	0.00		
Easement Monitoring	0.00		
Prior Year Encumbrance	<u>400.00</u>		
	1,511.35		
<u>DEBT SERVICE</u>			
Long Term - Principal	100,000.00		
Long Term - Interest	22,500.00		
Tax Anticipation Note	0.00		
Transfer of Funds	0.00		
Payment to State	<u>3,631.50</u>		
	126,131.50		

# TOWN EMPLOYEE ROSTER

Stephen Barry, Selectman	600.00
Jane Boucher, Planning Board/Zoning Board Secretary	10,020.73
Melissa Buckner, Office Assistant	24,960.04
Donna Cisewski, Office Assistant/Human Resources	33,865.02
Gary Clark, Jr., Assistant Veasey Park	1,070.64
Yvonn Coleman-Larsen, Library Custodian	3,356.00
Alex Cote, Highway Agent	19,999.20
Anne Crown, MBC Secretary	454.50
Robert Davidson, Jr., Part Time Parks & Recreation	403.70
Carmella Davitt, MBC Secretary	217.50
Evelyn Cronyn, Librarian	25,696.00
Gail Demars, Office Assistant	9,865.66
Lynne DeVarney, Office Assistant	9,482.87
Daniel Deyermund, Police Officer	32,305.67
Paul Dinneen, Selectmen	600.00
Eugene Edwards Sr., Transfer Station Manager	18,453.45
Donald Evans, Part Time Animal Control Officer	14,569.07
Jeanette Foisy, Deputy Town Clerk/Tax Collector	30,884.48
Glenda Gonnella, Police Secretary	30,914.37
Melissa Graykin, Part Time Library	5,638.35
Michael Greeley, Police Officer	44,459.49
David Hanson, Jr., Summer Program/Parks & Recreation	900.00
Eric Hardy, Police Officer	37,557.92
Cynthia Heon, Town Clerk/Tax Collector/Administrative Assistant	44,407.60
Robert Heon, Part Time Transfer Station Attendant	288.00
Matthew Kimball, Full Time Highway	6,508.08
Michael Lavoie, Police Officer	33,725.18
Daniel Leddy, Lifeguard Veasey Park	2,004.00
Jamie Locke, Lifeguard Veasey Park	3,969.70
Leonard Mandigo, Part Time Transfer Station Attendant	15,464.95
Maureen Mann, On Call Library	59.50
Joseph Manzi, Parks & Recreation Director	33,439.42
Bonni McPherson, Part Time Parks & Recreation	1,102.75
Frances Menard, Selectman	650.00
Lisa Morse, Lifeguard Veasey Park	2,290.50
Carl Oehler, Full Time Highway	32,957.14
Abby Pelletier, Summer Program/Parks & Recreation	160.00
Richard Pelletier, Code Inforcement Officer	39,086.02
Kathleen Phetteplace, Lifeguard Veasey Park	4,745.38
Steven Piwowarczyk, Full Time Highway	37,166.00
Kenneth Potter, Part Time Highway	2,189.00
John Richards, General Assistant	273.00
R. Andrew Robertson, Selectman	750.00
Keith Rollins, Highway Agent	19,915.84
Daniel Simons, Part Time Highway	484.00
Roger St. Onge, Part Time Police Officer	9,990.73
Lisa Stevens, Office Assistant	864.00
Joseph Stone, Selectman	600.00
Rodney Swanson, General Assistance Director	455.00
Debra Tibbetts, Office Assistant	30,017.92
Mark Tibbetts, Part Time Custodian	19,579.59
Cynthia Tomilson, Treasurer	600.00
Paul Tower, Police Officer	42,000.10
Steven Turner, Police Officer	45,590.87
Cortney Valavane, Lifeguard Veasey Park	3,910.70
James Warwick, Part Time Transfer Station Attendant	3,744.27
Jeanette Winslow, Part Time Library	2,430.08
Robert Wunderlich, Police Chief	47,222.61

## ELECTION OFFICIALS

Jonathan Hutchinson, Moderator	227.89
Douglas Leavitt, Parliamentarian	30.90
James County, Assistant Moderator	154.51
Kathleen Berglund, Assistant Moderator	41.20
James T. Alexander, Assistant Moderator	41.20
Harriet Cady, Supervisor of Checklist	153.00
George Owen, Supervisor of Checklist	213.00
Cherie Sanborn, Supervisor of Checklist	369.00
Katharyn Williams, Supervisor of Checklist	156.00
Diane Valade, Supervisor of Checklist	78.00
Barbara A. Daley, Ballot Clerk	231.75
Ella Sawyer, Ballot Clerk	231.75
Suzanne Sherburne, Ballot Clerk	213.75
Irene B. Shores, Ballot Clerk	164.80
Janet Swanson, Ballot Clerk	66.95
Kevin Barry, Ballot Counter	51.51
Stephen Barry, Ballot Counter	30.90
Philip Bilodeau, Ballot Counter	7.73
Richard Boisvert, Ballot Counter	15.46
Elizabeth Buzzell, Ballot Counter	7.73
Bernadette Cameron, Ballot Counter	7.73
Paul Campelia, Ballot Counter	7.73
Debra Clark, Ballot Counter	7.73
George Clark, Ballot Counter	30.90
Karen Cote, Ballot Counter	7.73
Ginger Demers, Ballot Counter	7.73
Joseph Dubiansky, Ballot Counter	12.88
Elaine Gardner, Ballot Counter	7.73
Jeffrey Gottwald, Ballot Counter	7.73
Judith Hartgen, Ballot Counter	25.76
Roger Hartgen, Ballot Counter	25.76
William Hartigan, Ballot Counter	7.73
Rebecca Hutchinson, Ballot Counter	15.46
George Keech, Ballot Counter	51.51
Robert Knoettner, Ballot Counter	7.73
Violet Knoettner, Ballot Counter	7.73
Marc Lamontagne, Ballot Counter	7.73
Barbara Letourneau, Ballot Counter	7.73
Amy Marquis, Ballot Counter	7.73
Roger Marquis, Ballot Counter	7.73
Joan Mountford, Ballot Counter	20.61
Peter Onksen, Ballot Counter	30.90
Gary Roberge, Ballot Counter	30.90
Frederick Robertson, Ballot Counter	7.73
Nancy Robertson, Ballot Counter	7.73
Rachel Stuart, Ballot Counter	30.90
Janet Swanson, Ballot Counter	7.73
Rodney P. Swanson, Ballot Counter	12.88
George Thompson, Jr., Ballot Counter	7.73
Robert Van Winkle, Ballot Counter	7.73
Barbara S. Sundstrom, Election Assistant	131.33

# REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF DEERFIELD, NH ON DECEMBER 31, 2003

DATE OF CREATION	DESCRIPTION OF TRUST FUND	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			INCOME			GRAND TOTAL P & I 12/31/2003
				12/31/2002 BALANCE	NEW FUNDS	WITH- DRAWALS	12/31/2002 BALANCE	INCOME 2003	EXPENDED 2003	
5/15/1977	CEMETERY LAND ACQUISITION	CAP RES	PW GOVT	\$ 6,900.00			\$ 6,900.00	\$ 149.17		\$ 23,059.11
				\$ 6,900.00	\$ -	\$ -	\$ 6,900.00	\$ 149.17	\$ -	\$ 23,059.11

DESCRIPTION OF TRUST FUND FUND SUMMARY 2001	PURPOSE OF FUND	HOW INVESTED	PRINCIPAL			INCOME			GRAND TOTAL P & I 12/31/2003
			12/31/2002 BALANCE	NEW FUNDS	WITH- DRAWALS	12/31/2002 BALANCE	INCOME 2003	EXPENDED 2003	
COMMON TRUST FUND A	CEMETERY	GNMA	\$ 23,801.08			\$ 23,801.08	\$ 2,299.49	\$ (2,801.25)	\$ 47,780.91
COMMON TRUST FUND B	CEMETERY	GNMA	\$ 8,078.39			\$ 8,078.39	\$ 471.55	\$ (2,801.25)	\$ 4,752.57
FREEMILL BAPTIST FUND	CHURCH	GNMA	\$ 4,136.83			\$ 4,136.83	\$ 136.56	\$ (138.58)	\$ -
PHILBRICK FUND #1	LIBRARY	GNMA	\$ 5,675.11			\$ 5,675.11	\$ 187.34	\$ (187.34)	\$ -
PHILBRICK FUND #2	LIBRARY	GNMA	\$ 7,798.67			\$ 7,798.67	\$ 257.43	\$ (257.43)	\$ -
CROSS-SANBORN FUND	LIBRARY	GNMA	\$ 1,981.57			\$ 1,981.57	\$ 65.41	\$ (65.41)	\$ -
PROGRESSIVE GRANGE	SCHOLARSHIP	GNMA	\$ 1,018.15			\$ 1,018.15	\$ 85.23	\$ (100.00)	\$ 1,549.15
FRIENDS OF REBEKAH'S	SCHOLARSHIP	GNMA	\$ 9.24			\$ 9.24	\$ 12.70	\$ (25.00)	\$ 363.25
WRC ROOM	LIBRARY	GNMA	\$ 208.72			\$ 208.72	\$ 8.89	\$ (6.89)	\$ -
JENNETH FUND	EDUCATION	GNMA	\$ 5,134.72			\$ 5,134.72	\$ 169.50	\$ (169.50)	\$ -
PHILBRICK-JAMES LIBRARY FO	LIBRARY	GNMA	\$ 38,488.63			\$ 38,488.63	\$ 1,055.91	\$ (1,055.91)	\$ -
BILL SANBORN FUND	LIBRARY	GNMA	\$ 333.72			\$ 333.72	\$ 11.02	\$ (11.02)	\$ -
JOE CARTER MEMORIAL FUND	NEEDY	GNMA	\$ 4,584.95			\$ 4,584.95	\$ 160.03	\$ (284.29)	\$ 138.86
TOWN HALL RESTORATION	TOWN HALL	GNMA	\$ 7,831.27	\$ 180.00		\$ 8,011.27	\$ 290.84	\$ -	\$ 1,470.14
MORRISON CEMETERY FUND	CEMETERY	GNMA	\$ 39,603.30	\$ 400.00		\$ 40,003.30	\$ 1,965.00	\$ (2,850.00)	\$ 22,478.95
OLD CENTRE CEMETERY FUND	CEMETERY	GNMA	\$ 30,007.84	\$ 2,000.00		\$ 32,007.84	\$ 1,278.07	\$ (485.86)	\$ 11,484.78
UNALLOCATED INCOME	CHECKBOOK	PWRMA	\$ -			\$ -	\$ 24.00	\$ (60.00)	\$ 125.67
			\$ 178,482.19	\$ 2,580.00	\$ -	\$ 179,072.19	\$ 8,474.97	\$ (11,297.71)	\$ 90,144.28

DWIGHT D. BARNES  
TREASURER, TRUSTEE OF TRUST FUNDS

## DEERFIELD SELECTMEN'S REPORT

Another year in the annals of Deerfield town history has come and gone. As Deerfield nears its 250<sup>th</sup> anniversary of permanent settlement, much has changed, but much is the same. The primary concerns brought to the Board of Selectmen in the year 2003 seemed to focus pretty squarely on age old topics; wise use of the tax dollar, roadway regulation and maintenance, land use concerns, and surprisingly enough, regulation of and protection from, animals.

The selectmen have strived to keep tax rates as low as possible and feel satisfied that we have kept increases both minimal and reasonable. In regard to roads, the selectmen once again found themselves facing the challenges associated with a new, midterm, road agent, but were pleased to find an enthusiastic and capable replacement in Alex Cote who jumped in with both feet and did an outstanding job. Land use concerns occupied much of the select board's meeting time. Deerfield is a desirable place to live and build in, and controversy over subdivision, class 6 road development, conservation, etc... will be with us for the foreseeable future. The selectmen will continue to be as fair and equitable as possible to all parties involved when making decisions and policy. Deerfield's growing population and rural nature have also made for diverse animal related discussions at selectmen's meetings, with topics ranging from horses in the road, uninvited bears at birthday parties, cat eating bands of coyotes... to moose that won't leave the pasture and go back to the woods... All part of what makes Deerfield a special place!

The Board of Selectmen have been particularly pleased to see the bandstand and associated property in the center of town in finished form and thank all who strove to build the bandstand, landscape the property, and bring the playground to completion. Hats off to Joe Manzi for the summer concert series and outstanding Old Home Day celebration as well. The selectmen were also glad to welcome the Sherburne Woods senior housing project to Deerfield. Looking to the future the board hopes to implement further improvements to the center of town, envisioning improved roadways and safer, friendlier pedestrian routes. Other projects in the works include new facilities at Veasey park and practice ball fields at the Deerfield fairgrounds. A resounding thank you to all the committees, volunteers and work groups who have made these projects go!

On a sadder note, Deerfield lost several of its leading citizens in 2003, including well known and loved Roger King, Bill O'Neal, and Rodney Swanson. The selectmen had relied heavily on Rod Swanson who served as welfare director, rescue squad coordinator, tireless bandstand and town hall volunteer... His cheerful acceptance of duty and willingness to help at any and all times is sorely missed. The selectmen are also appreciative of the competence and professionalism shown by our police force in the face of the tragic homicide/suicide that unimaginably stunned Deerfield this year.

The Board of Selectmen take pride in all our town employees, elected and appointed officials, departments and committees. Hats off and thank you to all for doing your best to make Deerfield the wonderful community it is.

The Deerfield Board of Selectmen.

## REPORT OF THE TOWN OFFICES

The Town Offices are responsible for a myriad of transactions such as; automobile registrations and supporting documents, vital records (birth, death, marriage), dog registrations, collection of current and delinquent taxes, the custody and care of assessment records, accounts payable, accounts receivable, financial reporting and human resources. This list branches out into many additional duties.

The biggest change in the way Town Government does business was as a result of the Help America Vote Act (HAVA). Visible changes evident to residents were different forms required when registering to vote. The less visible changes involve compliance with accessibility laws. In Deerfield, compliance with HAVA is mostly centered on accessibility to the Historic Town Hall where Deerfield votes. Election Officials attended classes and will continue to do so this upcoming year.

With funding appropriated last year, the Town Offices installed a new file server. At the time no one knew how important the installation would prove to be until the old file server ended its useful life. The Police Department was connected to the Town Office File Server allowing business as usual.

The Town Clerk/Tax Collector's Office is on line with the State of NH, Department of Motor Vehicles and the Bureau of Vital Records allowing residents to accomplish transactions either by mail, or at the Town Offices, for State and local work.

In 2004, the new State Department of Motor Vehicle Program, MAAP, is to be released to municipalities. The MAAP Program will allow for more motor vehicle transactions at the local level and brings with it the possibility of Internet transactions.

Look for updates regarding services, law changes and procedures in the Town Newsletter or check the Town's Website at [www.ci.deerfield-nh.us](http://www.ci.deerfield-nh.us).

The Town Office Staff strives to provide the best possible service to residents. If the answers aren't known they will be researched. Each resident is encouraged to ask questions or offer suggestions. While the law must be followed, sometimes more efficient ways of accomplishing a task can be achieved by sharing thoughts.

Respectfully Submitted,

Cynthia E. Heon  
Town Clerk/Tax Collector  
Administrative Assistant

## PHILBRICK-JAMES LIBRARY REPORT

Visits to the library in 2003	8293
Books/other materials borrowed in 2003	15,989
New families registered	81

Books at the library in 2002	19,283
Books added to the collection in 2003	663
Books weeded from the collection in 2003	637
Books in the library at the end of 2003	19,309

### REGULAR YEAR-ROUND HOURS

Mondays and Wednesdays 1 to 8 PM

Tuesdays 9 AM to 5 PM

Thursdays and Fridays 1 to 5 PM

Saturdays 9 AM to 12 noon

Closed Sundays

### Highlights of 2003:

- ◆ Free cultural passes to Christa McAuliffe Planetarium, Canterbury Shaker Village, Currier Gallery of Art, Museum of New Hampshire History and the **Museum of Fine Arts in Boston** (new this year!)  
Thanks to the Friends of the Library for helping with the funding of some of these passes!
- ◆ Monthly book discussion of mostly contemporary works of fiction
- ◆ Valentine-making activity
- ◆ Rubberstamping workshop
- ◆ Recycling presentation with Waddie Winslow
- ◆ Co-sponsored with the Historical Society: speaker Marty Basch (world-traveller by bicycle)
- ◆ Kick-off event for the Reading Rocks theme with the Friends of the Library
- ◆ "Reading rocks the Granite State" summer reading program
- ◆ Read-Alouds at Veasey Park during swim lessons
- ◆ Take-It and Make-It at Home craft kits
- ◆ Musician Steve Blunt performing at Old Home Day
- ◆ Tiger Cubs program on "Family Life Now and Then"
- ◆ Preschool Storytime on Tuesdays at 9:30 AM with stories, poems, songs and crafts geared for ages 3 and 4 year olds
- ◆ Food for Fines for the Deerfield Food Pantry

We do have Internet access at the town library. We also have a copy machine. We also have reproducible IRS forms. We are the year-round collection point for the Deerfield Food Pantry. We also collect Boxtops for Education, Campbell's soup labels and Steeplegate Mall receipts for the public school.

Thanks to everyone who has volunteered their time and talents to help the library grow!

Evelyn F. DeCota, Librarian

# FINANCIAL REPORT OF PHILBRICK-JAMES LIBRARY

## 12/31/03

Balance on hand, January 1, 2003	20,138.99
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**Receipts:**

Interest	19.38	
Donations, fines, book receipts, gifts	125.90	
Copier income	30.00	
Humanities Grant	150.00	
McNaughton Refund	39.29	
Town Funds Transferred	15,467.95	<u>15,832.52</u>

**Expenditures:**

Supplies and Maintenance

Public Service	1,056.75	
Office Supplies	620.90	
USPS	29.60	
Equipment Maintenance	495.27	
Equipment	605.97	
Internet	217.75	3,026.24

<u>Contract</u>	3,374.45	3,374.45
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Programs and Personnel Expenses

Humanities Programs	275.00	275.00
Family memberships:		
Currier	50.00	
NH Historical	50.00	
Canterbury Shaker Villlage	100.00	
Christa McAuliffe Planetarium	200.00	
NH Trustee membership/meetings	70.00	
Professional Development	165.00	635.00

Books and Periodicals

Books	7,997.51	
Magazines	253.64	
Newspapers	218.00	
McNaughton rental	62.50	
Video Coop	200.00	8,731.65 (16,042.34)

Balance on hand, December 31, 2003	<u>19,929.17</u>
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## PHILBRICK-JAMES LIBRARY BUILDING FUND 2003

Balance on Hand January 1, 2003	\$22,931.16
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Receipts:

Trustee of the Ttrust Funds	1,966.76	
Interest	101.38	
Donations	323.78	2,391.92

Balance on Hand December 31, 2003	<b><u>\$25,323.08</u></b>
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## **Deerfield Conservation Commission Annual Report 2003**

The Deerfield Conservation Commission (DCC) is a volunteer board with members appointed for three-year terms by the Selectboard. State Law RSA 36-A calls for the establishment of conservation commissions for "the proper utilization and protection of natural resources and the protection of watershed resources." The commission may also, with Selectboard approval, acquire land as conservation areas, or town forests, and then manage those areas.

As a central part of our mission land conservation continues to be a primary task of every commission member. During the year 2003, members of the commission worked closely with landowners and representatives of Bear-Paw Regional Greenways to finalize 3 conservation easements and began the initial groundwork on 2 others. Members also monitored several of the existing easement properties. A conservation easement is an involved process, requiring negotiations with the landowner, Commission, town officials, lawyers and other parties. Landowners usually give easements because they wish to have their land protected for future generations to enjoy or to keep it intact and open, as they have known it. They consider it a viable way of preserving the heritage and character of Deerfield. An easement is established in perpetuity.

The Commission continues to work with Bear-Paw, an organization created by DCC in 1995, and with the Deerfield Open Space Committee (DOSC) to find ways to protect and preserve open space and the rural character of Deerfield. There will be much development pressure placed on Deerfield in the years ahead and these groups are working together to set aside some lands for uses such as passive recreation of the townspeople, wildlife habitat and future infrastructure. The Commission will be working together with the DOSC at Town Meeting in early 2004 to present a warrant article for such purposes.

Regulated wetland activities in town continued to be a prime concern as several applications needed to be evaluated. Commission members ensure that wetland and shore land protection laws are adhered to when applications are received. The Commission reviews these applications with attention to shoreline and wetland protection laws. The Commission also reviewed and investigated letters of complaint concerning wetland violations and reported on those.

Some of our projects during 2003 included funding logging operations to prepare a parking lot at the Peg King Park; renewing the Tree Farm status of the Dowst Cate Town Forest; working with the Forestry Commission on management of the several town forests in Deerfield; encouraging developers to put backlands into conservation areas and members met with several landowners of large parcels to inform them of optional uses of their land other than residential development.

We look forward to 2004 with continued commitment to Deerfield – to preserving its open spaces and wildlife habitats for the enjoyment and health of its people. We look forward to working with members of the community to ensure a clean, safe environment for our children. Our motto is "Serving Future Generations of Deerfield Citizens."

The members of the commission wish to thank the Select Board and the citizens of Deerfield for their continued input and support.

The Commission meets at the Town Offices the first Wednesday of every month at 7:30. Interested citizens are always welcome.

2004 Members: Erick Berglund (Financial Officer), Anne Deely, Mary Doane (Resigned), Brenda Eaves (Co-Chair), Wes Golomb, Kate Hartnett, Chad McCabe, Joe Sears (Co-Chair), Becky Whitmeyer

Respectfully submitted,

Joe Sears, Co-Chair

**CONSERVATION LANDS 2002**  
**Deerfield, New Hampshire**

<b>Parcel</b>	<b>Map/Lot</b>	<b>Type</b>	<b>Acres</b>
<i>Dowst Cate</i>	416/16	<i>Town Forest</i>	110
<b>Weiss</b>	416/18	<i>Town Forest</i>	93
<b>Wells</b>	411/39	<i>Town Forest</i>	83
<b>Hart</b>	403/2	<i>Town Forest</i>	71
<b>Arthur Chase</b>	414/73	<i>Town Forest</i>	38
<b>Alvah Chase</b>	413/96	<i>Town Forest</i>	27
<b>McNeil</b>	406/12	<i>Town Forest</i>	63
<b>Lindsay/Flanders</b>	415/30	<i>Town Forest</i>	68
<b>Hartford Bk (Fowler, etc.)</b>	414/37,38,39,40	<i>Conservation Lands</i>	38
<b>Yeaton</b>	405/98	<i>Conservation Lands</i>	17
<b>Shores</b>	405/53	<i>Easement</i>	128
<b>Sherburne</b>	416/24	<i>Easement</i>	44
<b>Kay Williams</b>	405/84	<i>Easement</i>	89
<b>Cottonwood</b>	424/93.9 + misc.	<i>Easement</i>	120 +/-
<b>Linden</b>	414/3	<i>Easement</i>	10
<b>Olsen (Deerfield Piece)</b>	404/9	<i>Easement</i>	137
<b>Stillbach</b>	424/??	<i>Easement</i>	100?
<b>Menard</b>	415/57	<i>Easement</i>	230
<b>Curry</b>	408/45 & 46	<i>Easement</i>	342
<b>Pendleton</b>	409/47 & 54	<i>Easement</i>	184
<b>Jaeger</b>	409/55 & 408/11	<i>Easement</i>	111
<b>Burbank</b>	408/4,12,14	<i>Easement</i>	107
<b>Lewis Builders</b>	408/20	<i>Easement</i>	6
<b>Former Malouin</b>	409/48	<i>Easement</i>	1

**Note:** Town Forests and Conservation Lands are Town-owned for conservation purposes.  
Easement land is privately owned, but cannot be developed.

## ANNUAL REPORT FOR THE DEERFIELD OPEN SPACE COMMITTEE 2003

The Deerfield Open Space Committee (DOSC) is two years old. We are a volunteer subcommittee of the Deerfield Conservation Commission, working to encourage active consideration of voluntary open space protection by Deerfield landowners. The Select Board and Conservation Commission created DOSC after the March 2001 Town Meeting Vote to use current use penalty fees for conservation. While the Deerfield Conservation Commission is the steward of the Conservation Fund, the DOSC helps promote the use of the funds for land conservation purposes. Up to thirteen DOSC members are appointed by the Select Board, with representatives from the Select Board, Planning Board, Municipal Budget Committee, Conservation Commission, and at-large members.

The DOSC vision is:

*A Deerfield with sustaining rural character, where homes, businesses, and services are set within a functioning network of wild lands, managed forests, and working farms.*

Over the past two years, DOSC has been working to create the most efficient strategy to expend limited land conservation funds before approaching the Town for bonding authority. In 2003, DOSC members followed the work plan developed in 2002, focusing on:

- ◆ initial identification of areas for potential high conservation values, using several tools including the co-occurrence maps produced for Deerfield by Bear Paw Regional Greenway and displayed at the 2003 Town Meeting
- ◆ a strategy to prioritize land protection efforts
- ◆ a plan for communicating and contacting landowners and citizens
- ◆ research to inform a bond article for funding major easement projects

Our general work plan for the next few years includes:

- 2002—Develop the vision and action plan
- 2003—Research area or parcel candidates for protection
- 2003—Start to identify priority projects
- 2003 on—Contact landowners
- 2003 on—Begin negotiations with landowners
- 2003 on—Publicize the process to encourage interested landowners to learn more
- 2004 on—Maintain sufficient funding
- 2004 on—Fieldwork and help with research, surveys, etc.
- 2004 on—Expand knowledge of options.

**Deerfield Open Space Committee members:** Erick Berglund, Tom Foulkes, Erik Gross, Kate Hartnett, Linda Lee, Rob Mathews, Judy Muller, Andy Robertson, Wendy Schorr. Please contact any one of us for more information, or if you would like to consider joining the Committee. Volunteers include Anne Burnett and Jeanne Menard. **For more information:** For a copy of the “Vision for Deerfield” brochure, please contact either Erick Berglund (463.5593) or Kate Hartnett (463.9091), Co-chairs.

# DEERFIELD VOLUNTEER FIRE ASSOCIATION

The Deerfield Volunteer Fire Department responded to a total of 141 calls in 2003.

During 2003 Deerfield Volunteer Fire Department firefighters donated many hours for training maintenance work details, school programs, fundraisers and specials programs and events. At the 2004 Town Meeting we are asking the citizens of Deerfield to support two (2) warrant articles. First, \$10,000.00 to reimburse the Fire Association that they had to use to replace the steel tank in our 1980 International Engine 3. Second, \$24,825.62 to replace a 1993 Ford Taurus car for a 2004 Tahoe to be used for inspections, fires, department business and to transport firefighters to mutual aid calls and training sessions.

Once again, we would like to thank the citizens of Deerfield for their support and donations they have extended to the Department this year.

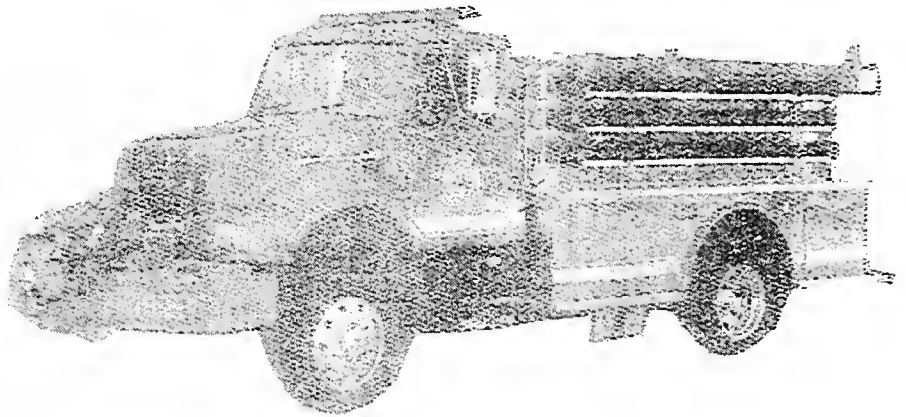
Yours in Fire Protection,

Mark A. Tibbetts  
Fire Chief

Deerfield Fire Department

4A Old Centre Road  
Deerfield, New Hampshire 03037

Phone: (603) 463-7721  
Home: (603) 463-3798



## Deerfield Volunteer Fire Department 2003 Fire Statistics

Accidents	62	Chimney Fires	5
Mutual Aid	16	Gas Spill	1
Car Fire	5	Assist Rescue	1
Smoke in Building	2	Missing Person	1
House Fire	2	Tree Fires	4
Fire Alarms	14	Propane Leak	1
Wires Burning	5	Stove Fires	3
Brush Fires	18	Service Call	1

## **DEERFIELD VOLUNTEER FIRE DEPARTMENT 2003 ROSTER**

**George F. Clark, Captain**  
**Jack Sullivan**  
**Barbie Raymond**  
**Dwight Stevens, Deputy Chief**  
**Rick Heon, Lieutenant**  
**Keith Rollins, Chief Engineer**  
**James Walker, Engineer**  
**Dianne Kimball**  
**Nick Tordoff, Lieutenant**  
**Mark A. Tibbetts, Fire Chief**  
**Donald W. Smith**  
**Daniel Briggs, Captain**  
**David Twombly**  
**Gary Clark, Deputy Chief**  
**George Keech**  
**Dennis Kimball**  
**Matt Kimball, Captain**  
**Charles Sanborn**  
**Donald F. Smith, Captain**  
**Gerry Purdy**  
**Kevin MacDonald**  
**Dana Briggs**  
**Bud Clark**  
**Paul Kimball**  
**Ginger Demers**  
**Steve Foster**  
**Kevin Briggs**

**Bradley Briggs**  
**Warren Billings, III, Lieutenant**  
**Aaron Cady**  
**Wally Twombly**  
**Paul Smith**  
**Harvey Robinson**  
**Dale L. Purdy**  
**John Dubiansky**  
**Alex Cote**  
**Jon Thereien**  
**Peter Demers**  
**Glenn Young**  
**Jeff Smith**  
**Mark Young**

### **Explorers**

**Warren Billings, IV**  
**Gary Clark, Jr.**  
**Joshua Raymond**  
**Ben Van Berkum**  
**Matt Fisher**  
**Brett Demers**  
**Eric Seitz**

# DEERFIELD VOLUNTEER FIRE DEPARTMENT

## INCOME

Balance Carried Forward 1/1/2003	\$ 5,610.15
Town of Deerfield (appropriation)	27,079.22
Town of Deerfield (warrant article)	22,000.00
Donations – Firemen	254.00
Check not cashed	4.87
Transfer from Deerfield Volunteer Fire Association	5,000.00
<b>Total Income</b>	<b>\$ 59,948.24</b>

## EXPENSES

Truck Repair	\$ 1,986.68
Radio Repairs	1,992.47
Postage	59.20
Dues & Publications	1,017.87
Radio Equipment	937.80
Miscellaneous Repairs	675.15
Protective Clothing	731.75
Fire Tools & Supplies	4,320.24
Supplies	2,785.68
Equipment	18,821.63
Miscellaneous	30.00
Engine III (New Tank)	10,335.00
Citizen's Bank (Transfer)	12,000.00
<b>Total Expenses</b>	<b>\$ 55,693.47</b>
Balance as of 12/31/03	4,254.77

## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdfi.org](http://www.nhdfi.org) or 271-2217 for wildland fire safety information.

### 2003 FIRE STATISTICS

(All fires Reported thru November 03, 2003)

#### TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

#### CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
Misc*	67

(\*Misc: powerlines, fireworks, electric fences, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
2003	374	100
2002	540	187
2001	942	428
2000	516	149

### ONLY YOU CAN PREVENT WILDLAND FIRES

John Dodge, Ranger

Mark A. Tibbetts, Warden



## RESCUE SQUAD

The Deerfield Rescue Squad would like to extend our sincere thanks to the town for their continued support. We had 164 calls last year and we were very glad to see more street numbers at the end of driveways or on mailboxes. This may seem to be a silly thing to those who have lived in town for a long time, but for the newer members on the squad this is very important part of finding you quickly when you need us. Speaking of new members we would like to introduce our newest member, his name is Craig Kostrzewski. He has been involved in medical services for a number of years. Welcome Craig! The members of the squad are looking forward to seeing all of you at the town meeting or around town. I have included a list of our rescue squad to help put names with the faces you may see. If you have any questions or concerns please let me know. Please call me at 463-9834 or my other phone at 396-0156 and leave a message if I am away from my phone.

Thank you,  
Barbie Raymond  
President  
Deerfield Rescue Squad

48-R3 Steve Hussey  
48-R4 Bryan Bruce  
48-R5 Craig Kostrzewski  
48-R6 John Dubiansky  
48-R7 Tim McGarry  
48-R9 Charlie Sanborn

48-R10 Barbie Raymond  
48-R13 Jeanie Menard  
48-P2 Christopher Gamache  
48-R15 Michelle Gamache  
48-R16 Margo Dearbhail  
48-P 1 Dave Brass

# **POLICE DEPARTMENT ANNUAL REPORT 2003**

The Deerfield Police Department experienced another busy year in 2003, answering 6,396 calls for service. In addition to the calls answered by the officers, there were 3,827 calls answered by the Department Secretary. The following is a summary of the Department's activity:

## **Traffic Enforcement**

In answer to many complaints by citizens, the Department conducted random enforcement patrols on various Town roads to apprehend speeders. These "directed patrols" have been successful in changing the way some people drive. These patrols will be continued throughout 2004 as well. In 2003, the officers issued 828 citations, of which 199 were issued to residents and 628 to non-residents; 922 warnings were written with 300 going to residents and 622 to non-residents. Saturday, Friday and Tuesday, respectively, were the days most citations/warnings were issued. The 36-55 year old group received the most (702) and the under 19 years old received the least (81). The average speed was 51 MPH and the average speed over the posted limit was 17 MPH. Citations issued resulted in over \$57,300 in fines paid to the State.

## **Motor Vehicle Crashes**

There were a total of 81 motor vehicle crashes investigated in 2003 compared to 85 the previous year. Statistically, the hours between 7am-8am had the most crashes. Most occurred on Friday, and Tuesday had the least amount. Male drivers between 26-35 years old and those under 19 years old had the most crashes (16 each) and those males between 19-21 years old and those over 60 years old had the least amount (4 each). Females 36-45 years old had the most (9) and those over 60 years old the least (1). Skidding (18) and driver inattention (14) accounted for the highest contributing factors. A total of 21 people received injuries. Of a total of 156 occupants, all but 48 used passenger restraints. A total of 29 other crashes were reported, but these were not investigated by officers, compared to 23 last year.

## **Criminal Activity**

Some of the 468 criminal cases handled by the Police Department this year include Burglary (14), Criminal Mischief (63), Threatening (18), DWI (12), Driving after Suspension of License (17), Unlawful Possession of Drugs/Alcohol (20), Reckless Operation of a Vehicle (19), Simple Assault (36), and Untimely Deaths (4). There were also cases of Identity Fraud, Internet Fraud and Internet Child Pornography investigated.

## **Court Activity**

Every time a citation is issued or an arrest is made, the person charged has the right to appear in court to plead their case. The first court date is an arraignment and the second is for the trial. Whenever there is a trial, the charging officer and any witnesses must appear to testify. Unless the officer is actually on duty, which is not the usual case, they are paid at their overtime rate. All violations and misdemeanors are heard at Auburn District Court, Felony cases are heard at the Superior Court in Brentwood and juvenile cases are heard in Derry Family Court.

The Deerfield Police appeared in Court on 46 different days for 598 charges. There were a total of 346 defendants, most with multiple charges. The current status shows that there was a finding on 136 violations, 63 misdemeanors and 4 felonies. Six cases had a Not Guilty finding, 31 defendants failed to appear, 179 cases were continued for trial to a later date in 2004 and 7 felonies were submitted to the Grand Jury.

## Other Activity

During 2003, the Deerfield Police assisted other police agencies 214 times, responded to 105 business/residential alarms, performed 457 business/residential security checks and responded to 58 false 911 calls. Whenever 911 is dialed, even if you hang up, an officer will respond to insure that there is no emergency.

The Police completed 110 VIN verification checks for residents. The officers assisted the Fire Department at 48 fires and responded to 139 rescue calls.

The Department investigated 37 incidents involving domestic violence and 4 restraining order violations. The law mandates that at any domestic violence incident involving an assault or threat, the officer must make an arrest. In almost every case where a Restraining Order is served, the officer is required to seize all firearms and ammunition. These are held at the Police Department and can only be released upon issuance of a court order. A storage fee is assessed to the owner and must be paid prior to getting the weapons returned. Anyone convicted of a Misdemeanor offense involving domestic violence is not allowed to possess a firearm.

There were 6 sexual assaults investigated this year compared to 14 last year.

The Department members performed 39 public assists and 68 motorist assists in 2003.

The officers investigated 28 complaints involving juveniles and 11 violations of the Safe Schools Act.

The Department conducted over 9,200 hours of patrol covering over 67,400 miles, spent over 500 hours on investigations, over 225 hours in court, over 600 hours of training and over 60 hours on Community Service Projects. Over 90 hours was spent on teaching the D.A.R.E. program at the Community School.

At the Halloween gathering that was organized by the Parks & Rec Department, we handed out to the children about 140 trick-or-treat bags filled with goodies. Officers have been working with local contractors, the Board of Selectmen and some of the local kids to construct a skate board park. We've also been looking into starting a Police Explorer Post.

The Department provides bicycle helmets to any Deerfield child that needs one, free of charge. The helmets are purchased with funds raised by selling the unclaimed bicycles we recover. Any resident interested in purchasing an inexpensive bicycle for their child should contact the Police Department during normal business hours.

The Department also has a limited supply of gun locks that residents may request. These are also free of charge, while supplies last.

Members of the Department also work "private details" to earn extra money. The officers work on their off-duty time or on their scheduled days off. These details are requested by various vendors and are completely paid for by the vendor, not the taxpayers. The vendor pays the hourly wages for the officer, an hourly rate for the use of the cruiser, and, pays all administrative costs. There is a line item in the budget, but this money is not actually raised by taxation, and is only spent when the details are requested. Officers that worked these details and the hours they worked are as follows: Wunderlich (104.5), Greeley (153), Turner (54.5), Tower (121.5), Hardy (80.5), Deyermond (90), Lavoie (96.5), St Onge (141), Gonnella (58). The officer's salaries, shown elsewhere in the Town Report, include these detail wages.

Members of the Department as of December 31, 2003 are:

### Full Time Employees

Chief Robert Wunderlich  
Glenda Gonnella, Administrative Secretary  
Lt. Michael Greeley  
Sgt. Steven Turner

Cpl. Paul Tower  
Patrolman Eric Hardy  
Patrolman Daniel Deyermond  
Patrolman Michael Lavoie

### Part Time Officers

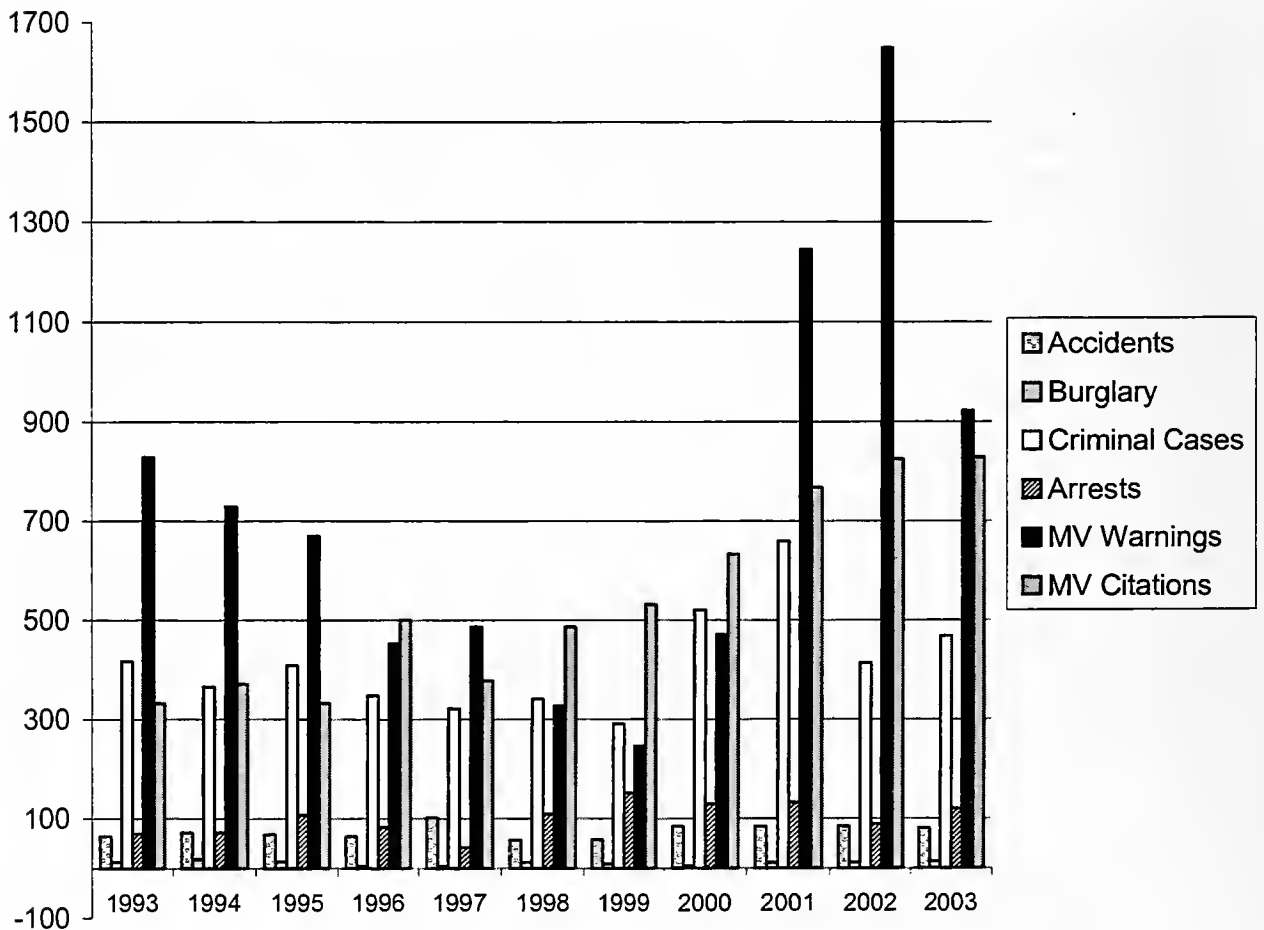
Patrolman Roger St Onge

Patrolman Glenda Gonnella

You can contact the Deerfield Police 24-hours per day at 463-7432 (or 911 in emergencies), during normal business hours Monday-Friday 8:00am- 4:00pm at 463-7258. You may also contact us via email at [dfld@metrocast.net](mailto:dfld@metrocast.net) or, contact the Chief at [chiefrh@metrocast.net](mailto:chiefrh@metrocast.net).

## DEERFIELD POLICE ACTIVITY CHART 2003

	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003
Accidents	65	72	68	64	102	57	58	84	84	85	81
Burglary	13	18	13	4	4	12	8	5	11	12	14
Criminal Cases	417	366	409	348	322	341	291	521	660	414	468
Arrests	70	72	107	83	42	109	151	129	132	89	120
MV Warnings	829	730	670	453	487	327	246	471	1245	1649	922
MV Citations	333	372	333	501	378	487	532	634	768	825	828
Calls for Service	1008	1047	1327	2063	3848	3899	3542	4733	5644	6355	6396



# **BUILDING INSPECTOR /CODE ENFORCEMENT REPORT**

## **2003**

This past year, building permits have remained on par with the last few years. We did see a slow down in the growth of new single family dwellings for the second consecutive year, but that is expected to change as a number of mid size subdivision are in the approval stage. With perspective buyers waiting I'm anticipating a brisk summer. Permits issued for new homes where at 19 from 30 the previous year. Total building permits remained about the same with the a shift from new homes to additions and accessory buildings. Overall I expect growth to continue as new building lots become available and an increase in new dwellings this year.

A continued reminder to residents that if you have been issued, a building permit you must notify this office when your project is complete. Certificates of occupancy need to be issued in order for you to occupy or use the space.

Still an area of concern for many new residents, are animals, livestock and ones right to own and keep them. Deerfield is a residential / agriculturally zoned community and for the most part any and all forms of agriculture are legal from farming to livestock to the necessary accessory buildings to house them. With the number of barn permits issued this year, many people appear to be taking advantage of this with horse barns and indoors arenas the most popular.

Progress is continuing slowly as we continue to move forward with removal of unused vehicles. Please keep in mind the Deerfield Zoning Ordinances do not allow the storage of more than two vehicles that are not intended for nor capable nor being used, on the public roadways. New legislation has been passed this year giving the communities the ability to impose fines on a daily basis until the properties have been brought into compliance. Owners not complying will be referred to the attorney generals for follow up through the courts if necessary. We will continue to send letters to those who exceed this limit. If you need help in disposing of unwanted vehicles please let me know and I will put you in touch someone who can assist you.

Year	'94	'95	'96	'97	'98	'99	'00	'01	'02	'03
Building Permits	NA	82	72	103	122	142	174	169	176	168
Dwellings Units	NA	28	25	27	40	55	65	58	30	19

If you have any question about the Building Codes or the Zoning Ordinances please feel free to call or stop in to see me at my office in the George B. White Building.

Submitted Feb 4, 2002  
Richard H Pelletier

Building Inspector Town of Deerfield

## DEERFIELD HIGHWAY DEPARTMENT

There have been some changes made to the Highway Department since last June. Safety Green Shirts and vests were purchased in an effort to make the Highway Department more visible. There are now four full-time employees on the Highway Department. New Highway Department Policies and Maintenance Schedules for the road systems have been put into place. Highway Department employees attended various classes held by the UNH T2 Technology Center. The programs were very informative and offered basic knowledge of various road construction and maintenance practices.

There were several projects in various stages last year. Haynes Road, Old Center Road and Griffin Road were being prepared for paving over the summer. The State Engineers were consulted for their input and they suggested that more blasting be done, gravel added, and underdrains installed. It was their professional opinion that these extra steps would ensure more years of service from the roads. Increased growth creates increased traffic flow from vehicles of all types. Other factors that figure into current construction practices are traffic counts and the size of today's automobiles. In addition to this work, other Town roads were slated for overlaying. Meetinghouse Hill and Brown Road were completed, along with a short section of Mt. Delight Road. Parade Road was put off for this year, but the work has been included in the budget for 2004.

Mountain Road is another ongoing project for the Highway Department. In the 2003 Budget, money was appropriated for Mountain Road reconstruction. However, the plans were not submitted to the Town until early June which was after the budget was approved. The scope of the project submitted after Town Meeting required substantially more funding than was originally allocated. A plan was put forward to do some work on Mountain Road taking into consideration that there was a shortfall in funding. Test borings were taken to establish the base of the road in known problem areas. Brush cutting was started, some of the ditching done, and gravel was added to a short section. Unfortunately, cold weather put a halt to further work. The remaining money for the Mountain Road reconstruction has been encumbered and earmarked for the completion of the ongoing Mountain Road project.

Culverts on Town roads were in need of immediate attention in 2003. They were addressed on an as needed basis. The brush on Town roads had not been cut back in some time. The worst spots were addressed on an as needed basis as well. The same holds true with the ditching. However, these projects will need regular attention to maintain proper drainage.

The section of Griffin Road from Whittier Road to VanBerkum's Nursery is the reconstruction project for 2004. There are culverts to be replaced, blasting of protruding ledge in the road (as well as in the ditch line), trees to be removed and gravel to be added. The project has been reviewed with the State and is expected to be finished in a timely manner. The State's input and expertise on this and other projects has been extremely valuable and greatly appreciated.

The plan for the Highway Department in 2004 is to get caught up on the small things. For example, starting at one end of a road and doing everything from brush cutting to ditching until that road is completed unless circumstances arise that dictate otherwise. The ultimate goal is to make sure that the Highway Department is prepared and equipped to successfully function for the growth and betterment of Deerfield.

Sincerely,

Alex Cote  
Highway Agent

## **ANNUAL REPORT OF THE DEERFIELD PLANNING BOARD, 2003**

The general duty of the Deerfield Planning Board is to promote municipal planning. The specific duties are described under Planning and Zoning in NH RSA 674:1, and include to:

- (1) prepare, amend, and update a master plan to guide the development of the municipality;
- (2) carry out the master plan and make recommendations regarding development;
- (3) report on and recommend programs for municipal development and improvements, and erection of public structures;
- (4) recommend amendments to the zoning ordinance or zoning map;
- (5) make field inspections as necessary.

After public request, a public hearing, and discussions at several meetings, the Board proposed changing the age of eligibility for senior housing from 55 to 62 (Section 213 of the Senior Housing Overlay District). The voters approved that change on the 12 March 2003 ballot.

In 2003, the Board met 26 times, generally twice a month on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays at 7:30 p.m., plus two additional Wednesday night meetings to continue consideration of subdivision proposals. Through those meetings, the Board:

- Granted conditional approval to two major residential subdivisions
- Approved seven minor residential subdivisions
- Approved twenty driveway permits
- Granted three lot line adjustments
- Approved three Site Plans under the Commercial/Industrial Overlay District
- Received two inquiries regarding possible upgrade of Class VI Roads to Class V Town Maintained Roads to allow subdivision
- Heard many informal consultations to consider possible options for subdivision

In addition to the activity summarized above, the Board has a significant number of applications on hold or continued into 2004. The number of applications increased substantially during 2003, creating a waiting list of up to six months for an appointment. In an effort to improve responsiveness, the Board initiated discussion with the Select Board about the possibility of jointly sharing the hiring of a professional planner with an adjacent town to help manage the work load.

In 2004, in addition to addressing the rising permitting load, the Board plans to update the master plan (last updated five years ago in 1999) and the Capital Improvement Plan (last updated in 1987).

Board members and terms are listed at the front of this Annual Report.

Respectfully submitted,

Katherine Hartnett  
Vice Chair

## **ZONING BOARD OF APPEAL ANNUAL REPORT 2003**

The year 2003 saw a significant rise in the number of cases (30) up from last year's (23). The board met on the fourth Tuesday of every month. The board held extra sessions as required.

The case log included:

**Variances** 22 = (15 granted, 3 denied, 1 no decision & 3 continued to 2004)

**Special Exceptions** 6 = (3 granted, 2 Denied and 1 Not Accepted);

**Administrative decisions** = None

**Rehearing** = 3 (ZBA reversed itself once and denied the other two requests.

The Board during the summer of 2003 compiled a list of weaknesses in the ordinance along with questions and comments gathered during the past year or so of cases. These were compiled into a report which was presented to the Planning Board. In September an excellent working session was held between the Chair of the ZBA and Planning Board. This working session reviewed the report, allowed the ZBA to propose changes to the ordinance and obtain answers as to the spirit of the ordinance (Commercial Overlay District).

Board members attended the quarterly meetings held by the Board of Selectmen in conjunction with the Planning Board. These meetings are always helpful in continuing open dialogue between the boards and code enforcement.

The chair appointed the Vice Chair and Board secretary to study the cost of conducting a hearing. It was found that the Town was shouldering 65% of the average cost. The Board voted in December to change this practice by requiring the applicants to pay an average of 59% of the cost and the town 41%. This makes Deerfield's fee higher than surrounding towns who when queried expressed that they were experiencing the same revenue stream problems. Fees were set at \$ 100.00 per application and \$7.00 for notices (each abutter).

The board continued to search for prospective alternates. Four citizens came in, two did not return after the first meeting; one was turned down for recommendation by the board. The fourth prospective alternate on their 2<sup>nd</sup> of three required meeting as the year closed.

The Board of Adjustment was established in 1970 within the Deerfield Zoning Ordinance as required by NHRSA 673:1, Section IV and specified in RSA 673:3. The Board of Selectmen appoints its five members to three-year staggered terms and may appoint five alternate members. The Board of Adjustment also acts as the "Building Code Board of Appeals" as approved by voters at a Town Meeting. "Rules of Procedure" were adopted in 1970 as required by RSA 676:1 for all land use boards. Copies of the boards procedure are on file with the Town Clerk.

The most common types of appeals include: (1) A variance that deals with your use of your land and the land's unique problem(s); (2) A special exception is a permitted use as outlined in the ordinance but requiring a hearing and approval of the Board; (3) Administrative decisions are those made by an official where the applicant believes that a mistake was made. One or two other types of appeals can be made but the first three are most common. Read the instructions carefully, seek help if you need it, but remember that you alone must decide the type of appeal that is appropriate for your problem. Keep the instructions when you file; they are yours. An applicant must be the owner of the property, or his agent, to file an appeal. An agent must obtain the notarized signature of the owner and attach the letter to the application. Applications for appeal to the Board may be obtained only from the Selectmen's Office, the Building Inspector, or the Planning Board. Completed applications, with the appropriate fee and mailing cost, should be filed with the Board at least 10 days before the fourth Tuesday of the month. This allows sufficient time to place a legal notice in a newspaper having general circulation, post notices, and notify the applicant and abutters by certified mail at least five days prior to the date of the hearing.

*Respectfully Submitted*

**Anthony J. Di Mauro, Chairman**



# DEERFIELD HERITAGE COMMISSION

2003

The Deerfield Heritage Commission devoted most of the year to increasing awareness of our old barns and the part they played in our Town's history. Member Jim Deeley made several presentations to other towns, to encourage and prepare them to conduct a Barn Survey for the New Hampshire Preservation Alliance, based on our experience. We added four new barns to our Survey.

Our field trip this year was to Sanborn Mills for an educational and enjoyable old-fashioned barn raising (Project Manager, Jim Deeley).

We published the second Barn Calendar for 2004, to an enthusiastic response. We feel that this could lead to a valuable collection. We look forward to working on several new projects this year.

Kathryn E. Williams, Chair  
Deerfield Heritage Commission

## *Heritage Commission Members:*

Kathryn E. Williams, *Chair*

James Deely, *Vice-Chair*

Caroline Hoague, *Secretary*

Joe Sears, *Finance*

Fran Menard, *Selectmen's Representative*

Rebecca Hutchinson

Irene Shores

Elsie Brown, *Alternate*

Gile Beye, *Alternate*

## DEERFIELD PARKS AND RECREATION

2003 was a year of great growth for the Parks and Recreation Department. The growth was evident both in the increasing numbers participating in the department programs, as well as the number of programs themselves.

Our department depends on the help and support of Town individuals, businesses and organizations to be successful; and to all of you we owe a great debt of gratitude. Our volunteers include those individuals who chaperone our field trips and dances, making these events possible. We also depend heavily on volunteers in all our youth sports. These people donate countless hours coaching, refereeing and running our concession stands. Have you ever noticed how many of the coaches are there for every sport making it a year round volunteer position? Please thank them every chance you get because they are a tremendous asset to our children.

Big thanks also go out to all the volunteers who make Old Home Days the event that it is. Our entire event running staff for Old Home Days returned once again in 2003. They included Jeanne Menard, Cindy Hanson, Dave Rothmund, Mark Tibbetts, Briana Donovan, and many others. A special thanks, once again goes to the Robertson family for preparing our wonderful Chicken BBQ feast, and to the Barnes family for all their donations. 2003 was also the year that fireworks became part of the Old Home Days tradition. The fireworks were paid for entirely through citizen and business donations. We thank all of you for your generosity, and for making fireworks a reality at Old Home Days.

The Parks and Recreation Department also want to thank the Deerfield Fire and Police Department for their partnership and support with many of our events. The Police Department has provided detail at our dances, extra support at Old home days, free child finger printing at our health fair, bags of goodies at our "tail gate trick or treat" and lots of other help and support throughout the year. Steve Turner in particular was instrumental in this year's lighting of the Gazebo/Fireman's Santa Parade, doing much of the "heavy lifting" and set-up. We rely greatly on Chief Mark Tibbetts and the Fire Department throughout the year for many of our community events and activities. They are always there for us.

We are also fortunate to have such a great working relationship with the Deerfield Community School, which we depend upon greatly for many of our events, and for our weekly announcements in "The Bridge" (thanks Kandy). Along those lines, thanks as well to Beth Mokas, Lisa Brochu and the "Communicator."

We also appreciate the support of those businesses that sponsored our softball teams this past season.

Lastly, regarding community support, I would like to say how fortunate I feel to be part of such a supportive community that not only is active in participating in our programs, but also brings wonderful ideas to us for programs. This past year there were four great examples: Colleen Guardia, who brought forward the idea of "Tail Gate Trick or Treating," Cindy Hanson, for the Easter Egg Hunt/Easter Party, Pattie Smellie, for the "Buddy Walk," and Tina Layton for the "Community Health Fair." Each of these was wonderful events that started with a citizen's idea for Deerfield. I encourage all of you to continue this trend.

In terms of our budget there is a slight increase this year. This goes consistently with the growth previously mentioned. It should be noted that an increase in the Parks and Recreation budget does not necessarily mean a net increase. Because many of our programs are supported with user fees, sponsorships, donations, and concessions we generate a large percentage of offsetting revenue. For example in 2003 our department generated over \$30,000 in offsetting revenue. We will continue to explore new ways to generate additional revenue, while maintaining affordable programs.

Two other issues I would like to address are field development and Veasey Park. As most of you know we are currently involved in a lease agreement with the Deerfield Fair Association for land use for athletic fields. This past fall members of the Deerfield Recreation commission as well as other volunteers began some field preparations and repairs for availability this spring. We plan on this being the beginning of much use of that land. Volunteers and donated materials are needed. Please contact myself or Commission Chairman, Jack Hutchinson for more information.

Regarding Veasey Park, the new bathroom facilities will be put in this spring. This is due to the work of the Veasey Park Commission, Don Williams and Paula McCoy.

Looking forward to a great 2004, and wishing all of you the same.

Joe Manzi,  
Director Deerfield Parks and Recreation

## **REPORT OF THE SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION**

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help the dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants who are selected for their specialized skills or services. Each year, with the approval of your appointed representatives, the Commission staff designs and carries out programs of area-wide significance that are mandated under New Hampshire and federal laws or regulations, as well as local projects which would pertain more exclusively to your community.

Technical assistance is provided in a professional and timely manner by staff at the request of your Planning Board and/or the Board of Selectmen. The Commission conducts planning studies and carries out projects that are of common interest and benefit to all member communities, keeps your officials apprised of changes in planning and land use regulation and, in conjunction with the New Hampshire Municipal Association, offers training workshops for Planning and Zoning Board members on an annual basis.

### **SERVICES THAT WERE PERFORMED FOR THE TOWN OF DEERFIELD DURING THE PAST YEAR ARE AS FOLLOWS:**

1. Co-sponsored the Municipal Law Lecture series. Deerfield officials were invited to these meetings.
2. Conducted traffic counts at eighteen (18) locations in the Town of Deerfield. Data was forwarded to the Planning Board.
3. Forwarded to the Planning Department a copy of the *Regional Bicycle and Pedestrian Plan*.
4. Updated the town's road base map and forwarded copies to the NHDOT and the Board of Selectmen.
5. Provided technical assistance to the Planning Board regarding the information on parking requirements in the SNHPC communities.
6. Provided the Deerfield Conservation Commission a set of documents pertaining to New Hampshire's Wetlands and Shorelands workshop.
7. Provided a videotape of the discussion on the decision of the US Supreme Court on Tahoe Sierra Preservation Council Inc., et al. vs. Tahoe Regional Planning Agency, et al.
8. Provided technical assistance regarding Planning Board fees for site plan and subdivision applications in the SNHPC communities.

Deerfield's Representatives to the Commission are:

Frederick J. McGarry  
George H. Thompson

Executive Committee Member: Frederick J. McGarry, Treasurer

## ROCHESTER/RURAL DISTRICT VNA & HOSPICE

Your VNA & Hospice continues as your home health agency providing intermittent skilled home care to individuals of all ages. Our services include nursing, rehabilitation, personal care, medical social services and homemaking. We are proudly celebrating 90 years of service to the community. Your community support allows us to provide care to those with no insurance, those that have insurance that does not cover a significant portion of the cost of care provided and to provide services for which there is no reimbursement.

We are proud of our clinical staff, which includes nurses trained in the specialty fields of: wound care, diabetic education, ostomy care, lactation, IV care and management, psychiatric nursing and hospice. We have a very experienced group of professionals on staff and they are managing much more acutely ill patients on a daily basis. It is not just a cliché that hospital stays are shorter and people are leaving hospitals sicker, it is the truth.

We have spent the last year transitioning to our new home care software and implementing a point of care, electronic record. This means that each of our professional clinicians have a laptop and immediate access to all pertinent medical records. The nursing shortage is an actuality and we are depending on technology to help us deal with the shortage. With the aid of an electronic record, time for trips to the office can be decreased, duplication as simple as writing the patient name on each piece of documentation is eliminated and information is current, not waiting to be filed.

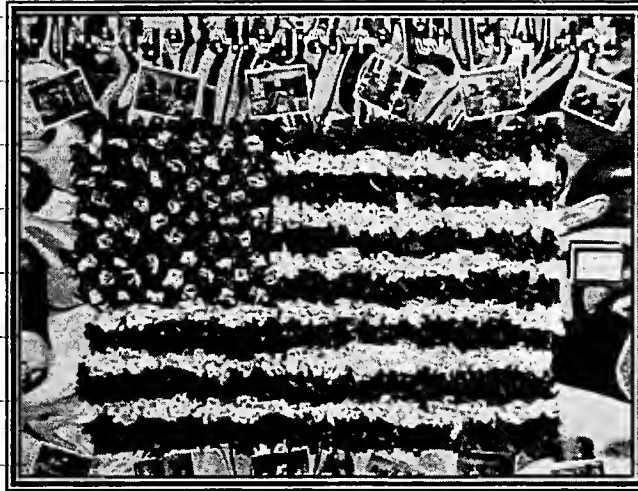
We are also able to monitor patients via a telehealth unit, assessing the patient from the office. We are able to monitor blood pressure, pulse, weight, blood sugar and verify that the patient is taking their medication appropriately. The patient can be visualized while the visit is made and wounds can be assessed. These types of advancements in care will help us cope with the nursing shortage as we move forward.

### **Total visits** provided in Deerfield in 2003 (annualized):

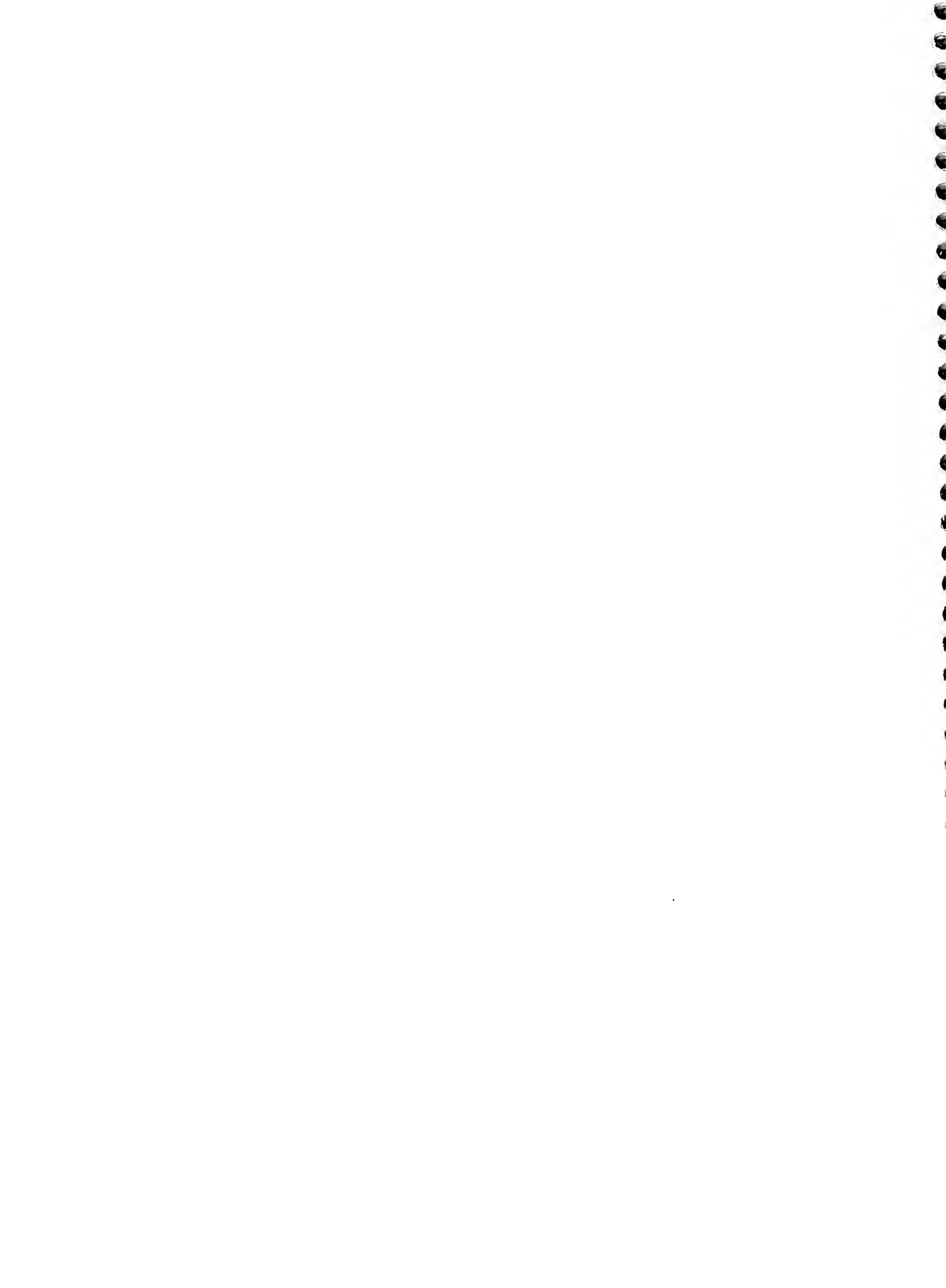
Skilled Nurse	309	<b><u>Percentage of patients:</u></b>	
Physical Therapy	32	Medicare	66%
Occupational Therapy	3	Medicaid / HCBC	27%
Speech Therapy	0	Private insurance	7%
Medical Social Worker	2	Self pay	0%
Licensed Nursing Assistant	71	Grant funding	0%
Homemaking	0	<b><u>Percentage of patients</u></b>	
		over 76 years =	55%

Submitted by: Linda Hotchkiss RN, MHSA Executive Director

# Deerfield School District



**2003  
REPORTS**



**OFFICERS OF THE DISTRICT**  
**For the Year Ending June 2003**

**MODERATOR**  
Douglas Leavitt

**SCHOOL BOARD**

Kevin Barry	Term Expires 2004
Donald Gorman	Term Expires 2005
Judy Williams	Term Expires 2005
John Harrington	Term Expires 2006
Kevin Webber	Term Expires 2006

**DISTRICT CLERK**  
Kandy Davitt

**DISTRICT TREASURER**  
Cindy Tomilson

**SUPERINTENDENT OF SCHOOLS**  
Thomas Haley

**ASST. SUPERINTENDENT OF SCHOOLS**  
David Dziura

**BUSINESS ADMINISTRATOR**  
Peter Aubrey

**PRINCIPAL**  
Paul Yergeau

## **THE STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:**

You are hereby notified to meet at the Town Hall in said District on the 9th day of March, 2004 at 7:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose one member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.
5. BY PETITION: Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the School District of Deerfield on the second Tuesday of March.

The polls are to open at 7:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Deerfield this 5th day of February, 2004.

Kevin Barry, Chair  
Donald Gorman  
John Harrington  
Kevin Webber  
Judy Williams  
Deerfield School Board



## THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Deerfield Community School in said District on the 20th day of March, 2004 at 9:00 o'clock in the morning to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.

2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

3. To see if the District will vote to raise and appropriate the sum of \$2,152,010 to provide for the high school tuition costs of Deerfield students. **This is a special warrant article.**

*School Board recommends approval*  
*Budget Committee recommends approval*

4. To see if the District will vote to approve the long-term, exclusive high school tuition agreement negotiated by the Deerfield School Board with the Concord School District.

5. To see if the District will vote to create an expendable general trust fund under the provisions of RSA 198:20-c to be known as the Roof Repair Trust Fund, for the purpose of funding future replacement at Deerfield Community School, and to raise and appropriate the sum of up to \$40,000, from surplus, for this purpose, and to authorize the use/transfer of up to \$40,000 from the June, 2004 fund balance for this purpose.

*School Board recommends approval*  
*Budget Committee recommends approval*

6. To see if the District will vote to raise and appropriate the sum of up to \$25,000, from surplus, to be added to the Special Education Trust Fund previously established, and to authorize the use/transfer of up to \$25,000 from the June 30, 2004 fund balance for this purpose.

*School Board recommends approval*  
*Budget Committee recommends approval*

7. To see if the District will vote to raise and appropriate the sum of \$17,000 to support the research and planning activities of the Space Needs Committee.

*School Board recommends approval*  
*Budget Committee recommends approval*

8. To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District, inclusive of all funds appropriated in previous articles on this warrant.

9. To choose Agents and committees in relation to any subjects embraced in the Warrant.

10. To transact other business that may legally come before said meeting.

Given under our hands and seal this 5th day of February, 2004.

Kevin Barry, Chair  
Donald Gorman  
John Harrington  
Kevin Webber  
Judith Williams  
Deerfield School Board

# DEERFIELD SCHOOL DISTRICT 2004/05 BUDGET

Purpose of Appropriation	Expenditures 2002/03	Approved Budget 2003/04	School Board's Budget 2004/05	Budget Committee	
				Recommended 2004/05	Not Recommended 2004/05
INSTRUCTION					
Regular Program	3,432,487	3,836,752	4,310,344	4,310,344	
Special Program	1,697,108	1,925,407	1,948,191	1,948,191	
Other Instructional Programs	15,750	21,500	23,610	23,610	
SUPPORT SERVICES					
Student Support Services	154,602	171,539	195,932	195,932	
Instructional Staff Services	94,923	117,210	120,019	120,019	
General Administration					
Other School Board	33,463	27,379	28,281	28,281	
Executive Administration					
SAU Management Services	168,717	171,956	178,454	178,454	
School Administrative Services	202,403	203,499	213,579	213,579	
Business Services					
Operation/Maint. of Plant	292,249	309,268	338,098	338,098	
Student Transportation	470,969	517,746	567,100	567,100	
Other Support Services	709,838	831,325	946,673	946,673	
Non-Instructional Services	117,457	109,578	105,427	105,427	
Facilities Acquisitions & Const.	2,237	4	4	4	
OTHER OUTLAYS					
Debt Service - Principal	312,374	355,000	55,000	55,000	
Debt Service - Interest	52,263	28,513	15,263	15,263	
To Food Service Fund	0	1	1	1	
To Expendable Trust	0	75,000	0	0	
SPECIAL WARRANT					
ARTICLES					
Roof Repair Trust	0	0	40,000	40,000	
Special Ed. Trust	0	0	25,000	25,000	
Space Needs-Research	0	0	17,000	17,000	
TOTAL APPROPRIATIONS	7,756,840	8,701,677	9,127,976	9,127,976	

## DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2002-2003 EXPENDED	2003-2004 BUDGET	2003-2004 PROJECTED	2004-2005 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>1100 REGULAR PROGRAMS</b>							
001-1100-110-108-000	TEACHERS SALARIES	1,465,095.71	1,671,619.00	1,647,298.00	1,794,945.00	123,326.00	1,794,945.00
	<i>Reflects track increases, personnel changes; includes new 1/2 Health Instructor @ \$15,698</i>						
001-1100-111-108-000	INTERN STIPENDS	7,800.00	7,800.00	7,800.00	7,800.00	0.00	7,800.00
	<i>6 @ \$1,300</i>						
001-1100-112-108-000	SUBSTITUTE SALARIES	33,836.25	18,000.00	14,000.00	21,600.00	3,600.00	21,600.00
	<i>Established formula of 60 people X 6 days X \$60/day.</i>						
001-1100-113-108-055	TECH REPAIR	7,967.77	11,742.00	11,742.00	11,000.00	(742.00)	11,000.00
	<i>Reflects current staffing. Implementation of new server and continued replacement of older problematic machines reflects projected hours.</i>						
001-1100-114-108-000	AIDE SALARIES	25,944.19	27,358.00	15,486.00	26,614.00	(744.00)	26,614.00
	<i>(2) Kindergarten + (1) part-time classroom aide</i>						
001-1100-115-108-000	TITLE 1/READING RECOVERY	8,208.32	82,765.00	73,711.00	99,211.00	16,446.00	99,211.00
	<i>Salary for (2) full-time positions for FY 05 - Gross budgeted - Title 1 funds to offset \$41,353</i>						
	<b>REGULAR PROGRAMS SALARIES</b>	<b>1,548,852.24</b>	<b>1,819,284.00</b>	<b>1,770,017.00</b>	<b>1,961,170.00</b>	<b>141,886.00</b>	<b>1,961,170.00</b>
001-1100-561-108-000	HIGH SCHOOL TUITION	1,623,067.22	1,827,374.00	1,994,156.00	2,152,010.00	324,636.00	2,152,010.00

Budgets High School Tuition for 247 students at area high schools. Current year High School enrollment is 240 students

- 14 STUDENTS AT P.A. @ \$7,928 = \$109,592 (3.0% estimated increase - current tuition \$7,600)  
 33 STUDENTS AT COE-BROWN @ \$9,581 = \$316,173 (9.9% actual increase - current tuition \$8,720)  
 166 STUDENTS AT CONCORD HIGH @ \$8,774 = \$1,456,484 (2.9% actual increase - current tuition \$8,527)  
 10 STUDENTS AT CONCORD HIGH @ \$8,953 = \$89,530 (2.9% actual increase - current tuition \$8,701)  
 6 STUDENTS AT CENTRAL @ \$6,700 = \$40,200 (no increase - current tuition \$6,700)  
 6 STUDENTS AT MEMORIAL @ \$6,700 = \$40,200 (no increase - current tuition \$6,700)  
 6 STUDENT AT DOVER HIGH @ \$8,847 = \$53,082 (8.0% estimated increase - current tuition \$8,191.54)  
 3 STUDENTS AT RAYMOND HIGH @ \$7,552 = \$22,656 (2.7% actual increase - current tuition \$7,356)  
 3 STUDENT AT SOMERSWORTH HIGH @ \$8,031 = \$24,093 (10.4% actual increase - current tuition \$7,276)

<b>INSTRUCTIONAL EQUIPMENT-REPAIR</b>							
001-1100-430-108-000	INSTR. EQUIPMENT REPAIR	10,345.47	7,000.00	7,000.00	7,000.00	0.00	7,000.00
	<i>Projection for repairs to aging equipment</i>						
001-1100-430-108-055	TECHNOLOGY EQUIPMENT REPAIR	2,896.98	1,000.00	1,000.00	2,000.00	1,000.00	2,000.00
	<i>Printer and wiring expenses; Network OS maintenance agreement</i>						
001-1100-611-108-055	COMPUTER REPAIR PARTS	6,488.72	4,000.00	3,000.00	5,000.00	1,000.00	5,000.00
	<i>Regularly replaced items and replacement of machine parts that are out of warranty</i>						
	<b>INSTRUCTIONAL EQUIPMENT - REPAIR</b>	<b>19,711.17</b>	<b>12,000.00</b>	<b>11,000.00</b>	<b>14,000.00</b>	<b>2,000.00</b>	<b>14,000.00</b>

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2002-2003 EXPENDED	2003-2004 BUDGET	2003-2004 PROJECTED	2004-2005 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>TEACHING SUPPLIES</b>							
001-1100-610-108-000	GENERAL SUPPLIES	28,899.56	39,000.00	39,000.00	35,000.00	(4,000.00)	35,000.00
	<i>Figure compiled using five year average</i>						
001-1100-610-108-006	FOREIGN LANGUAGE	1,988.42	3,000.00	3,000.00	2,500.00	(500.00)	2,500.00
001-1100-610-108-008	ART	11,008.86	13,682.00	13,682.00	13,955.00	273.00	13,955.00
001-1100-610-108-017	GUIDANCE	786.38	814.00	814.00	814.00	0.00	814.00
001-1100-610-108-023	MATH	7,897.36	7,550.00	7,550.00	9,930.00	2,380.00	9,930.00
	<i>Replace textbooks 6,7,8</i>						
001-1100-610-108-024	MUSIC	2,047.57	4,200.00	4,200.00	2,500.00	(1,700.00)	2,500.00
001-1100-610-108-025	PHYSICAL EDUCATION	3,317.67	3,519.00	3,519.00	2,019.00	(1,500.00)	2,019.00
001-1100-610-108-027	LANGUAGE ARTS	25,246.00	26,898.00	26,898.00	19,445.00	(7,453.00)	19,445.00
001-1100-610-108-029	SCIENCE	6,303.55	9,697.00	9,697.00	8,250.00	(1,447.00)	8,250.00
001-1100-610-108-030	SOCIAL STUDIES	7,084.39	7,404.00	7,404.00	7,404.00	0.00	7,404.00
001-1100-650-108-055	SOFTWARE-REG. ED. PROGRAMS	7,734.47	6,000.00	6,000.00	6,000.00	0.00	6,000.00
	<i>Includes consumable materials such as paper &amp; pencils, as well as texts, resource materials such as dictionaries, and lab materials. Costs here have been determined using 5 year cost averaging. Some costs have been moved to item repair and replacement.</i>						
	<b>TEACHING SUPPLIES</b>	<b>102,302.23</b>	<b>121,764.00</b>	<b>121,764.00</b>	<b>107,817.00</b>	<b>(13,947.00)</b>	<b>107,817.00</b>
<b>INSTRUCTIONAL EQUIPMENT</b>							
001-1100-731-108-000	NEW INSTRUCTIONAL EQUIPMENT	799.89	1.00	1,806.00	2,700.00	2,699.00	2,700.00
	<i>Physical education, music and language arts items such as listening stations moved from teaching supplies</i>						
001-1100-733-108-000	NEW FURNITURE/FIXTURES	(170.92)	2,116.00	2,393.00	3,000.00	884.00	3,000.00
	<i>New furnishings such as bookcases, teacher desks, stools, storage cabinets, and shelving units</i>						
001-1100-733-108-055	NEW FURNITURE - COMPUTER	814.27	600.00	600.00	600.00	0.00	600.00
	<i>Ergonomically correct furnishings for computers</i>						
001-1100-734-108-000	NEW TECHNOLOGY EQUIPMENT	3,404.95	1.00	0.00	1.00	0.00	1.00
001-1100-734-108-055	NEW COMPUTER/NETWORK EQUIP	1,716.00	2,890.00	2,890.00	1.00	(2,889.00)	1.00
001-1100-735-108-000	INSTRUCTIONAL EQUIP. REPLACEMENT	6,708.54	3,230.00	3,230.00	7,230.00	4,000.00	7,230.00
	<i>Replacement of items such as music and PE equipment, classroom VCRs, tape recorders, digital cameras, AV carts, and overhead projectors</i>						
001-1100-737-108-000	FURNITURE/ FIXTURE REPLACEMENT	4,427.25	6,818.00	6,842.00	7,000.00	182.00	7,000.00
	<i>Replacement of furniture on established replacement schedule</i>						
001-1100-738-108-055	COMPUTER/NETWORK REPLACEMENT	18,415.91	27,500.00	26,602.00	16,400.00	(11,100.00)	16,400.00
	<i>Computer purchase (regular replacement cycle), additional computer for classroom added last year, replacement peripherals</i>						
	<b>INSTRUCTIONAL EQUIPMENT</b>	<b>36,115.89</b>	<b>43,156.00</b>	<b>44,363.00</b>	<b>36,932.00</b>	<b>(6,224.00)</b>	<b>36,932.00</b>
	<b>TOTAL 1100</b>	<b>3,330,048.75</b>	<b>3,823,578.00</b>	<b>3,941,300.00</b>	<b>4,271,929.00</b>	<b>448,351.00</b>	<b>4,271,929.00</b>

## DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2002-2003 EXPENDED	2003-2004 BUDGET	2003-2004 PROJECTED	2004-2005 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>1200 SPECIAL PROGRAMS</b>							
001-1200-110-108-000	TEACHERS SALARIES	393,374.15	487,767.00	494,535.00	562,369.00	74,602.00	562,369.00
	<i>Reflects only track increases &amp; personnel changes</i>						
001-1200-111-108-000	SPEC. ED. SECRETARY	12,880.00	13,339.00	11,134.00	13,339.00	0.00	13,339.00
001-1200-114-108-000	AIDE SALARIES	351,897.13	352,009.00	383,361.00	391,030.00	39,021.00	391,030.00
	<i>FY 2003/2004 budgeted 29 aides, current actual aides 32</i>						
001-1200-115-108-000	SUMMER SERVICES	46,950.08	49,500.00	49,981.00	48,500.00	(1,000.00)	48,500.00
	<i>Program held at DCS, mandated by Federal Law, to prevent regression</i>						
001-1200-116-108-000	SPECIAL ED. COORDINATOR	46,051.96	52,788.00	52,788.00	52,788.00	0.00	52,788.00
001-1200-117-108-000	PRESCHOOL AIDES	9,220.80	24,340.00	15,466.00	19,500.00	(4,840.00)	19,500.00
	<i>(3) part-time positions</i>						
001-1200-312-108-000	CENTRAL ADMIN. COST	27,959.94	31,101.00	31,092.00	33,854.00	2,753.00	33,854.00
	<i>Transportation &amp; Out of District coordination, Sped federal funds bookkeeping, Spedis data entry &amp; monitoring</i>						
001-1200-321-108-000	TUTORING SERVICES	0.00	1.00	0.00	1,500.00	1,499.00	1,500.00
	<i>Required by law for housebound/extended day students</i>						
001-1200-322-108-000	SPECIAL ED. TRAINING	0.00	800.00	800.00	2,000.00	1,200.00	2,000.00
	<i>Required by law</i>						
001-1200-323-108-000	CONTRACTED SERVICES	81,011.26	64,300.00	51,120.00	59,000.00	(5,300.00)	59,000.00
	<i>Vision &amp; OT services, Autism &amp; EH consultants, Outside evals, Inclusion facilitator</i>						
	<b>SPECIAL PROGRAMS SALARIES AND SERVICES</b>	<b>969,345.32</b>	<b>1,075,945.00</b>	<b>1,090,277.00</b>	<b>1,183,880.00</b>	<b>107,935.00</b>	<b>1,183,880.00</b>
001-1200-568-108-000	SUMMER PROGRAM TUITION	26,171.95	24,000.00	42,324.00	45,050.00	21,050.00	45,050.00
	<i>Reflects currently identified students who will need intensive summer programming</i>						
001-1200-569-108-000	SPECIAL PLACEMENTS/TUITION	692,423.43	804,935.00	668,200.00	699,140.00	(105,795.00)	699,140.00
	<i>Supports out-of-district placements and tuition mandated by disabled students' education plans</i>						
<b>SPECIAL PROGRAM MILEAGE AND SUPPLIES</b>							
001-1200-580-108-000	SPECIAL ED. MILEAGE	705.59	1,250.00	1,250.00	350.00	(900.00)	350.00
001-1200-610-108-000	SPECIAL ED. SUPPLIES	6,405.59	11,500.00	11,500.00	13,150.00	1,650.00	13,150.00
	<i>Summer program &amp; general teaching supplies</i>						
001-1200-650-108-055	COMPUTER SOFTWARE	1,061.07	1,000.00	1,000.00	1,000.00	0.00	1,000.00
	<b>SPECIAL PROGRAM MILEAGE AND SUPPLIES</b>	<b>8,172.25</b>	<b>13,750.00</b>	<b>13,750.00</b>	<b>14,500.00</b>	<b>750.00</b>	<b>14,500.00</b>

DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2002-2003 EXPENDED	2003-2004 BUDGET	2003-2004 PROJECTED	2004-2005 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>SPECIAL PROGRAM EQUIPMENT</b>							
001-1200-430-108-000	EQUIPMENT REPAIRS/MAINT. AGREEMENTS	0.00	0.00	0.00	3,624.00	3,624.00	3,624.00
	<i>Copier - budgeted in 2490-430 for FY 03/04</i>						
001-1200-733-108-000	NEW FURNITURE/FIXTURES/EQUIP	0.00	4,176.00	4,176.00	1.00	(4,175.00)	1.00
001-1200-734-108-055	NEW COMPUTER/NETWORK EQUIP	995.00	2,600.00	2,600.00	1,995.00	(605.00)	1,995.00
	<i>Equipment required by IEP's (1 child specific computer and assistive devices)</i>						
001-1200-738-108-055	REPLACE COMPUTER/NETWORK EQUIP	0.00	1.00	0.00	1.00	0.00	1.00
	SPECIAL PROGRAM EQUIPMENT	995.00	6,777.00	6,776.00	5,621.00	(1,156.00)	5,621.00
	<b>TOTAL 1200</b>	<b>1,697,107.95</b>	<b>1,925,407.00</b>	<b>1,821,327.00</b>	<b>1,948,191.00</b>	<b>22,784.00</b>	<b>1,948,191.00</b>
<b>1410 OTHER INSTRUCTIONAL PROGRAMS</b>							
001-1410-110-108-000	COCURRICULAR SALARIES	9,600.00	13,400.00	13,400.00	15,300.00	1,900.00	15,300.00
	<i>Increase in Athletic Director salary, addition of assistant track and softball coaches</i>						
001-1410-340-108-000	COCURRICULAR OFFICIALS	3,570.00	4,200.00	4,200.00	4,410.00	210.00	4,410.00
	<i>Includes softball</i>						
001-1410-610-108-000	COCURRICULAR SUPPLIES	2,580.17	3,900.00	3,900.00	3,900.00	0.00	3,900.00
	<i>Supplies used for sports and extra curricular programs such as scripts for school play, and team uniforms</i>						
	<b>TOTAL 1410</b>	<b>15,750.17</b>	<b>21,500.00</b>	<b>21,500.00</b>	<b>23,610.00</b>	<b>2,110.00</b>	<b>23,610.00</b>
<b>2120 GUIDANCE</b>							
001-2120-110-108-000	GUIDANCE SALARIES	68,601.00	76,932.00	76,932.00	84,670.00	7,738.00	84,670.00
001-2123-330-108-000	DIAGNOSTIC	44,949.33	41,448.00	41,448.00	66,613.00	25,165.00	66,613.00
	<i>Supports special education appraisal services (testing, psychological services, required evaluation updates.)</i>						
	<b>TOTAL 2120</b>	<b>113,550.33</b>	<b>118,380.00</b>	<b>118,380.00</b>	<b>151,283.00</b>	<b>32,903.00</b>	<b>151,283.00</b>
<b>2130 HEALTH</b>							
001-2134-110-108-000	NURSING SALARY	39,200.00	40,848.00	40,848.00	42,458.00	1,610.00	42,458.00
001-2134-430-108-000	HEALTH EQUIPMENT REPAIR	150.00	150.00	188.00	200.00	50.00	200.00
001-2134-610-108-000	MEDICAL SUPPLIES	520.13	550.00	550.00	550.00	0.00	550.00
001-2134-641-108-000	HEALTH BOOKS	395.06	350.00	350.00	380.00	30.00	380.00
001-2134-642-108-000	MEDICAL/A.V.	50.00	60.00	60.00	60.00	0.00	60.00
001-2134-739-108-000	REPLACEMENT EQUIPMENT	0.00	1.00	0.00	1.00	0.00	1.00
	<b>TOTAL 2130</b>	<b>40,315.19</b>	<b>41,959.00</b>	<b>41,996.00</b>	<b>43,649.00</b>	<b>1,690.00</b>	<b>43,649.00</b>

## DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2002-2003 EXPENDED	2003-2004 BUDGET	2003-2004 PROJECTED	2004-2005 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2190 OTHER PUPIL SERVICES</b>							
001-2190-890-108-000	ASSEMBLY	486.80	1,000.00	1,000.00	1,000.00	0.00	1,000.00
	<i>Salary for outside speakers for the entire student body. Often is offset by grants and donations from the community.</i>						
<b>TOTAL 2190</b>		<b>486.80</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>

**2210 IMPROVEMENT OF INSTRUCTION.**

001-2213-110-108-000	CURRICULUM STIPENDS	0.00	0.00	0.00	11,000.00	11,000.00	11,000.00
	<i>Split out from 2213-322 below; includes stipends for out of school time spent by staff in development of curriculum frameworks</i>						
001-2213-322-108-000	CURRICULUM DEVELOPMENT	5,875.00	17,000.00	17,000.00	6,000.00	(11,000.00)	6,000.00
	<i>Funds used for training in all curricular areas including newly implemented frameworks or mandated program changes</i>						
001-2219-322-108-000	IN-SERVICE TRAINING	2,500.00	2,500.00	2,500.00	2,500.00	0.00	2,500.00
	<i>Funding for staff development</i>						
001-2219-329-108-000	STAFF COURSE REIMBURSEMENT	5,721.45	12,000.00	12,000.00	12,000.00	0.00	12,000.00
	<i>Per negotiated contract</i>						
001-2219-641-108-000	PROF. BOOKS/SUBSCRIPTIONS	257.07	425.00	425.00	425.00	0.00	425.00
<b>TOTAL 2210</b>		<b>14,353.52</b>	<b>31,925.00</b>	<b>31,925.00</b>	<b>31,925.00</b>	<b>0.00</b>	<b>31,925.00</b>

**2220 EDUCATIONAL MEDIA**

001-2222-111-108-000	LIBRARY INSTRUCTOR	39,724.04	44,810.00	44,810.00	47,926.00	3,116.00	47,926.00
001-2222-114-108-000	LIBRARY AIDE SALARY	6,451.20	8,258.00	8,307.00	8,307.00	49.00	8,307.00
001-2222-610-108-000	LIBRARY SUPPLIES	555.97	600.00	674.00	600.00	0.00	600.00
001-2222-640-108-000	LIBRARY PERIODICALS	697.41	602.00	602.00	700.00	98.00	700.00
001-2222-641-108-000	LIBRARY-GENERAL REFERENCE MATERIAL	6,863.23	6,960.00	6,960.00	6,960.00	0.00	6,960.00
001-2222-739-108-000	LIBRARY EQUIPMENT	2,342.18	455.00	455.00	500.00	45.00	500.00
001-2223-430-108-000	AV REPAIRS/UPGRADES	314.70	1,500.00	1,500.00	1,000.00	(500.00)	1,000.00
001-2223-642-108-000	AUDIO VISUAL MATERIAL	324.36	750.00	750.00	750.00	0.00	750.00
001-2223-650-108-000	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
001-2223-734-108-000	AUDIO VISUAL EQUIPMENT	1,943.70	2,050.00	2,050.00	2,050.00	0.00	2,050.00
001-2223-738-108-055	REPLACE COMPUTER/NETWORK EQUIP	0.00	0.00	0.00	1.00	1.00	1.00
<b>TOTAL 2220</b>		<b>59,216.79</b>	<b>65,985.00</b>	<b>66,108.00</b>	<b>68,794.00</b>	<b>2,809.00</b>	<b>68,794.00</b>

**2290 OTHER INST. STAFF SERVICES.**

001-2290-320-108-000	WORKSHOPS & CONFERENCES-NON-CERT.	3,497.50	5,000.00	5,000.00	5,000.00	0.00	5,000.00
001-2290-322-108-000	WORKSHOPS & CONFERENCES-CERTIFIED	15,214.47	11,500.00	11,500.00	11,500.00	0.00	11,500.00
	<i>Per negotiated contract</i>						
<b>TOTAL 2290</b>		<b>18,711.97</b>	<b>16,500.00</b>	<b>16,500.00</b>	<b>16,500.00</b>	<b>0.00</b>	<b>16,500.00</b>



## DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2002-2003 EXPENDED	2003-2004 BUDGET	2003-2004 PROJECTED	2004-2005 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>2310 SCHOOL BOARD</b>							
001-2310-110-108-000	SCHOOL BOARD SALARIES	1,600.00	2,000.00	2,000.00	2,000.00	0.00	2,000.00
001-2310-115-108-000	SCHOOL BOARD SECRETARY	1,015.00	1,800.00	1,800.00	2,160.00	360.00	2,160.00
001-2310-300-108-000	FIXED ASSET TRACKING	432.00	0.00	0.00	0.00	0.00	0.00
001-2310-330-108-000	CONTRACTED SERVICES	0.00	1.00	0.00	1.00	0.00	1.00
001-2310-340-108-000	CENSUS	0.00	1.00	0.00	1.00	0.00	1.00
001-2310-540-108-000	ADVERTISING	6,137.72	4,000.00	4,000.00	6,000.00	2,000.00	6,000.00
<i>Though much advertising is now done through websites, newsprint advertising costs have risen substantially</i>							
001-2310-610-108-000	BOARD EXPENSES	3,442.77	4,100.00	4,100.00	4,100.00	0.00	4,100.00
001-2310-810-108-000	N.H.S.B.A. DUES	3,128.66	3,129.00	3,210.00	3,210.00	81.00	3,210.00
001-2312-115-108-000	CLERK - DISTRICT MEETING	135.00	505.00	505.00	505.00	0.00	505.00
001-2313-110-108-000	TREASURER SALARY	1,000.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00
001-2313-610-108-000	TREASURER'S EXPENSE	1,065.76	1,200.00	1,200.00	1,200.00	0.00	1,200.00
001-2314-121-108-000	MODERATOR	110.00	110.00	110.00	110.00	0.00	110.00
001-2314-340-108-000	LEGAL NOTICES	186.39	100.00	100.00	100.00	0.00	100.00
001-2314-800-108-000	SCHOOL DISTRICT MEETING EXP.	3,245.00	2,800.00	2,800.00	2,800.00	0.00	2,800.00
001-2317-300-108-000	AUDITORS	2,033.00	2,033.00	2,033.00	2,094.00	61.00	2,094.00
001-2318-300-108-000	ATTORNEYS	9,824.65	3,000.00	3,000.00	3,000.00	0.00	3,000.00
<b>TOTAL 2310</b>		<b>33,355.95</b>	<b>25,779.00</b>	<b>25,858.00</b>	<b>28,281.00</b>	<b>2,502.00</b>	<b>28,281.00</b>
<b>2321 SAU MANAGEMENT SERVICE</b>							
001-2321-312-108-000	DISTRICT SHARE	168,717.00	171,956.00	171,956.00	178,454.00	6,498.00	178,454.00
<i>SAU Budget Share up 0.5%. Deerfield share increase based upon student enrollment down 2% and equalized valuation of property up 2.5%. Extra Revenue decreased</i>							
<b>TOTAL 2321</b>		<b>168,717.00</b>	<b>171,956.00</b>	<b>171,956.00</b>	<b>178,454.00</b>	<b>6,498.00</b>	<b>178,454.00</b>
<b>2400 SCHOOL ADMINISTRATIVE SERVICES</b>							
001-2410-110-108-000	PRINCIPAL'S SALARY	70,883.22	66,904.00	66,904.00	69,580.00	2,676.00	69,580.00
001-2410-111-108-000	ASST. PRINCIPAL'S SALARY	47,118.00	51,000.00	51,000.00	51,000.00	0.00	51,000.00
001-2410-550-108-000	PRINTING SERVICES	0.00	0.00	0.00	3,400.00	3,400.00	3,400.00
<i>Consolidation of outside printing services previously in a variety of locations in the budget. Used for printing of math assessments, bus, student, and faculty handbooks.</i>							
001-2410-810-108-000	PROFESSIONAL DUES - SCHOOL ADMIN.	1,338.00	1,700.00	1,700.00	1,700.00	0.00	1,700.00
001-2411-115-108-000	SECRETARY SALARIES	48,820.40	50,413.00	50,426.00	50,298.00	(115.00)	50,298.00
001-2411-116-108-000	SUMMER SECRETARIAL	1,783.18	2,559.00	1,485.00	2,559.00	0.00	2,559.00
001-2490-110-108-055	TECH COORD - SUMMER	5,235.00	5,235.00	5,235.00	5,389.00	154.00	5,389.00
001-2490-300-108-000	CRIMINAL RECORDS CHECK	703.00	900.00	900.00	900.00	0.00	900.00
001-2490-330-108-000	SCHOOL RESOURCE OFFICER	0.00	1.00	0.00	0.00	(1.00)	0.00

## DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2002-2003 EXPENDED	2003-2004 BUDGET	2003-2004 PROJECTED	2004-2005 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
001-2490-430-108-000	EQUIPMENT REPAIRS/MAINT AGREEMENTS	5,740.00	9,750.00	9,750.00	13,224.00	3,474.00	13,224.00
	Maintenance agreements for three non sped copiers; and lease on one non-sped copier						
001-2490-430-108-055	MAINT CONTRACTS/AGREEMENTS-COMPUTER	2,471.80	1,100.00	1,100.00	2,100.00	1,000.00	2,100.00
	MMS, and Jackson 600 maintenance agreements						
001-2490-431-108-055	OUTSIDE TECH SUPPORT-COMPUTERS	0.00	1.00	0.00	1.00	0.00	1.00
001-2490-534-108-000	POSTAGE	2,469.06	2,500.00	2,500.00	2,700.00	200.00	2,700.00
001-2490-580-108-000	TRAVEL/CONFERENCES/COURSES	3,813.16	6,600.00	6,600.00	6,600.00	0.00	6,600.00
001-2490-610-108-000	OFFICE SUPPLIES	2,531.81	3,000.00	3,000.00	3,000.00	0.00	3,000.00
001-2490-641-108-000	PROFESSIONAL BOOKS/SUBSCRIPTIONS	81.77	175.00	175.00	175.00	0.00	175.00
001-2490-650-108-055	COMPUTER SOFTWARE	7,980.00	500.00	500.00	1.00	(499.00)	1.00
001-2490-733-108-000	NEW EQUIPMENT	554.91	210.00	210.00	1.00	(209.00)	1.00
001-2490-738-108-055	REPLACE COMPUTER/NETWORK EQUIP	0.00	1.00	0.00	1.00	0.00	1.00
001-2490-890-108-000	COMMENCEMENT	879.85	950.00	950.00	950.00	0.00	950.00
<b>TOTAL 2400</b>		<b>202,403.16</b>	<b>203,499.00</b>	<b>202,435.00</b>	<b>213,579.00</b>	<b>10,080.00</b>	<b>213,579.00</b>

## 2600 OPERATION/MAINTENANCE

001-2610-110-108-000	CUSTODIAN SALARIES	122,165.21	120,189.00	119,454.00	123,990.00	3,801.00	123,990.00
	Maintenance director, (3) full-time custodians (1) part-time custodian; summer help \$3,200; substitutes \$2,240; Summer painting \$3,060						
001-2610-580-108-000	CUSTODIAN MILEAGE	662.05	300.00	300.00	300.00	0.00	300.00
001-2620-441-108-000	MODULAR RENTAL	42,983.35	35,400.00	35,400.00	68,980.00	33,580.00	68,980.00
	1st Modular (renewal year 1 of 2 year lease) \$17,700; 2nd Modular (year 3 of 3 year lease) \$14,400; New 3rd Modular (2 year lease)						
001-2620-531-108-000	TELEPHONE	7,676.11	7,600.00	6,200.00	7,700.00	100.00	7,700.00
001-2620-600-108-000	CLEANING SUPPLIES	6,851.49	6,549.00	6,549.00	6,876.00	327.00	6,876.00
001-2620-622-108-000	ELECTRIC	42,373.12	49,700.00	45,500.00	44,492.00	(5,208.00)	44,492.00
	Projecting 5% increase in rates						
001-2620-623-108-000	PROPANE	6,011.51	6,160.00	7,000.00	6,160.00	0.00	6,160.00
001-2620-624-108-000	OIL	14,021.69	13,500.00	14,750.00	16,013.00	2,513.00	16,013.00
	Based on prior year expenditures + 14.2% Increase						
001-2620-731-108-000	EQUIPMENT - NEW	196.90	1.00	374.00	995.00	994.00	995.00
	Floor scrubber						
001-2620-733-108-000	NEW FURNISHINGS & FIXTURES	1,848.88	1,708.00	1,708.00	1,600.00	(108.00)	1,600.00
	Materials for construction of cubbies, book shelves and additional classroom fixtures						
001-2620-735-108-000	EQUIPMENT REPLACEMENT	10,623.10	9,716.00	2,830.00	1.00	(9,715.00)	1.00
001-2620-737-108-000	REPLACEMENT FURN. & FIXTURES	0.00	7,210.00	7,210.00	2,290.00	(4,920.00)	2,290.00
	Replace bathroom partitions						
001-2621-520-108-000	SMP INSURANCE	14,524.00	16,199.00	14,010.00	16,177.00	(22.00)	16,177.00
	Based on current year cost + 5%						

## DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2002-2003 EXPENDED	2003-2004 BUDGET	2003-2004 PROJECTED	2004-2005 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
001-2621-610-108-000	MAINTENANCE SUPPLIES	4,330.77	2,751.00	2,751.00	2,120.00	(631.00)	2,120.00
001-2630-424-108-000	GROUNDS MAINTENANCE	2,638.90	7,288.00	7,288.00	3,940.00	(3,348.00)	3,940.00
001-2840-430-108-000	EQUIPMENT REPAIRS	3,315.80	6,440.00	7,438.00	3,500.00	(2,940.00)	3,500.00
001-2640-431-108-000	CONTRACTED SERVICES	8,927.01	16,407.00	22,903.00	29,214.00	12,807.00	29,214.00
001-2640-610-108-000	PREVENTIVE MAINTENANCE SUPPLIES	3,099.57	2,150.00	2,150.00	3,750.00	1,600.00	3,750.00
<b>TOTAL 2600</b>		<b>292,249.46</b>	<b>309,268.00</b>	<b>303,815.00</b>	<b>338,098.00</b>	<b>28,830.00</b>	<b>338,098.00</b>
<b>2720 PUPIL TRANSPORTATION</b>							
001-2721-519-108-000	TRANSPORTATION CONTRACT	236,088.00	247,896.00	247,896.00	315,000.00	67,104.00	315,000.00
001-2722-518-108-000	SUMMER TRANSPORTATION	14,174.84	18,950.00	10,602.00	6,700.00	(12,250.00)	6,700.00
001-2722-519-108-000	SPECIAL ED TRANSPORTATION	209,687.55	241,400.00	191,696.00	233,700.00	(7,700.00)	233,700.00
	<i>Provides for needs of currently identified disabled children</i>						
001-2724-519-108-000	ATHLETIC TRIPS	3,656.03	2,700.00	2,700.00	3,700.00	1,000.00	3,700.00
001-2725-519-108-000	FIELD TRIPS	7,362.85	6,800.00	6,800.00	8,000.00	1,200.00	8,000.00
<b>TOTAL 2700</b>		<b>470,969.27</b>	<b>517,746.00</b>	<b>459,694.00</b>	<b>567,100.00</b>	<b>49,354.00</b>	<b>567,100.00</b>
<b>2900 OTHER SUPPORT SERVICES</b>							
001-2900-211-108-000	HEALTH INSURANCE	379,024.66	438,348.00	435,531.00	508,367.00	70,019.00	508,367.00
	<i>Reflects average increase of 14.9 %</i>						
001-2900-212-108-000	DENTAL INSURANCE	26,364.97	34,436.00	35,445.00	39,059.00	4,623.00	39,059.00
	<i>9.3% rate increase</i>						
001-2900-213-108-000	LIFE INSURANCE	6,642.51	8,609.00	8,626.00	9,419.00	810.00	9,419.00
001-2900-214-108-000	DISABILITY INSURANCE	3,854.30	10,170.00	10,831.00	11,954.00	1,784.00	11,954.00
001-2900-220-108-000	FICA	213,079.75	240,117.00	238,517.00	261,451.00	21,334.00	261,451.00
001-2900-232-108-000	TEACHER RETIREMENT	55,990.39	65,116.00	64,652.00	71,003.00	5,887.00	71,003.00
001-2900-238-108-000	SEPARATION BENEFIT	3,999.96	0.00	0.00	0.00	0.00	0.00
001-2900-239-108-000	ANNUITIES	14,429.52	19,264.00	19,264.00	18,747.00	(517.00)	18,747.00
001-2900-250-108-000	UNEMPLOYMENT COMPENSATION	1,965.78	4,328.00	4,328.00	4,520.00	192.00	4,520.00
001-2900-260-108-000	WORKERS' COMPENSATION	4,485.98	10,937.00	6,541.00	12,114.00	1,177.00	12,114.00
001-2900-291-108-000	ADMINISTRATIVE INCREASES	0.00	0.00	0.00	3,902.00	3,902.00	3,902.00
001-2900-292-108-000	NON-CERTIFIED INCREASES	0.00	0.00	0.00	6,137.00	6,137.00	6,137.00
<b>TOTAL 2900</b>		<b>709,837.82</b>	<b>831,325.00</b>	<b>823,735.00</b>	<b>946,673.00</b>	<b>115,348.00</b>	<b>946,673.00</b>

## DEERFIELD SCHOOL DISTRICT - FY 2004-2005 PROPOSED BUDGET

ACCOUNT #	DESCRIPTION	2002-2003 EXPENDED	2003-2004 BUDGET	2003-2004 PROJECTED	2004-2005 PROPOSED	DOLLAR INC./DEC.	MBC RECOMMEND
<b>4200/4500 FACILITIES ACQUISITION/CONSTRUCTION</b>							
001-4100-710-108-000	SITE ACQUISITION/IMPROVEMENT	0.00	1.00	0.00	1.00	0.00	1.00
001-4200-450-108-000	FACILITIES/SITE IMPROVEMENT	4,588.00	1.00	0.00	1.00	0.00	1.00
001-4300-330-108-000	HIGH SCHOOL FEASIBILITY STUDY/OPTIONS	(2,351.00)	1.00	0.00	1.00	0.00	1.00
001-4500-451-108-000	CONTRACTED MAJOR BUILDING REPAIRS	0.00	1.00	0.00	1.00	0.00	1.00
<b>TOTAL 4100/4500</b>		<b>2,237.00</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>
<b>5100 DEBT SERVICE</b>							
001-5110-910-108-000	BONDED DEBT PRINCIPAL	312,374.25	355,000.00	335,800.00	55,000.00	(300,000.00)	55,000.00
001-5120-830-108-000	BONDED DEBT INTEREST	52,282.50	28,513.00	28,513.00	15,263.00	(13,250.00)	15,263.00
<b>TOTAL 5100</b>		<b>364,656.75</b>	<b>383,513.00</b>	<b>364,313.00</b>	<b>70,263.00</b>	<b>(313,250.00)</b>	<b>70,263.00</b>
<b>5220 MISC. ACCOUNTS</b>							
001-5221-930-108-000	TRANSFER TO FOOD SERVICES	0.00	1.00	0.00	1.00	0.00	1.00
<b>TOTAL 5220</b>		<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>
<b>5250 TRANSFERS TO RESERVES &amp; TRUSTS</b>							
001-5252-930-108-000	EXPENDABLE TRUST	0.00	75,000.00	75,000.00	0.00	(75,000.00)	0.00
<b>TOTAL 5250</b>		<b>0.00</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>0.00</b>	<b>(75,000.00)</b>	<b>0.00</b>
<b>GENERAL FUND TOTALS</b>		<b>7,533,947.88</b>	<b>8,564,325.00</b>	<b>8,486,842.00</b>	<b>8,899,334.00</b>	<b>335,009.00</b>	<b>8,899,334.00</b>
<b>FEDERAL PROGRAM GRANTS</b>							
FUND IV FOOD SERVICE PROGRAM		105,436.07	27,774.00	27,774.00	41,215.00	13,441.00	41,215.00
WARRANT - ROOF REPAIR EXPENDABLE TRUST		117,456.50	109,578.00	109,578.00	105,427.00	(4,151.00)	105,427.00
WARRANT - SPECIAL EDUCATION EXPENDABLE TRUST		0.00	0.00	0.00	40,000.00	40,000.00	40,000.00
WARRANT - SPACE NEEDS RESEARCH & PLANNING		0.00	0.00	0.00	25,000.00	25,000.00	25,000.00
<b>TOTAL DISTRICT APPROPRIATION</b>		<b>7,756,840.45</b>	<b>8,701,677.00</b>	<b>8,624,194.00</b>	<b>9,127,976.00</b>	<b>426,299.00</b>	<b>9,127,976.00</b>

# DEERFIELD SCHOOL DISTRICT ESTIMATED REVENUES

<b>REVENUES &amp; CREDITS AVAILABLE TO REDUCE SCHOOL TAXES</b>	<b>REVISED REVENUES 2003/04</b>	<b>SCHOOL BOARD'S BUDGET 2004/05</b>	<b>BUDGET COMMITTEE BUDGET 2004/05</b>
<b>Revenue from Local Sources</b>			
Tuition	18,000.00	26,000.00	26,000.00
Earnings on Investments	1,800.00	1,800.00	1,800.00
Food Service Sales	79,578.00	72,827.00	72,827.00
Other Local Sources	300.00	300.00	300.00
<b>Revenue from State Sources</b>			
School Building Aid	125,968.00	27,322.00	27,322.00
Catastrophic Aid	89,422.00	234,142.00	234,142.00
Child Nutrition	2,000.00	2,000.00	2,000.00
<b>Revenue from Federal Sources</b>			
Federal Program Grants	83,400.00	82,568.00	82,568.00
Child Nutrition Program	28,000.00	30,600.00	30,600.00
Disabilities Programs	88,910.00	102,539.00	102,539.00
Medicaid Distribution	30,000.00	30,000.00	30,000.00
<b>Other Financing Sources</b>			
Voted from Fund Balance	75,000.00	65,000.00	65,000.00
Fund Balance To Reduce Taxes	197,188.00		-
<b>Total Appropriations Recommended</b>	<b>\$819,566.00</b>	<b>\$675,098.00</b>	<b>675,098.00</b>
<b>Cost of Adequate Education</b>	<b>3,249,350.00</b>	<b>2,694,667.00</b>	<b>2,694,667.00</b>
<b>District Assessment</b>	<b>4,632,761.00</b>	<b>5,758,211.00</b>	<b>5,758,211.00</b>
<b>Total Revenues &amp; District Assessments</b>	<b>\$8,701,677.00</b>	<b>\$9,127,976.00</b>	<b>9,127,976.00</b>

**DEERFIELD SCHOOL DISTRICT**  
**SUMMARY REPORT**  
**SPECIAL EDUCATION EXPENDITURES/REVENUES**

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	FY 2001/02	FY 2002/03
Actual Expenditures	\$1,942,436	\$2,199,349
Actual Revenues		
♦ Catastrophic Aid	\$ 51,845	\$ 114,007
♦ Medicaid	19,561	52,356
♦ Federal Grant	76,910	88,910
♦ Tuition	<u>16,939</u>	<u>29,665</u>
Total Offsetting Revenues	\$ 165,255	\$ 284,938

- Notes: • Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
- State Foundation Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

**DEERFIELD SCHOOL DISTRICT  
ANNUAL MEETING  
MARCH 22,2003**

Saturday, March 22 at 9:00 AM Moderator Douglas Leavitt called the Deerfield School District meeting to order.

School District Officials and Administrators were introduced: School Board Chair, Kevin Barry: School Board members Gay Brearley, Jim Eaves Don Gorman and Judy Williams. Also present Superintendent of the SA.U 53 Tom Haley, SAU Business Manager, Peter Aubrey: Building Principal Paul Yergeau, and School Board Counsel Gordon Graham: Assistant Moderator, Steve Barry, Assistant School District clerks Pro Tern, Linda Heon and Kandy Davitt.

The Moderator announced the election results: As of Tuesday, March 11<sup>th</sup>, 2003 newly elected school board members John Harrington and Kevin Webber; Douglas Leavitt, School District Moderator; Cynthia Tomlison, School District Treasurer; Harriet Cady, School District Clerk.

At this time the Moderator asked that everyone take a moment of silent prayer for the safety of our men and women serving in the Persian Gulf.

The Moderator asked that everyone stand for the Pledge of Allegiance,

The moderator then presented the order of voting. Un-Registered voters must be seated in the designated area to the Moderators left. Doug Leavitt then announced that the Rules of the Meeting would be governed by Roberts Rules of Order, as modified by the moderator in accordance with the laws of the State of New Hampshire. Rulings of the Moderator can be overturned. An appeal must be made immediately following the ruling.

The order of the day is the School District Warrant. The Moderator stated he would read each Article, recognize a School Board Chair, MBC or a petitioner to move the Article, and then seek a second. The maker of the motion will be given the opportunity to speak first, and then the Article would be open for discussion. The maker of the motion would be recognized first.

The Moderator explained the voting procedure. The form of voting will first be a showing of raised cards. If the vote is not clear then a show of hands will be counted. A secret ballot will be conducted when requested by five members of the body in writing prior to the card vote on the motion.

The Moderator stated there would be no smoking permitted in the building or on school grounds by state law, He pointed out the four fire exits and said these must be kept clear at all times.

The moderator stated that all speakers will be allowed three minutes to present their views and will be allowed to speak as many times as they wish. Each speaker would have a first turn before a previous speaker is given a second turn.

The number of amendments to each main motion is limited to two or one amendment on the main motion or one on the amendment on the amendment, with the exception of the main budget article.

The Moderator also said if a person wishes to accomplish some action but is not certain how to proceed to ask for assistance.

The moderator then reviewed the process of speaking to the audience. You will be recognized in turn at the microphone, please state your name, and then begin to speak. All remarks must be confined to the subject of the pending question or to question of order or privilege and must be addressed to the moderator. A motion to move the question which stops debate and calls for immediate vote will only be recognized in turn at the microphone. After obtaining a second on the motion to close debate the chair will announce the number of people remaining at the microphone so that the voters will be aware of the people who wish to speak. A motion to move the question will not be accepted from someone who has just spoken and it requires a two-thirds majority.

Mr. Leavitt, the School District Moderator stated that it was now time for a few announcements and awards.

He first wanted to recognize the Coe Brown Basketball team who finished second in class I. Four members of that team came from DCS. Two starters, Captain Jeff Kelley, Will Gazzola, and off the bench Jordon Barnes and Ben Kelley.

The PTO would like to have it announced that they are sponsoring a special guest speaker -Mr. Agati. The program would be April 14<sup>th</sup> at the DCS cafeteria. The topic of the program is " Why do kids do the things they do and what can I do about it."

The moderator announced that Jeff Kelley was awarded \$500.00 as this year's recipient of the F.O.C.U.S scholarship. Jeff volunteered many hours at the Horizon Soup Kitchen. In addition he volunteered as a camp counselor at basketball camp.

The Moderator introduced School Board chairman, Kevin Barry, who presented plaques to outgoing school board members, Gay Brearley, for her work on the High School Building Committee, the Curriculum Review Board and member of the negotiating team for the teachers' contract. Jim Eaves was recognized and appreciated for his professional expertise that he brought to the board, his work as a member of the negotiating team for the Concord High School long term contract and for being a member of the teachers' contract negotiating team.

The Moderator said it was time to take up the Warrant.

**Article 1:** To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.



Reports from the Cooperative, School District Committee. Larry Lassins, Meetinghouse Hill Rd. spoke concerning the cooperative efforts for the high school. The committee discontinued its' research in a cooperative high school since the board was exploring a contract with Concord High School. Larry Lassins wanted to get a sense of the community and if they would like to continue exploring the cooperative venture or become inactive until the Concord High School contract was resolved. Larry Lassins was seeking a sense of the body.

The Moderator asked for a sense of the meeting to see if the Deerfield Residents wanted the Cooperative Committee to remain active or have the committee become inactive until the Concord Contract was resolved.

The Moderator announced that there was a clear majority to have the Cooperative Committee place any activity on hold until negotiations with Concord High School was resolved.  
**Article 2:** To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.

**MOTION, Kevin Barry asked to move the article as read**  
**SECONDED, Gay Brearley**

Harriet Cady, Old Centre Rd. N. commented that inventory is lacking for fixed assets and there is no report of gifts received for the year. She stated that citizens should know "when gifts are received especially, if the gift might end up costing the community something in the future".

**The article was approved on a HAND VOTE and so declared.**

**Article 3:** To see if the district will vote to raise and appropriate the sum of \$1,926,054 to provide for the high school tuition costs of Deerfield students. **This is a special warrant article.**

*School Board recommends approval*

*Budget Committee recommends approval*

**MOTION, Kevin Barry asked to move the article as read SECONDED, Judy Williams**

**Judy Williams moved to amend Article 3 and to change the number to \$1,827,374.00.**  
**The amendment was SECONDED, Kevin Barry**

Judy Williams stated that the original numbers on the warrant were based on the number of students and tuition information that the board had at the time the article was written. Since then the board has had more information and are now able to reduce the cost at a savings of \$6,896, In addition the board would like to reduce the number of high school students by eleven making an additional savings of \$91,784. That is a total of \$98,680.00.

Mr. Bicknell, Mt. View Rd. Chairman of the MBC stated that he would like to support the DCS Board for doing this.

There being no further discussion, the Moderator called for the VOTE on the

**AMMENDMENT TO Article 3. It was a HAND VOTE in the affirmative and so declared.**

There being no discussion of the main article, the Moderator reread Article 3. To see if the district will vote to raise and appropriate the sum of \$1,827,374 to provide for the high school tuition costs of Deerfield students. This is a special warrant article.

There being no further discussion, the Moderator called for the VOTE. It was a HAND VOTE in the affirmative and so declared. **ARTICLE 3 passed.**

**Article 4:** To see if the District will vote to approve the cost items as set forth in the collective bargaining agreement reached between the Deerfield Education Association and the Deerfield School board for the 2003/04 and 2004/05 fiscal, which calls for the following estimated increases in salaries and benefits:

Year 2003/04	\$218,347
Year 2004/05	\$176,979

and further to raise and appropriate the sum of \$218,347 for the 2003/04 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits agreed to by the Deerfield School board and the Deerfield Education Association.

*School Board recommends approval*

*Budget Committee recommends approval*

**MOTION, Gay Brearley asked to move Article 4 as read.**

**SECONDED, Jim Eaves**

Gay Brearley addressed the audience informing them that a handout was available at the door with information on the negotiated teachers' agreement. Gay Brearley stated that it has been the goal of the DCS Board and teachers to bring the district to the state average.

- The board has found that newly certified teachers with a BS Degree at the start level were only being paid at 91 percent of the state average for that same level of education and experience while teachers with Master's Degree and ten or more years experience ten or more years were at 98 percent. It has been demonstrated that the district has had difficulty recruiting newly certified teachers because the pay scale is out of line at the low end. The model that was settled on was a two year agreement with the first year graduated from 8 percent at the low end to 4 percent at step ten. This formula accomplishes 97.7 percent of state average at the base and 101.2 percent at the maximum. Year two is a straight across the board 4 percent.
- Longevity benefits were also a negotiated item. The model was changed to eliminate longevity benefits for any teacher until a teacher has been at step 10 for 1 year. The benefit has been increased from \$500 to \$600 dollars. A length of service to Deerfield component has been added. \$300 dollars has been added to 'the benefit year 15 and another \$300 added at year 20.
- Course Reimbursement. This line reimburses teachers attending professional workshops and credit courses for a more advanced degree. This line is over expended every year. This line has been changed \$17,500 to \$ 23,500 per year. This is a \$6000 per year increase.
- Dental Insurance: Changes in Dental Insurance will cost the district \$4,878. This is a modest enhancement to the current plan. The District will pay 85 percent and the teachers will pay 15 percent.
- Section 125: The cost will be over \$2,000 the 1<sup>st</sup> year and will save money the 2<sup>nd</sup> year. This is a pre-Tax method of deducting dependent care or unreimbursed health and dental costs from payroll.  
The benefit for the district is that those dollars come out pre-taxed money the district is not liable for the additional PICA and workmen's compensation.
- Long-term Disability: The district paid 50 percent and now will pay 100 percent of the cost. The cost will be \$5,550 over the first two years.
- Language Changes: Language changes have been made which will help determine rights of teachers to have preference for positions that may open due to additional buildings

Harriet Cady, Old Centre Rd., made several comments concerning the teacher contract. She stated that the yellow handout shows the two-year cost but does not show that once the first year of \$ 218,347 is in that is then included into next years budget so this two years contract total cost is \$613,673. Ms. Cady would like to see the total cost for the two years even though you are only funding the first year. The 2<sup>nd</sup> point that should be taken into consideration is that other towns have larger classroom sizes and little or no aides. It was her opinion that Deerfield teachers have smaller classes and more aides. The third and final point Cady stated is that the State of NH and industry are reducing, not increasing benefits.

Harriet Cady requested a secret ballot and then asked 5 people to stand. The Moderator then requested that Harriet Cady put the request in writing.

Mr. Erik Berglund, Nottingham Rd. noted that the Budget Committee supported this contract and so did the School Board. He wanted to hear from the School Board the affordability not only of the contract but their sense of the budget in the context of the current financial situation. He would also like to hear from the MBC and would like to know how they arrived to supporting this budget and contract agreement.

Mr. Bicknell, Chairman of the MBC stated that he could not speak for other MBC members but it was his opinion when you were looking at a 49 % increase on the total school budget as Chairman of the MBC he felt that it was not a bad increase.

Kevin Barry stated that the impact of Article 4 would be 84 cents on the dollar with the high school adjustment and the budget as it stands, with the teachers' contract there would be a 7.6 percent increase over last years budget. The estimated tax rate would be \$ 2,491 for everything.

Lynn Hapke, Old Centre Rd. stated that she was in support of the board's position in trying to create a situation where the school could attract new teachers and then keep them in the Deerfield system. Lynn Hapke then noted that in the 5 years that she has lived in town the population has increased from 3000 to 4000 residents, which means a 20 percent increase in the population.

Walter Hooker, Blue Heron Lane, asked the board about the total value of the teacher's contract. Where did the \$218,000 dollars come from?"

Judy Williams stated that most of these increases would come from the salary line and benefits. The only items that would not be included would be the increase to the training budget. The \$218,000 increase came from the amount of increase in salaries, changes to the longevity agreement and the cost of the change in the dental plan.

The moderator received an answer from Peter Aubrey. He stated that they are unable to give the figures that are being sought after because the professional/non-professional lines cannot be separated with the information that they have presently.

The moderator stated that the vote would be on the terms of the contract and the money to fund the first year increase, which would roll into the main budget Article 7.

Deb Boisvert, Old Centre Rd. wanted to address three points.

1. Epsom just approved a contract with a 20.1 percent increase over three years, which is larger than what Deerfield Teachers are seeking, and they have smaller class sizes.
2. Within the next 5 years 40 percent of the teachers nationally and in the state will be retiring creating pressure to attract new qualified teachers at the lower end of the scale.
3. Deerfield is now 24th from the bottom of the state if this contract is not passed it will be 6<sup>th</sup> from the bottom; That places the District back to where it was 10 years ago.

Jill Heath, Reservation Rd. stated that Article 4 is a very responsible request and encouraged people to support this measure. Jill Heath went on to say that the Town of Deerfield is not even at the state average of a low paying state.

Jim Eaves, DCS Board member noted that the ongoing trend for Deerfield was that the town has stayed below the state average. The state average for the 00-01 school year cost per student was \$6,705 and in Deerfield the average cost was \$5,776. Jim Eaves stated that even with the passage of this contract Deerfield would still stay well below the state spending average per student.

Don Gorman, DCS Board member stated that the number of aides in a classroom is driven by special education needs. Special Education needs are driven by law. Mr. Gorman went on to say that the high number of special education needs are a concern of the board but pertaining to the teachers' contract it is not a factor. Mr. Gorman informed the audience that there was a lot of give and take on both sides and that every single issue was negotiated. This contract did not receive a rubber stamp and both sides did a wonderful job and spent a lot of time and put a lot of emotion into this contract. He went on to say that this was a good contract.

Mr. Leavitt, School District Moderator, reread Article 4 before the secret ballot was taken.

While the votes for Article 4 was being collected Mr. Leavitt the School District Moderator asked Jim Eaves to give a brief update on the Concord contract. He stated that this was just an informational item and it had nothing to do with any of the articles. Mr. Eaves stated that there was a two-phase negotiating process. The 1<sup>st</sup> phase was to secure a short-term contract, which was 5 years in length. The negotiating team was able to double the number of seats from 20 to 41 students. Concerns of the short-term contract were that it only gave the town a years notice if they no longer wanted Deerfield students, A long-term agreement was submitted which proposed a twenty year contract that would guarantee ten years for Deerfield students to attend. After the 7<sup>th</sup> year if Concord chose not to have Deerfield students to attend there would be a four-year period to transition Deerfield students out of Concord. Concord is now conducting a capacity study of the high school, which should be done in May. It is Mr. Eaves stated that the time line for a final proposal for the Town of Deerfield could be secured by summer and the town could be looking for a special school district meeting at that point.

The moderator declared the vote closed for Article 4 and moved onto Article 5 while the ballots were being counted.

There being no further discussion, the Moderator called for the VOTE on the **Article 4. It was a SECRET BALLOT in the affirmative and so declared.**

Vote closed

143 yes – 54 no

**Article 5:** To see if the District will vote to approve the following resolution to be shared appropriately with State and Federal officials:

Be it resolved that the voters of the Deerfield School district vigorously oppose any and all unfunded and /or under-funded federal education mandates including, but not limited to, those contained in the recently enacted "No Child Left Behind Law" as well as those historically unfunded within the special education (I.D.E.A.) law

**MOTION, Don Gorman, to approve Article 5 as read**  
**SECONDED, Judy Williams**

Mr. Gorman spoke on this article. He stated the School Board Association of NH had concerns about the "No Child Left Behind" legislation. He went on to say that this legislation was unfunded and gives the Federal authority the right to remove the administrators the teachers, etc. unless they meet these federal standards. He went on to say that this really takes the local control away from what we are doing today.

This petition from the School Board Association of NH was placed in all the school district throughout the state. Its' purpose was to bring pressure to bear that we do not want federal control of our local schools

Mr. Bicknell, Mt. View Rd. asked that those present send a message that the Town of Deerfield doesn't need this or want this.

Mr. Leavitt read the article one more time

There being no further discussion, the Moderator called for the VOTE on the **Article 5. It was a HAND COUNT in the affirmative and so declared.**

**Article 6:** To see if the District will vote to create an expendable general trust fund under the provisions of RSA 198:20-c to be known as the Special Education Trust Fund for the purpose of meeting the District's lawful obligations to special education students, and to raise and appropriate the sum of up to \$75,000, from surplus, for this purpose, and to authorize the use/transfer of up to \$75,000 from the June, 2003 fund balance for this purpose.

*School Board recommends approval*

*Budget Committee recommends approval*

**MOTION, Judy Williams moved the article as read**  
**SECONDED, Don Gorman**

Judy Williams spoke to this article. She stated that the board put this article in because in the last few years there has been an unpredictable special education budget. Changes can happen that can make the budget go up or down as much as \$200,000, to \$300,000 very quickly. Most of this year we have been meeting our Sped budget although it may change at the end of the year. Last year regular education had to be frozen due to \$300,000 special education changes. The board would like to have money available if it is needed to help with any unexpected costs during the year, This money would come from the current years surplus if there were a surplus. Ms. Williams went on to explain that if there was a \$40,000 surplus

only \$40,000 could be placed in the trust if there was a \$ 90,000 surplus only \$75,000 could be placed into this trust fund. These monies would only be spent for Special Education items and it would only be spent with the approval of the voters of Deerfield at the School District meeting.

Harriet Cady, Old Centre Rd stated that she had done some research into this matter. She had contacted the Dept. of Education and discovered that no school district should be affected by unusual crises of a special Ed student. The school district may borrow the money from the state and the state would pay the interest. Harriet Cady stated that she had a letter from the state explaining this but unfortunately she did not bring it. It was also her opinion that taking money from taxpayers now who might move out of the district by the time the money used is taxing people for something they might not have benefit of.

Judy Williams replied to Harriet Cady's comments. She stated that the board was aware of the law and that Harriet Cady's example of one student affecting the budget in such a way was rarely the case. The most likely scenario would be that several students would cost you \$30,000 and then the same benefit would not be available.

Dick Boisvert, Old Centre Rd. asked if this fund was equivalent to a capital reserve fund that the town might set aside money for a new fire truck as an example. Mr. Leavitt replied that this was a fair analogy. Mr. Boisvert then asked if this money would be placed in an interest bearing accounts. The answer to his question was yes.

Don Gorman, DCS Board member stated that it was important to know that this is going to an interest bearing account, which would be low because it would be placed in government securities or bonds. He also stated that this money could not be taken out to pave a parking lot. Since there is a surplus now, it would be a good thing to set this money aside.

Harriet Cady, Old Centre Rd. stated that Mrs. Williams spoke to a different issue than what is the law. She stated that they have a right to borrow the money and restated her original point. Ms. Cady then went on to inquire about one-time expenditures.

Erik Bergland, Nottingham Rd. stated that we already had a mechanism to handle this problem. He stated that a town or a school district could have a deficit appropriation or over spend the budget for a good reason.

J. Williams stated that the process that Mrs. Cady was speaking about only applied to when someone moves into the district. If you have someone in the district and their special education needs change and the cost of those needs go up the Catastrophic Aid rules do not apply.

There being no further discussion, the Moderator called for the VOTE on the **Article 6**.

**Article 7:** is the main budget article this belongs to the MBC. The moderator called for a 10 min. recess and invited the MBC to come to the stage and join the school board.

Chris Hatfield, of Candia Rd. came forward to move Restrict reconsideration on all of the articles previously voted.

Dick Boisvert 2<sup>nd</sup>

The chair entertained a motion to restrict reconsideration of all votes and articles previously considered at the meeting. This motion is non-debatable.

**It was a HAND COUNT in the affirmative and so declared.**

**The moderator stated that the Motion passes and there is restricted consideration for Articles 1-6**

**Article 7:** To See what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District, inclusive of all funds appropriated in previous articles on this warrant,

The budget committee would like to move \$8,701,677.

Seconded, Kevin Barry

Elbert Bicknell, Chairman of the MBC stated to those present that the tax rate for the school district has come down slightly.

There being no further discussion, the Moderator called for the VOTE on the **Article 7. It was a HAND COUNT in the affirmative and so declared.**

**Article 7 passed as read**

Judy Williams has a clarification for Mr. Hooker's previous question. She stated that what is negotiated is not just a dollar amount but terms and conditions. Until everyone is hired or in place you don't have a bottom line. In trying to answer Mr. Hooker's question using the information that was available, is that the total contract is worth about 2.6 million dollars. The reason that it is not exact is that it would take awhile to total all the individual insurance costs and the taxes because they are all mixed in together.

**Article 8:** To choose Agents and committees in relation to any subjects embraced in the Warrant.

There was no action to be taken under this article.

**Article 9:** To transact other business that may legally come before said meeting.

There was no action to be taken under this article.

**MOTION, to AJOURN the meeting  
SECONDED, various**

**The MOTION was approved on a VOICE VOTE, and the meeting stood ADJOURNED at 10:40 a.m.**



**STATEMENT OF EXPENDITURES**  
**For the Year Ending June, 2003**

**INSTRUCTION**

Regular Education Programs	\$ 2,090,218.77
Special Education Programs	821,565.16
Other Instructional Programs	18,125.53

**SUPPORT SERVICES**

Student	712,132.55
Instructional Staff	103,707.56
General Administration	198,117.95
School Administration	245,416.87
Operation/Maintenance of Plant	322,477.17
Student Transportation	324,276.72

**INSTRUCTION - HIGH SCHOOL**

Regular Education Program	1,623,067.22
Special Education Program	556,946.08
Student	375.00
General Administration	3,955.00
Student Transportation	146,692.55

**INSTRUCTION - DISTRICT WIDE**

Facilities Acquisition & Construction	3,237.00
Debt Service - Principal	312,374.25
Debt Service - Interest	52,262.50

**SPECIAL REVENUE FUNDS**

Regular Education Program	102,438.92
Student	250.00
Instructional Staff	2,640.60
General Administration	106.55

**FOOD SERVICE FUND**

Food Service	117,456.50
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**TOTAL EXPENDITURES**

\$ 7,756,840.45

**STATEMENT OF REVENUES**  
**For the Year June 30, 2002**

**REVENUES FROM LOCAL SOURCES**

Current Appropriation \$ 4,148,807.00

**TUITION**

***Tuition from Individuals***

Regular Day School (259.00)

***Tuition from Other LEAs Within NH***

Special Education 29,665.20

29,406.20

**OTHER LOCAL REVENUES**

Earnings on Investments 1,903.73

Food Service 90,862.05

Other Local Revenue 1,184.31

FROM LOCAL REVENUES 93,950.09

**TOTAL LOCAL REVENUES** 4,272,163.29

**REVENUE FROM STATE SOURCES**

Adequacy Aid (Grant) 1,724,247.00

Adequacy Aid (State Tax) 1,358,449.00

School Building Aid 125,968.22

Catastrophic Aid 114,007.48

Child Nutrition 1,936.00

Public Inter Agencies 2,495.95

**TOTAL STATE REVENUE** 3,327,103.65

**REVENUE FROM FEDERAL SOURCES**

Elementary/Secondary - Title I 61,606.86

Elementary/Secondary - Other 43,829.21

Child Nutrition Program 30,475.00

Disabilities Programs 88,910.00

Medicaid Distributions 52,356.47

**TOTAL FEDERAL REVENUE** 277,177.54

**TOTAL REVENUES** \$ 7,876,444.48

# REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 2002 to June 30, 2003

**CASH ON HAND JULY 1, 2002** \$ 500,417.76

Received from Selectmen	\$5,507,256.00
Revenue from State Sources	2,112,054.84
Received from all Other Sources	<u>188,278.59</u>

**TOTAL RECEIPTS** 7,807,589.43

Total Amount Available for Fiscal Year \$8,308,007.19

Less School Board Orders Paid 7,854,777.67

**BALANCE ON HAND JUNE 30, 2003** \$ 453,229.52

Cynthia E. Tomilson  
District Treasurer

## SUPERINTENDENT'S SALARY

2002/03

Allenstown	\$13,249
Chichester	8,717
Deerfield	16,736
Epsom	14,034
Pembroke	<u>34,432</u>
	\$87,168

## ASSISTANT SUPERINTENDENT'S SALARY

2002/03

Allenstown	\$11,066
Chichester	7,280
Deerfield	13,978
Epsom	11,721
Pembroke	<u>28,755</u>
	\$72,800

## BUSINESS ADMINISTRATOR'S SALARY

2002/03

Allenstown	\$ 8,695
Chichester	5,720
Deerfield	10,982
Epsom	9,209
Pembroke	<u>22,594</u>
	\$57,200

## STATISTICAL REPORT

YEAR	REGISTERED	AVERAGE DAILY ATTENDANCE
1999/00	602	525.5
2000/01	621	539.9
2001/02	614	533.0
2002/03	587	509.9

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## CLASS BREAKDOWN

2003/04

Kindergarten	54
Grade 1	64
Grade 2	72
Grade 3	50
Grade 4	65
Grade 5	57
Grade 6	70
Grade 7	65
Grade 8	52

# DEERFIELD COMMUNITY SCHOOL

## Class of 2003

Joseph Almeida  
Emily Babbin  
Brian Barry  
Dana Brearley  
Kelli Brosnahan  
Megan Callahan  
Joseph Cartier  
Jared Cassier  
Audrey Coan  
Nathan Come  
Matthew Cook  
Lisa Cote  
Shawn Debutts  
Christina DeFisser  
Brett Demers  
Anne Devlin  
Michael Dion  
Leah Drouin  
Eliza Eaves  
Mary Flannery  
Kalvin Fosher  
Shane Frost  
Meghan Gauthier  
Ryan Gauthier  
Amanda Gillen  
Leanne Gillen  
Daniel Grace  
Johanna Greenway  
Alex Haas  
L. James Horton  
Jessica Hunter  
Benjamin Johnson  
Jamie Kearley  
Shiannah Kimball

Joshua Lamontagne  
Kyle Mandigo  
Sara Martineau  
Elizabeth Merrill  
Joshua Merritt  
Stephen Mothes  
Meredith Motz  
Katelynn Mulcahy  
Matthew Mullett  
Benjamin Nicholson  
Samantha O'Brien  
Matthew Pappalardo  
Jennifer Perry  
Marrissa Piro  
Donald Powers  
Philip Quinno  
Cody Reed  
Liza Robert  
Tabitha Romano  
Brittni Ross  
Erica Rowe  
Rebecca Roy  
Paul Salisbury  
Charles Sargent  
Julianne Shute  
Lyndsay Stenbeck  
Andrew Stevens  
David Stickney  
Joseph Thibault  
Catherine Tucker  
Ryan Whatmough  
Laura Williams  
Natalia Williams  
Rebeca Yurek

Karina VanBerkum

## SCHOOL NURSE REPORT

The 2002-2003 school year had the busiest flu season of my 11 years a DCS. With the help of the staff, we got through it and headed toward a healthier spring. Although we had a tough winter, there were some very positive things that happened in 02-03. The most important addition was the new Wellness program. The goal of the program was to promote better health through diet, exercise, safety and spirituality. We had Wellness themes each month that involved both the staff and the students. Our themes were:

September: Back to school wellness, focusing on proper rest, diet, dealing with change and stress.

October: Safety month. Our PE teachers, Debbie Campelia and Andy Chouinard, taught about helmet safety, and 64 ski and bike helmets and 13 booster seats were sold through my annual helmet program. We had a whole school evacuation and intruder alert, presentations by Captain Smylie on bicycle and seatbelt safety and a program by Think First on the prevention of brain and spinal cord injury. I taught CPR and First Aid and certified 25 staff members.

November: 5-A-Day month. The focus for the staff and students was nutrition and the importance of fruits and vegetables in our diet. We had a challenge to see if we could eat five fruits and vegetables a day. Debbie Campelia and Debbie Boisvert created a Jeopardy game about fruits and vegetables that the students played in an assembly. Prizes were awarded for the correct answers. Thank you to Tina Layton for visiting classes to teach about the benefits of "5-A-Day", collecting the materials and prizes for the program, and helping with the Jeopardy game.

December: Sharing and Caring month. The activities this month included 8<sup>th</sup> grade students helping at the New Horizon Food Pantry and running a Kudos program to recognize acts of kindness. Seventh grade students sent letters to soldiers overseas and collected food items for the Deerfield Food Pantry. After making dozens of cookies, Mrs. Power's first grade class, along with their Big Buddies in the Technology Magnet, traveled to the Sharon Home to share the joy of decorating cookies and sang carols with the residents. DCS staff members went Christmas caroling at Deerfield homes.

January: New Beginnings month. We worked on our New Year's resolutions for initiating healthy habits and winter fitness.

February: Heart Health Month. The students had heart-based education and the annual Hoops for Heart and Jump Rope for Heart. The staff enjoyed a Mind-Body-Spirit Wellness day and began a Yoga program, many snow shod, cross-country skied, watched and reviewed a movie or took a heart healthy cooking class.

March through May: March Into May activities. This ten-week program focused on starting or increasing physical activity. Our Wellness Team won an outstanding achievement award from New Hampshire Celebrates Wellness for this program.

Some of the services I provided in the 2002-2003 school year included:

- Annual health screening for vision, hearing, height, weight and blood pressure on every student and scoliosis screening on fifth through eighth grade students.
- Compiling and maintaining health records and reports, including the monitoring and implementing of state immunization laws.
- Reviewing and preparing records on 106 new students entering DCS in the 2002-2003 school year.
- Administering first aid and emergency care, providing nursing care and assessment, administering medications, referring students and staff as necessary and providing follow up care and interpretation of orders by medical care providers.
- Assisting in health related classroom presentations including Basic Aid Training (BAT) for all fourth grade students, CPR to all eighth grade students as well as classes on sexuality, and AIDS.
- Participating in conferences with staff and parents.
- Helping the Deerfield Brownie Troops with the thirteenth annual Red Cross blood drive. We had 49 pints of blood donated at the April 9, 2003 drive.

Again, I would like to extend my thanks to the many parents and community members who are willing to give of their time and talents to help me in the health office. I would like to thank Mary Ann Johnson for her continuing help with medical consultations and scoliosis screenings, Jo-Ann O'Connell for help with scoliosis and annual health screenings, and John Dubiansky for helping with CPR. Thank you also to Colleen Guardia and the Room Mothers for their help with the phone tree, and Audrey Barnes, Pat Moore, Patrice Kilham, Susan Seitz, Gigi Klipa Sue Zwick, Gail Mason, Mary Wallace, and Brenda Dallaire for their help with yearly screenings.

Thank you to everyone who has helped. Your support enables me to devote more time to individual students and their health needs as well as teaching programs that I hope will help students throughout their lives.

Louise Matteson, RN, School Nurse

#### **2002-2003 INTERVENTIONS**

Total visits to the Health Office	3380
First Aid Visits	399
Medical Visits	2981
Referrals	135
Parent contacts	559
Classroom Presentations	24

## DEERFIELD COMMUNITY SCHOOL

TEACHER'S NAME	SUBJECT	2002/03	YEARS EXPERIENCE
Yergeau, Paul	Principal	63,718.00	26
Young, Patricia	Assistant Principal	46,118.00	9
Arcari, James	Elementary	47,033.00	25
Arzigian, Diane	Elementary	47,968.00	27
Barnes, Sarah	Elementary	29,485.00	5
Beaulieu, Kelli	Elementary (P.T.)	14,743.00	5
Boisvert, Deborah	Tech. Coord.	48,947.00	16
Brunnert, Almut	Elementary	46,533.00	15
Campelia, Deborah	Phys. Education	47,033.00	24
Cannon, Elizabeth	Elementary	28,479.00	3
Carlson, Anna	Music	41,341.00	21
Chouinard, Andrew	Phys. Education	26,841.00	3
Daigle, Judy	Elementary	31,193.00	6
Driscoll, Mary Ann	Literacy	41,907.00	9
Dudley, Robert	Math	26,841.00	3
Ferguson, Matthew	Elementary	47,968.00	15
Fladd, John	Social Studies	30,328.00	5
Goroski, Kira	Elementary	32,198.00	5
Hahn, Gail	Literacy	46,533.00	15
Hanson, Cynthia	Elementary	34,913.00	8
Kelley, Debra	Elementary	41,157.00	9
Knee, Maria	Elementary	47,968.00	24
Latour, Roberta	Music (P.T.)	23,267.00	15
Leavitt, Karen	Elementary	44,256.00	33
Mason, Karen	Elementary	18,468.00	10
Matthews, Kathleen	Elementary	48,947.00	29
Maxfield, Lynsey	Elementary	32,198.00	5
McGarry, Penelope	Art (P.T.)	14,743.00	5
McKenzie, Heidi	Elementary	28,479.00	3
Miller, Jane	Elementary	47,968.00	27
Mommsen, Linda	Elementary	32,198.00	5
Nelson, Sherri	Elementary	44,263.00	14
Nicols, Patricia	Elementary	41,841.00	27
O'Donnell, Ellen	Math/Science	33,162.00	5
Plater, Sarah	Elementary	32,198.00	5
Powers, Martha	Elementary	46,533.00	17



## DEERFIELD COMMUNITY SCHOOL

TEACHER'S NAME	SUBJECT	2002/03	YEARS EXPERIENCE
Ryan, Ann	Elementary	44,256.00	33
Sanborn, Susan	Elementary	36,403.00	7
Schmidtchen, Ardith	Elementary	27,870.00	4
Shute, Nancy	Elementary	43,093.00	20
Tanguay, Jason	Elementary	24,900.00	1
Tatulis, Edith	Elementary	47,033.00	17
Voveris, Laura	Art	38,724.00	9
Auger, Leslie	Speech Pathologist	41,157.00	10
Crane, Christina	Special Education	30,282.00	4
King, Judith	Special Education	47,256.00	26
Korth, Gail	Speech Pathologist	45,482.00	14
Leuchter, Valerie	Special Education	26,601.00	3
Lister, Jocelyn	Special Ed. Coord.	47,694.00	22
McCann, Lyn Norris	Occu. Ther.	14,774.00	11
Miller, Nannette	Special Education	38,707.00	8
Rose, Patricia	Occu. Ther.	42,593.00	18
Stanley, Sheri	Special Education	29,924.00	5
Tebo, Molly	Speech Pathologist	26,784.00	1
Swanson, Heather	Guidance Couns.	32,198.00	5
Turnquist, Bruce	Special Education	47,968.00	21
Whittaker, Kathleen	Special Education	28,479.00	3
Yuknewicz-Boisvert, Greg	Guidance Couns.	36,403.00	7
Matteson, Claire L.	Nurse	39,200.00	23
Bilodeau, Joan	Librarian	39,724.00	9

## SCHOOL BOARD REPORT

This past year has been an eventful one with the board wrestling with many issues. We have negotiated a contract with Concord for placement for High School students, pending approval by the town at the School District Meeting. Deerfield is faced with an aging facility, reduced federal funding, and an increasing student population. We have responded to these issues, working together with the administration, to find creative solutions, keeping the needs of our students and citizens in mind.

### High School Contract Negotiations:

This year has brought to conclusion the efforts of two years of negotiations between the Concord School District and the town of Deerfield. What the school board has been able to bring forward to the town is an agreement that will offer the students of Deerfield a sense of continuity in their education that has been missing. The agreement offers all the students the opportunity to attend high school in one location together, thereby keeping friendships together that have formed over the years.

### Facility:

The school board has had a challenging year with the DCS building and physical plant. From lightning strikes causing well issues, to water heater and emergency lighting problems, the board has been striving to make sure that the building is properly maintained and cared for to give the town many more years of quality usage. As the building ages, the board will continue to look ahead to determine where the areas of concern are, keeping ahead of scheduled maintenance and plan for necessary expenditures. We are attempting to put funds away incrementally to be used for upcoming projects, thereby reducing the heavy impact of large expenditures hitting all at once.

### Space needs:

This summer the school board commissioned a space needs committee. The committee was chartered to evaluate the current use of the DCS facility as well as investigate and suggest potential solutions to the growing student population. The committee's goal was to report its findings to the school board before the School District meeting.

### Reading Recovery Program:

This past school year, federal Title 1 funding was drastically reduced for Deerfield. This money had been used to support our Reading Recovery program. This important program helps improve 1<sup>st</sup> and 2<sup>nd</sup> graders reading skills. One of many benefits to this type of program is that it can help students who may otherwise be identified as needing special education services. The board felt that this program should continue and voted to continue supporting it without federal funding. The school administration has worked hard to find the money to support this program within its existing budget.

The board has also had the pleasure of recognizing several student groups and faculty members for outstanding effort, including work by one of the school magnets in the community,

The board has had the pleasure of supporting a hardworking, caring student body, a dedicated staff and an involved community. We look forward to seeing your face at a School Board Meeting soon.

## PRINCIPAL'S REPORT

This past school year has been a “quiet year”, which is a good thing to encounter on occasion – even in a school. This year brought about negligible changes in our school population, no additional positions on our certified staff, no increase (or decrease) in the number of modulars that grace our landscape but a heavy focus on finding a more permanent solution to our high school placement struggle. This has been a year to grow and refine the plans and programs that have been in place, and to review the progress being made in curriculum development, individual student assessment, as well as curriculum assessment.

In July of 2003, the School Board set a goal of presenting a long-term contract proposal to the community that would allow our students to have high school placements for a minimum of ten years at Concord High School. After an expected successful early fall vote, a committee would then begin the work of looking at the space issues we have dealt with at DCS. The goal would be to present an option to the community, at the annual school district meeting, that would alleviate our space issues. Negotiations for the high school contract took substantially longer than expected and hence the space needs committee's work took a back seat. The contract with Concord has been successfully negotiated. Now we await the vote of the community to determine if Concord will become the school of record for our high school students for the next ten to twenty years. Based on the results of that March decision, we will progress with plans for addressing the space needs of our entire student population.

This year, we also found that the building has hit the point where it is beginning to show us it is not new anymore. Substantially more problems were encountered with the otherwise normal building maintenance. Lightning wreaked havoc with our well and back-up generator, but there have also been more maintenance issues, associated with aging, with the heating system, emergency lighting, and plumbing. Our food service staff displayed heroic efforts to provide lunch for our school community many times with water and electrical problems. They are to be commended for their extra efforts, stamina, and creativity. We have begun a more aggressive effort in our maintenance department to keep our beautiful building from aging too quickly!

The No Child Left Behind (NCLB) act has visibly been in the forefront of so many decisions at our school. Assessment of our programs and each student's progress remains a vital piece of our daily efforts and yearly goals. This past year, the NH Department of Education used the results of the state assessment (NHEIAP) to determine the progress of all of NH's schools as required by NCLB legislation. The good news is that the data is disaggregated. The results of each student's performance are separated into subcategories so that many smaller groups are looked at while monitoring progress rather than looking at a lump sum school total and making over-generalizations. For instance, the analysis looks at ethnic groupings, demographic combinations, students with learning difficulties, and those who are socioeconomically disadvantaged. Unfortunately, one group of our students did not make the expected progress – those who have learning difficulties. We were not alone. One hundred forty of 463 schools were cited for not meeting their Adequate Yearly Progress (AYP) goals. Of those schools, most were cited for failing in the special education arena. We have begun to review our approach, analyze each student's shortcomings and successes, as well as realistic potential for success. From here, we will make any possible and appropriate adjustments in our programs, but we are feeling quite confident that, though these students are not excelling, they are working to their best potential, and our staff is delivering the best programs for each student as is possible. We will not let other

students suffer in order to bring up the test scores for this smaller subgroup. Many of our more seasoned teachers have noted that students are being expected to do more and more at younger ages, yet their maturity level and developmental stages are not advancing to keep up with the added push that has been expected. Some grade levels have pockets of struggling learners that causes us to revise our approach and reconfigure services that are delivered. Our continued reflection on how best to meet everyone's needs frequently comes back to discussions about how much we can expect our children to achieve in this ever changing world. We also will not change our philosophy to "teach to the test". We anticipate that this small "special education" subgroup will not surge ahead with their test scores. We also predict that many other schools will join our lot as the stakes continue to rise. I would love to be proven wrong and see our scores skyrocket!

Our staff continues to follow the latest developments in all areas of education. Our Middle School staff has devoted this current year to understanding and implementing differentiated instruction – the philosophy that all children do not learn the same way or at the same rate, hence delivery of education must be tailored to meet individual needs. Our Primary grade teachers, as a team, attended the Northeast Literacy Conference in order to apprise themselves of the best practices in literacy instruction. Many varied professional development offerings were presented throughout the year on topics such as literacy instruction, learning styles, behavior, and technology.

Our students continue to receive a broad education, which not only encompasses the basic academic areas. Most students also participate in community service activities and service learning projects. Our sports programs continue to grow in number to reflect the level of interest of our diverse student body. We have added, through the volunteer efforts of Mrs. Bonnie McPherson, a girls' softball team. The girls were undefeated and went on to win the Southeast League Championship. Our Cross Country team, under the leadership of teacher Matt Ferguson riding on their recent Southeast League Championship title continues to gain momentum. Physical Education teacher and Athletic Director Andy Chouinard worked with a group of talented soccer players and helped our school win the Girl's Southeast League Championship. After a short hiatus, our older students performed a full-length comedy directed by teacher Ellen O'Donnell and produced by teacher Debbie Kelley. Students were delighted to be able to share their theatrical talents again and will continue to thrive under the newly completed lighting of our stage – a component of our school's technology plan. Deb Boisvert and Maria Knee have begun a LEGO Robotics team that allows students to undertake a statewide engineering challenge of creating a robot that will accomplish a series of tasks through student designed routines and student programmed instructions. Our school's wellness team continues to grow in size, program offerings, and enthusiasm. Both students and staff are the recipients of the programs that help us all to remain healthy in our busy worlds.

In September of 1998, a team of educators from across New England came to DCS to verify the results of the school's self study. This self study is our vehicle for school improvement and follows the guidelines of the New England Association of Schools and Colleges' standards for quality schools. Upon completion of their visit, we confirmed our list of 75 recommendations. We have been diligently working on this list. Though there is a ten year period in which to address these recommendations, at the five year reporting mark, we have completed 80% and another 15% are in progress. You won't be surprised that the remaining areas that are planned for the future or have seen no action are mostly related to matches with high school curriculum

feedback, soliciting information about our high school students' levels of success, communication with our sending high school, and the inconsistencies through the last five years based on space issues at DCS. This is a high level of achievement for this community to have aggressively addressed so many recommendations.

Though it was a "quiet year" we have seen a lot of growth in so many areas. We continue to strengthen our programs, improve our practice, reflect on why we do things and how we do them, and search for new experiences so our students can be successful in this quickly changing world. What is most important to remember, however, is how much we enjoy our children. This is a fact that will not change no matter who is in public office sharing directives, how stringent educational reform may be, or what new programs are available on the market. Kids will always be kids, and we love to share their enthusiasm for new things, to be a part of their everyday successes, and to help them formulate the strategies that will allow them to be successful in whatever endeavors come their way. We know that's something we all share in common.

Respectfully submitted,

Paul Yergeau  
Principal

## SUPERINTENDENT'S REPORT

In my previous Deerfield School District Report, I summarized the major tenets of the No Child Left Behind Legislation, which was enacted by Congress and signed into law by President Bush in 2002. While public education policy and practice has traditionally been the province of state and local officials, the federal government, under NCLB, has now assumed a greatly expanded role in setting standards, allocating funds, and determining staff qualifications.

During this past year, NCLB requirements and regulations continued to evolve and school districts nation-wide have begun to address the challenges of initial implementation. In Deerfield, our faculty and administrators have concentrated their efforts on NCLB's regulations for a *highly qualified staff* and on criteria for determining and achieving *adequate yearly progress*.

The definition of what constitutes a highly qualified educator has changed in the past year, but continues to generally require that teachers be state certified in each core subject taught. This means that a teacher certified in English will no longer be able to also teach reading nor can one certified in history teach civics and government without obtaining additional qualifications, even if they have years of relevant experience. Several options and procedures have been approved for teachers to become highly qualified, each involving significant extra work, decision-making and record-keeping for teachers and administrators alike. Currently 3 Deerfield faculty members are actively engaged in seeking necessary credentials through one of the several approved processes to obtain highly qualified status under this new law.

The NCLB Act also requires that *adequate yearly progress* (AYP) must be achieved by each public school. Those schools which do not achieve AYP during two consecutive years are designated as *schools in need of improvement*, and a series of increasingly severe consequences are imposed unless AYP is regained. Moreover, NCLB requires not only the full student body but also separate subgroups including special education, economically disadvantaged, non-English speaking and minority students to achieve AYP at the same level as students generally. If any statistically relevant sub-group in a school's population fails to meet AYP, the entire school also fails, even if the overall student body performed successfully. New Hampshire has designated performance goals using its existing state-wide assessment as the standard for reaching AYP in each school.

In the first year of testing, Deerfield did achieve school-wide AYP in math and language arts at both grades 3 and 6. Unfortunately, special education students as a sub-group failed to reach the AYP standard while at the same time meeting the statistical number required to be counted. Thus Deerfield Community School has been judged unsuccessful in reaching complete AYP for a first year. A second year without achieving full AYP will result in requirements to add a number of tutorial programs to our curriculum at district expense and possibly pay tuition and transportation to other schools for some students. The faculty and administration are working diligently to further review and revise our current programs in both regular and special education in an effort to improve our standing. With federal requirements for special education seemingly at odds with the new federal NCLB expectations, this task is certain to be challenging.

A report by Leadership for Educational Excellence, a coalition of major education associations based in New Jersey, relates that NCLB's emergence creates both opportunity and challenge. It includes laudable goals such as the elimination of achievement gaps based on race

or disability and the objective that all students will be proficient in language arts, math and science. However, the report also notes that NCLB provides at best only modest funding increases in limited areas to assist with achieving these goals, leaving states or local districts responsible for significant expenses in future years. The act, the report goes on, may well have a number of unintended negative consequences including compromising a school's ability to address unique student needs, losing experienced educators and para-professionals, requiring districts which cannot offer internal choice to tuition students elsewhere, and focusing on top-down mandates which narrow curriculum and punish rather than support.

It is often said that there is opportunity in every challenge. We are trying to view NCLB, at least from an educational perspective, as an opportunity to examine what we currently do, how we do it, and how positive the results turn out. A basic philosophy of our district has long been that all children can learn at a high level, and we continue to focus our efforts on that objective.

Respectfully Submitted,  
Thomas Haley  
Superintendent of Schools

**Brent W. Washburn, CPA, Prof. Assoc.**  
64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

December 18, 2003

The School Board  
Deerfield School District  
Deerfield, New Hampshire

I have audited the financial statements of the Deerfield School District as of and for the year ended June 30, 2003, and have issued my report thereon dated December 18, 2003. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Deerfield School District's general purpose financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Deerfield School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be a reportable condition or material weaknesses. A reportable condition involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgment could adversely affect Deerfield School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. A material weakness is a condition in which the design or operation of one of more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be a reportable condition nor a material weakness.

This report is intended for the information of the audit committee, management, and federal awarding agencies, pass-through entities. However this report is a matter of public record and its distribution is not limited.

I extend my thanks to the officials and employees of the Deerfield School District for their assistance during the course of my audit.

Brent W. Washburn, CPA



## APPENDIX ON INTERNAL CONTROLS

This is an Appendix to the December 18, 2003 Deerfield School District's report on internal controls and compliance based on an audit performed in accordance with *Government Auditing Standards*. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

### 1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants have been maintained. The School District would need to implement the new reporting model for years beginning after June 15, 2003 as required by the *Governmental Accounting and Financial Reporting Standards*: Statement 34 – Basic financial Statements and Management's Discussion and Analysis for State and Local Governments. This new model requires fixed assets to be included although it would not require retroactive infrastructure reporting.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule. Implementation of GASB-34 will require fixed asset reporting next year.

Management Response: The current Accounting System does not include any integrated software to enable tracking and depreciation of fixed assets. Currently, tracking is being attempted thru manual means and the data is then transmitted to a data base at Primex via modem. This method is slow, time consuming and only provides a list of assets at year-end. The year-end data produced then must be entered into and depreciation calculated thru a separate spreadsheet. We are in the process of evaluating new replacement Accounting Software to alleviate this problem along with many other issues which the current system does not address.



State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT BIRTH REPORT  
01/01/2003 - 12/31/2003  
--DEERFIELD--

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
CANTONE, MIKAYLA MARIE	01/04/2003	DERRY, NH	CANTONE, WILLIAM	CANTONE, JOANNE
DAVIS, KATHERINE CLAIR	01/06/2003	MANCHESTER, NH	DAVIS, ERIC	DAVIS, BRIGID
BOUCHER, AIDAN DANIEL	01/13/2003	DERRY, NH	BOUCHER, BRIAN	BOUCHER, CHARLENE
LEVERONE, WILLIAM CALLAHAN	01/29/2003	MANCHESTER, NH	LEVERONE, WILLIAM	LEVERONE, DANA
LIPTAK, MILES GARRETT	01/31/2003	MANCHESTER, NH	LIPTAK, GERALD	LIPTAK, AMY
TOWNSEND, ABBIGAIL MARIE	02/23/2003	EXETER, NH	TOWNSEND, BRIAN	TOWNSEND, AUDREY
YINGLING, WILLIAM PAUL	02/26/2003	PORTSMOUTH, NH	YINGLING, WILLIAM	YINGLING, MEREDITH
UBER, BRENDEN PAUL	03/06/2003	CONCORD, NH	UBER, GERALD	UBER, TERRILEE
FIFIELD, LILY CATHERINE	03/11/2003	MANCHESTER, NH	FIFIELD, JOHN	FIFIELD, SUSAN
PETRUSKA, ELIJAH JACOB	03/18/2003	EXETER, NH	PETRUSKA, DOUGLAS	PETRUSKA, KISHRONDRA
KILGORE, SYDNEY MARGUERITE	03/25/2003	MANCHESTER, NH	KILGORE, DOUGLAS	KILGORE, KIMBERLY
FERRARONE, MATTHEW CHARLES	04/04/2003	MANCHESTER, NH	FERRARONE, CHARLES	FERRARONE, JANINE
BUSH, INLE MYAT	04/04/2003	MANCHESTER, NH	BUSH, DANIEL	THWIN, SOE SOE
FOSS, AIDEN RICHARD	04/14/2003	EXETER, NH	FOSS, MARK	NICHELSON, JODY
SINOTTE, RILEY DANIEL	04/15/2003	MANCHESTER, NH	SINOTTE, JEFFREY	SINOTTE, JANEELLEN
GIORDANO, RAELENE CATHERINE	04/24/2003	MANCHESTER, NH	GIORDANO, RICHARD	GIORDANO, DEBORAH
LEFOLEY, SHELBY LYNN	04/26/2003	PORTSMOUTH, NH	LEFOLEY, ROBERT	LEFOLEY, KAREEN
GIANGARRA, MICHAEL JOSEPH	05/15/2003	DERRY, NH	GIANGARRA, MICHAEL	GIANGARRA, MOLLY
PHILLIPS, KASSIDY VERA	06/02/2003	MANCHESTER, NH	PHILLIPS, ROBERT	PHILLIPS, STACEY
FURTADO, JOHN WILLIAM	07/08/2003	EXETER, NH	FURTADO, BRIAN	FURTADO, KERRI
ST GERMAIN, KASSANDRA LOUISE	07/09/2003	MANCHESTER, NH	ST GERMAIN, KEITH	ST GERMAIN, KATHERINE
DESGROSEILLIERS, CONOR JAMES	07/18/2003	CONCORD, NH	DESGROSEILLIERS, MARC	DESGROSEILLIERS, PAULA
JEFFERS, HUNTER DYLAN	07/25/2003	CONCORD, NH	JEFFERS, RUSSELL	JEFFERS, DIANNA

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT BIRTH REPORT  
01/01/2003 - 12/31/2003  
--DEERFIELD--

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
REESE, COOPER THOMAS	07/30/2003	CONCORD, NH	REESE, CHARLES	REESE, NANCY
QUAGLIERI, GARRETT THOMAS	08/15/2003	CONCORD, NH	QUAGLIERI, ROBERT	QUAGLIERI, ANDREA
QUAGLIERI, KENTON TRAVIS	08/15/2003	CONCORD, NH	QUAGLIERI, ROBERT	QUAGLIERI, ANDREA
EDWARDS, CAMERON MICHAEL	09/04/2003	MANCHESTER, NH	EDWARDS, MICHAEL	EDWARDS, DEBRA
O'BRIEN, DANIEL JAMES	09/18/2003	EXETER, NH	O'BRIEN, THOMAS	O'BRIEN, JULIE
CORBEIL, COLLEEN DAWN	09/26/2003	MANCHESTER, NH	CORBEIL, DONALD	CORBEIL, CATHERINE
MAZGELIS, JOHN CLEMENT	09/27/2003	MANCHESTER, NH	MAZGELIS, DANIEL	MAZGELIS, TINA
ST PETER, CHELSEY JEAN	09/27/2003	EXETER, NH	ST PETER, FRED	ST PETER, TINA
FRANCIS, AMY ROSE	09/30/2003	MANCHESTER, NH	FRANCIS, ERIC	BARKER, JENNIFER
COMIRE, BRANDON LEO	10/01/2003	MANCHESTER, NH	COMIRE, RAYMOND	COMIRE, RENE
VAN DER BIJL, CASSANDRA DIANA	10/04/2003	LEBANON, NH	VAN DER BIJL, ROBERT	VAN DER BIJL, DANA
PEGNAM, WILLIAM PETER	10/11/2003	MANCHESTER, NH	PEGNAM, JOHN-WILLIAM	PEGNAM, MARGARET
FORD, ETHAN DEANE	10/12/2003	MANCHESTER, NH	FORD, JONATHAN	FORD, KATHRYN
GROSS, SOPHIA PATRICIA	10/15/2003	MANCHESTER, NH	GROSS, ERIK	GROSS, NANCY
BRIGGS, VICTORIA HAYDEN	10/16/2003	MANCHESTER, NH	BRIGGS, DANA	BRIGGS, TIFFANY
HOLDSWORTH, JAKE THOMAS	10/24/2003	MANCHESTER, NH	HOLDSWORTH, THOMAS	HOLDSWORTH, KATHRYN
REED, QUINN THOMAS	11/05/2003	MANCHESTER, NH	REED, SHAWN	REED, CASSANDRA
JEFFERS, SYDNEY KAY	11/15/2003	PORTSMOUTH, NH	JEFFERS, HIRAM	JEFFERS, JENNIFER
BOWEN, KAYLA PAIGE	11/24/2003	MANCHESTER, NH	BOWEN, KEVIN	BOWEN, STEFANIE
NASH, RYLEY ALORAH	11/26/2003	MANCHESTER, NH	NASH, RAYMOND	NASH, REGINA
GRAY, BRODY ALLEN	11/26/2003	MANCHESTER, NH	GRAY, RICHARD	GRAY, IDA
SHIMER, CURTIS ARTHUR	11/29/2003	MANCHESTER, NH	SHIMER, SCOTT	SHIMER, KIM

Total number of records 45

The Bureau of Vital Records and Health Statistics provided the above information.

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector

State of New Hampshire  
Bureau of Vital Records and Health Statistics

RESIDENT DEATH REPORT

01/01/2003 - 12/31/2003

--DEERFIELD--

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
CRUIKSHANK, STEVEN J.	01/20/2003	MANCHESTER, NH	CRUIKSHANK, CHARLES	GRANT, HELEN
CARTER, JOHN	02/08/2003	BEDFORD, NH	CARTER, JOSEPH	JORDON, MARY
SCIANLINO, SALVATORE J.	02/13/2003	CONCORD, NH	SCIANLINO, VINCENT	AIELLO, JOSEPHINE
HITCHCOCK, EVELYN D.	02/23/2003	DEERFIELD, NH	DURGIN, CHAUNCEY	OLSON, VERA
MAY, ROWENA W.	02/26/2003	DEERFIELD, NH	CURLEY, THOMAS	SMITH, ADELE
MELLOR, SUSAN M.	03/12/2003	DEERFIELD, NH	MUNYON, JACK	AVERY, RITA
DAIGLE, HERCULES H.	03/25/2003	EPSOM, NH	DAIGLE, ARTHUR	BOUTOTE, EGLINE
CURTIS, CARLA J.	03/28/2003	MANCHESTER, NH	CURTIS, DALE	CANTRELL, BONNIE
EVANS, JUSTIN	04/01/2003	MANCHESTER, NH	EVANS, RICHARD	HOAG, CAROL
FESTA, HARRY J.	04/05/2003	PORTSMOUTH, NH	FESTA, ENRICO	DESTASIO, OLYMPIA
TWOMBLY, RANDY W.	04/25/2003	PEMBROKE, NH	TWOMBLY, DAVID	GODDARD, HARRIET
CAVERLY, LORRAINE	06/28/2003	ROCHESTER, NH	ALLEN, EDWARD	ORMES, ALICE
BLACK, MICHAEL M.	07/16/2003	MANCHESTER, NH	BLACK, WARNER	LITTLE, MARYJANE
HURLBUTT, ROSALIE S.	08/15/2003	DEERFIELD, NH	JAMISON, LESTER	SHAW, SELMA
KING, ROGER C.	09/01/2003	MANCHESTER, NH	KING, HOWARD	HILL, MABEL
WHELDEN, ROY M.	09/07/2003	DEERFIELD, NH	WHELDEN, ROY	DYER, LEONORA
ONEAL, WILLIAM J.	09/16/2003	CONCORD, NH	ONEAL, WILLIAM	MCDONALD, NELLIE
CARBONE, LILLIAN J.	09/27/2003	DEERFIELD, NH	HALE, BENJAMIN	YOUNG, CARRIE
SWANSON, RODNEY P.	10/04/2003	CONCORD, NH	SWANSON, CHARLES	EKHOLM, RUTH
FISHER, ETHEL M.	10/26/2003	CONCORD, NH	THOMAS, NELSON	PALMER, MABEL
FOWKE, THOMAS L.	11/24/2003	DEERFIELD, NH	FOWKE, IVAN	GOULD, EMMA
REECE, WANDA M.	12/09/2003	DEERFIELD, NH	GIARD, RONALD	LORD, SUZANNE
REECE, ROBERT P.	12/09/2003	DEERFIELD, NH	REECE, ROBERT	LEITH, LINDA

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT DEATH REPORT  
01/01/2003 - 12/31/2003  
--DEERFIELD--

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
STEWART, CARL E.	12/09/2003	DEERFIELD, NH	DAGGETT, FRANK	CARDIN, DOROTHY
Total number of records 24				

The Bureau of Vital Records and Health Statistics provided the above information.

Respectfully Submitted,  
Cynthia E. Heon  
Town Clerk/Tax Collector

State of New Hampshire  
Bureau of Vital Records and Health Statistics

RESIDENT MARRIAGE REPORT

01/01/2003 - 12/31/2003

--DEERFIELD--

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
VIER, PAUL L.	CHICHESTER, NH	HURD, ELLEN J.	DEERFIELD, NH	CHICHESTER	CONCORD	02/01/2003
CHARUK, CHRISTOPHER J.	MANCHESTER, NH	COWGER, KRISTI L.	DEERFIELD, NH	MANCHESTER	MANCHESTER	02/07/2003
DEVARNEY, ALAN R.	FREMONT, NH	DEVARNEY, REBECCA L.	DEERFIELD, NH	DEERFIELD	DEERFIELD	02/14/2003
GOGUEN, RONALD G.	DEERFIELD, NH	HARLOW, KATHRYN M.	DEERFIELD, NH	DEERFIELD	DEERFIELD	02/14/2003
BAKIOS, RONALD G.	DEERFIELD, NH	EDWARD, STACIE M.	DEERFIELD, NH	DEERFIELD	DEERFIELD	03/28/2003
VAN DER BIJL, ROBERT M.	DEERFIELD, NH	SARTAIN, DANA S.	DEERFIELD, NH	DEERFIELD	DEERFIELD	04/19/2003
MORGAN, TIMOTHY A.	DEERFIELD, NH	SOUCY, KRISTINE A.	DEERFIELD, NH	DEERFIELD	MANCHESTER	04/26/2003
STEVENS, CHRISTIAN P.	DEERFIELD, NH	GAUTHIER, CHARITY L.	DEERFIELD, NH	DEERFIELD	DEERFIELD	04/29/2003
SMITH, JEFFREY P.	DEERFIELD, NH	FONTAINE, BETHANY L.	DEERFIELD, NH	DEERFIELD	DEERFIELD	05/17/2003
GILL, DENIS A.	DEERFIELD, NH	CANTARA, COURTNEY G.	DEERFIELD, NH	DEERFIELD	MANCHESTER	06/06/2003
BLODGETT, DONALD R.	DEERFIELD, NH	ROGIER, VIRGINIA A.	DEERFIELD, NH	DEERFIELD	DEERFIELD	06/16/2003
CHAUVEETTE, DOUGLAS R.	DEERFIELD, NH	FRENCH, GERRI A.	DEERFIELD, NH	DEERFIELD	MANCHESTER	06/21/2003
DECOTA, JASON R.	DEERFIELD, NH	OXFORD, KENDRA L.	BARRINGTON, NH	DEERFIELD	LEE	06/28/2003
EICHLER, GEORGE R.	GORHAM, NH	DUSTIN, TRACY L.	DEERFIELD, NH	GORHAM	GORHAM	07/05/2003
DREW, THOMAS M.	CONCORD, NH	ANDRES, MELISSA R.	DEERFIELD, NH	CONCORD	CONCORD	07/13/2003
GILBERT, JOSIAH J.	DEERFIELD, NH	GILBERT, PAMELA A.	DEERFIELD, NH	DEERFIELD	DEERFIELD	07/19/2003
LAFOND, BRYAN J.	CONCORD, NH	KNIGHT, JENNIFER E.	DEERFIELD, NH	CONCORD	DEERFIELD	07/30/2003
DECOTA, ROY H.	DEERFIELD, NH	CRONYN, EVELYN F.	DEERFIELD, NH	DEERFIELD	DEERFIELD	08/02/2003
BAKER, CLARENCE	DEERFIELD, NH	FALES, HEIDI D.	DEERFIELD, NH	DEERFIELD	GOFFSTOWN	08/09/2003
HORTON, JEFFREY S.	DEERFIELD, NH	KONWISER, DEBORAH M.	DEERFIELD, NH	DEERFIELD	EXETER	08/23/2003
KULL, STEPHEN A.	DEERFIELD, NH	EDES, MARY G.	DEERFIELD, NH	NORTHWOOD	RYE	09/05/2003
GARNEAU, MARK J.	DEERFIELD, NH	CASSIDY, KAREN R.	DEERFIELD, NH	DEERFIELD	WALPOLE	09/06/2003
MACDONALD, KEVIN J.	DEERFIELD, NH	MENARD, JEANNE M.	DEERFIELD, NH	DEERFIELD	DEERFIELD	09/06/2003
TORDOFF, NICHOLAS R.	DEERFIELD, NH	PRESTON, JASMINE M.	DEERFIELD, NH	DEERFIELD	DEERFIELD	09/13/2003
DEEGOOD, JOEL C.	DEERFIELD, NH	HILLIARD, CRYSTAL M.	DEERFIELD, NH	DEERFIELD	HAMPSTEAD	09/13/2003
VINCEVIC, SEVAL	MANCHESTER, NH	NOLAN, CATHY L.	DEERFIELD, NH	DEERFIELD	EPPING	09/27/2003
JAWITZ, TIMOTHY L.	DEERFIELD, NH	FRENCH, SHARON L.	DEERFIELD, NH	DEERFIELD	DEERFIELD	09/27/2003
CARDWELL, JEFFREY D.	DEERFIELD, NH	TERRY, JESSICA L.	DEERFIELD, NH	DEERFIELD	WEARE	09/27/2003

State of New Hampshire  
 Bureau of Vital Records and Health Statistics  
 RESIDENT MARRIAGE REPORT  
 01/01/2003 - 12/31/2003  
 --DEERFIELD--

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
ANDERSEN, STEVEN R.	DEERFIELD, NH	COUTURE, TINA B.	DEERFIELD, NH	DEERFIELD	DERRY	10/04/2003
WASSON, PHILLIP W.	DEERFIELD, NH	KINCAID, ALLISON M.	DEERFIELD, NH	MANCHESTER	DUNBARTON	11/29/2003
ARISTIZABAL, EDUARD	MANCHESTER, NH	COMRIE, REBECCA R.	DEERFIELD, NH	MANCHESTER	CANDIA	11/29/2003
Total number of records						31

The Bureau of Vital Records and Health Statistics provided the above information.

Respectfully Submitted,  
 Cynthia E. Heon  
 Town Clerk/Tax Collector





